

LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 3rd September 2018 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

Present:

Cllr G Bushell (Chair)
 Cllr D Lewis
 Cllr T Wheaton
 Cllr M Goddard
 Cllr R Spencer
 Cllr D Hopkins (Ward Councillor)

In attendance:

C Roberts (Local Resident)
 P Simpson (Local Resident)
 D Bushell (Local Resident)
 J Eustace (Local Resident)
 B Sinfield (Local Resident)
 L Lewis (Local Resident)

1. Apologies for Absence:	ACTION
A Kemp (Clerk), Cllr V Hopkins (Ward Councillor) & Cllr A Jenkins (Ward Councillor)	
<p>2. Public Open Session: 2861</p> <p>2.1 – Concern was raised over Stephen Morgan, an individual who is living in the village without fixed abode. Cllr Bushell confirmed he had been made aware of this and had passed the details over to PCSO Rob Dabnor, highlighting concern for the safety of Mr. Morgan and Little Brickhill residents. <u>Ongoing.</u></p> <p>2.2 – A local resident reported that the street lamp he reported as not working 12 months ago has still not been repaired. <u>See minutes item 5.7.</u></p> <p>2.3 – A local resident reported that the footpath from the “Pink House” down to Wyness Avenue as being in need of landscape attention, as well as enquiring who owns and is responsible for the land. The thinking was that it may be the owners of the house “Balmacara”. <u>The request was for the LBPC Clerk to contact the owners to request carrying out the necessary work.</u></p> <p>2.4 – A local resident raised the issue of home to school transport from Little Brickhill to Walton High, Walnut Tree Campus. MK Council, having originally verbally agreed to provide chargeable bus transport for Little Brickhill children, now and only one week before the start of term, have decided transport for Little Brickhill children will now not receive any transportation service on the contention that Sir Herbert Leon Academy School is the “closest qualifying school”. However:</p> <ol style="list-style-type: none"> a. When measured by road, both Herbert Leon Academy and Walton High Walnut Tree Campus are both exactly 3.8 miles from Little Brickhill b. Sir Herbert Leon Academy is classified as “inadequate” by the Government, is (and has for some years been) in “special measures” and no villager has allowed their child to attend there for, anecdotally, 30 years 	Clerk
<p>3. Declaration of Interest: 2862</p> <p>None.</p>	
<p>4. Approval of Minutes of Meetings held on 2nd July 2018.</p> <p>Minutes signed and approved.</p>	
<p>5. Progress Report on matters from last Minutes: 2863</p> <p>5.1 – (item 7.0 of minutes 05/04/18) - To report on the Establishment of a Volunteer Group to address the village litter problem:</p> <p>Cllr D Lewis advised that a litter picking session will be organised by the Little Brickhill Residents’ Association in the near future. Cllr. Spencer highlighted that, should village children wish to be involved in the initiative that they can apply for a Blue Peter Green Badge award.</p>	Cllr D Lewis

<p>5.2 – (item 10.2 of minutes 04/06/18) - Installation of Two Speed Indicator Devices on Watling Street:</p> <p><i>Completion date is estimated to be in September / October 2018.</i></p> <p>5.3 – (item 5.3 of minutes 04/06/18) - Cllr Spencer asked the Clerk if he would contact Thames Valley Police to ask for the crime figures that were not available at the Annual Village meeting held on the 15th May 2018. These were distributed to all Parish Councillors by the Clerk on the 26th July 2018. <i>Item closed.</i></p> <p>5.4 – (item 5.4 of minutes 04/06/18) - Cllr Wheaton stated that there was some fly tipping on Woburn Road and asked the Clerk if he would report this incident to MKC. It was noted the MKC had removed all the fly tipping rubbish. <i>Item closed.</i></p> <p>5.5 - (item 2.1 of minutes 02/07/18) - A local resident advised that two street lights at the island on Watling Street (2WL & 4WL) were not working and asked the Parish Council to report this to MKC. Notification received from MKC that this issue had been completed on the 6th August 2018. <i>Item closed.</i></p> <p>5.6 – (item 2.2.1 of minutes 02/07/18) - Parking problem on Wyness Avenue: It was noted that the Clerk had met with the local resident that raised this issue and that he had left the paperwork that requires completion by MKC for him to complete as soon as possible. <i>Ongoing.</i></p> <p>5.7 - (item 2.2.2 of minutes 02/07/18) – Street Lights: The Parish Council was advised that a street light on Watling Street (WS11) was not working.</p> <p><i>It was noted that MKC have replaced the bulbs several times in the last year and the Clerk confirmed that he had reported this issue again to MKC on the 7th February 2018 under reference number FS67523220 and that he would contact them again for a completion date.</i></p> <p>5.8 - (item 2.2.3 of minutes 05/02/18) - Pavements: The location of the pavement which requires attention was confirmed by Cllr. Wheaton as being “on the left side of Great Brickhill Lane, before the left turn into Wyness Avenue”. This section of pavement has become overgrown and unacceptably narrow and now requires landscaping attention. <i>Clerk to report this to MKC for action.</i></p> <p>5.9 - (item 2.2.4 of minutes 04/06/18) - Street Parking: A local resident raised concerns regarding inconsiderate parking at the Watling Street / Great Brickhill junction. <u>The Chairman advised that this issue was raised by another local resident at the Annual Village / Parish meeting on the 15th May 2018 and that he had taken the issue up with Thames Valley Police who are monitoring this issue.</u></p> <p>The clerk advised that this issue was raised at the recent Danesborough Forum meeting and that MKC have promised to investigate this issue and will carry out an assessment. <i>Ongoing.</i></p> <p>5.10 - (item 2.2.6 of minutes 04/06/18) - Weed Spraying: Clerk was asked to <u>contact the contactor to establish when the weed spraying in the village will be undertaken.</u></p> <p>5.11 - (item 2.2.7 - of minutes 04/06/18) - Pedestrian Crossing: <u>It was noted that MKC had confirmed that the white lines at the pedestrian crossing would be re-painted in this financial year (2018/19)</u></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>6. Correspondence: 2864</p> <p>6.1 – Email received 03/07/18 from Historic England regarding the listing of the War Memorial at St Mary Magdalene, Little Brickhill. <i>This was noted, no actions are required.</i></p>	

<p>6.2 - Email received 17/07/18 from MKC confirming the new process for managing 106 agreements. <u><i>This was noted, no actions are required.</i></u></p> <p>6.3 - Letters received 25/07/18 & 24/08/18 from MKC regarding changes to the Register of Electors. <u><i>Clerk to keep on file.</i></u></p> <p>6.4 - Email received 05/08/18 from MKC confirming that Ravenstone Neighbourhood Plan has submitted the plan to Milton Keynes Council. <u><i>This was noted, no actions are required.</i></u></p> <p>6.5 - Email received 07/08/18 from MKC inviting Parish Councillors to tour the Waste & Recycling site on the 8th October 2018, 5th December 2018 or the 28th February 2019. <u><i>This was noted, no actions are required.</i></u></p> <p>6.6 - Email received 10/08/18 from MKC confirming that the new Community Infrastructure Fund is now open for applications. <u><i>To be discussed again at the next Parish Council meeting on the 1st October 2018.</i></u></p> <p>6.7 - Email received 13/08/18 from CgMs Heritage inviting members of the Parish Council to participate in a guided tour of the archaeological excavations at Eaton Leys. <u><i>It was noted that Councillor Graham Bushell, Ward Councillor David Hopkins, Parish Clerk and a local resident had a very useful tour round the site on the 28th August 2018.</i></u></p>	
<p>7. Clerks Report / Local Issues: 2865</p> <p>7.1 – (item 7.4 of minutes 05/02/18) - Waste Bin: Clerk confirmed that he had placed the order on MKC to replace the waste bin on Great Brickhill Lane but it was more than likely that the cost will be £300.00 instead of £200.00. All present agreed to this increase. <u><i>Completion date TBA.</i></u></p> <p>7.2 – New Website: Following agreement for the Clerk to place the order for the development of a new website the <u><i>Clerk agreed to make some suggestions for the design for agreement at a future Parish Council meeting.</i></u></p> <p>7.3 – Waste Bin on Watsons Field: Clerk advised that he had reported to MKC that the waste bin on Watsons Field outside the play equipment had not been emptied. MKC did respond and emptied the bin within one day of reporting the issue to them. As the play area is very well used the Clerk suggested that if funds allow that we should consider installing another waste bin. <u><i>Following discussion it was felt that we should pursue this further and the Clerk was asked to obtain quotations for consideration at a future Parish Council meeting.</i></u></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>8. Unitary Councillors' Report: 2866</p> <p>8.1 – A copy of the Ward Councillors' reports to Little Brickhill Parish Council for September 2018 <u><i>are appended to these minutes.</i></u></p> <p>There were two items in the report that required attention and these are noted below:</p> <p>Settlement Boundary Issue:</p> <ul style="list-style-type: none"> All Parish Councillors voted unanimously to approve the proposal to amend the village settlement boundary to include properties at the edge of the village, as discussed during recent Plan MK meetings. <p>Greensand Ridge Trust:</p> <ul style="list-style-type: none"> It was suggested that the LBPC re-engages with Claire Poulton of the Greensand Ridge Trust. One benefit to Little Brickhill could be the provision of (replacement) village signage with tasteful and befitting signs, welcoming people to the village and highlighting its proximity and affiliation with the Greensand Ridge landscape. 	

9. Planning: 2867

9.1 - 17/03233/OUT - An outline proposal with all matters reserved for development of land to the south of the A5 and east of the A4146, Milton Keynes for up to 500 homes, including 40% affordable homes; a 1 Form Entry Primary School; a local Centre, open space and associated works at Land at Levante Gate, Galley Lane, Little Brickhill.

It was noted that this planning application has been included as an agenda at the MKC Development Control Committee on the 6th September 2018.

It was noted that local residents have been encouraged to attend the DCC meeting and that the following people have agreed to speak in opposition to the planning proposal.

- Little Brickhill Parish Council – Councillor Tim Wheaton.
- Residents Association – Peter Bellingham
- Representative from Bruton Knowles.
- Ward Councillor – David Hopkins.

Huge thanks and gratitude was given on behalf of the Little Brickhill Parish Council and the village as a whole to Paul Simpson and the BRAID committee for tireless efforts over the past 12 months in opposing the proposed development at Levante Gate

9.2 – 18/01730/FUL – Replacement windows and door to property at Barclay House, Watling Street. No issues were raised.

9.3 - 18/01819/FUL - Alterations internally and externally to ground and first floor at North Cottage. No issues were raised.

9.4 - 18/01464/FUL - Demolition of existing building and erection of one infill dwelling at 4 Panel Well, Great Brickhill Lane, Little Brickhill. Notification received 16/08/18 from MKC that planning application had been granted.

9.5 - 18/01465/FUL – Single storey front extension, single storey side extension, two storey rear extension _ front elevation modification to existing dwelling at Panel Well, 4 Great Brickhill Lane, Little Brickhill. Notification received 14/08/18 from MKC that planning application had been granted.

10. Financial: 2868

10.1 - Cheques presented for payment:

S/O	£159.20	Alan Kemp (August 2018 Salary)
200411	£39.80	HMR&C (Tax for Clerk)
200412	£175.00	Mr Keel (Grass Cutting)
S/O	£159.20	Alan Kemp (September 2018 Salary)
200413	£39.80	HMR&C (Tax for Clerk)
200414	£14.38	Alan Kemp (Website Domain Fee)
200415	£32.50	BALC (Councillor Guides 2018)
200416	£99.88	Expert Security (Community Centre)
200417	£288.00	J Darlow (Pest Control)

This expenditure was proposed, seconded and carried unanimously.

10.2 – Payments received:

£5000.00 – MKC (Parish Partnership Grant Payment)

10.3 - It was noted that the **Bank Balance** following the payments made tonight (03/10/18) was **£20,981.88**

10.4 – Parish Partnership Grant for 2016/2017:

No change - Now that funding has been approved by MKC to replace our two notice boards of £1,725.00 (75%) the Clerk confirmed that he would obtain the necessary quotations for consideration by the Parish Council as soon as possible.

<p>10.5 - Bank Mandate: Clerk confirmed that he had forwarded the bank mandate form to Barclays Bank PLC for processing.</p> <p>10.6 – VAT: Clerk confirmed that he had completed the documentation on the 23rd August 2018 to re-claim VAT up to the end of June 2018 for £1,914.00.</p>	
<p>11. To discuss the Parish Councils involvement in the possibility of delivering Landscape Services from 2020: 2869</p> <p>Clerk advised that he was in the process of establishing how many times that MKC cut the grass and empty our four waste bins in the village.</p> <p><u>Therefore it was agreed to defer discussion on this topic until the October 2018 Parish Council meeting.</u></p>	
<p>12. To receive reports on the Community Centre: 2870</p> <p>It was agreed by all present to approve a request from the Hall Management Committee for a landscape gardener to attend to Village Hall grounds on a regular basis.</p> <p>The Village Hall will be out of commission for the next three weeks while the floor is being renovated.</p>	
<p>13. To discuss / adopt updated Legal Documentation: 2871</p> <p>It was noted that the Clerk had reviewed and updated the following documents, where required and updated the website and circulated them to all Parish Councillors on the 22nd August 2018.</p> <ul style="list-style-type: none"> • Standing Orders • Financial • Freedom of Information Act • Parish Code of Conduit • Parish Privacy Notice – Data Protection • Councillor Privacy Notice – Data Protection • Equality Policy <p><u>These were formally accepted by all present.</u></p>	
<p>14. Councillors Report: 2872</p> <p>No issues were raised.</p>	
<p>15. Items for the next / future agendas.</p> <ul style="list-style-type: none"> • November & December 2018 Budget / Precept Setting. • Risk Assessment – March 2019 	
<p>17. Date of Next Meeting:</p> <p>Future dates are noted below:</p> <ul style="list-style-type: none"> • Monday 1st October 2018 <p><u>There being no further business the meeting closed at 8.55 pm</u></p> <p>.....</p> <p>Chairman for Little Brickhill Parish Council</p>	

Huge thanks was also given to Alan Kemp, Little Brickhill Parish Council Clerk, for perfectly organising and preparing all documentation for September's Parish Council meeting