

LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 7th September 2015 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

Present:

Cllr G Bushell
 Cllr D Lewis
 Cllr T Wheaton
 Cllr D Hopkins (Ward Councillor)
 Cllr V Hopkins (Ward Councillor)

In attendance:

Mr A Kemp (Clerk)
 Mrs D Bushell (Local Resident)
 Mr C Roberts (Local Resident)

1. Apologies for Absence:	ACTION
Cllr J Moseley and Cllr A Bramall (Ward Councillor)	
<p>2. Public Open Session: 2543</p> <p>2.1 – Jeremy Lee from MKC (Planning Department) attended the meeting to provide an update to the Parish Council on the planning application, 15/02094/CONS for the change of use of land to use as quad bike track with associated facilities (part retrospective) at land at Great Firs, Little Brickhill Lane, Great Brickhill. He indicated that if the application was under the jurisdiction of MKC then it would more than likely be refused. <i>It was noted that the Parish Council and Ward Councillor had already written to AVDC to note our objections to this change of use application.</i></p> <p>2.2 – The Chairman asked Jeremy for advice on some building work that was underway at Sunnyside on Watling Street on whether the new owners had followed all the necessary procedures, as this property is a listed building. <i>Jeremy agreed to look into this issue and report back to the Parish Council as soon as possible.</i></p> <p>2.3 – The Chairman stated that the Parish Council were against the erection of a telecoms mast in the village within the Church, see agenda item 5.7 and asked Jeremy for some advice on this topic. The response was that two further sites outside the village boundary have been identified as possible alternative locations for the erection of a telecoms mast and these have been recommendation to the current consultees. <i>On-going.</i></p> <p>The Chairman thanked Jeremy Lee for attending the meeting tonight.</p> <p>2.4 – C Roberts (local resident) again mentioned the trees in Wyness Avenue. The chairman stated that following the recommendation from MKC that further tree work would be progressively completed over the next five years the Parish Council are not in a position to recommend anything further on this subject.</p> <p>2.5 – Ongoing Local Issues:</p> <p>2.5.1 – (Item 2.2. of meeting 06/07/15) It was brought to the attention of the Parish Council by a local resident that there is a problem with a decaying and dangerous pavement on Great Brickhill Lane close to Wyness Avenue.</p> <p>Clerk confirmed that he had received the following response from MKC.</p> <ul style="list-style-type: none"> • Thank you for your enquiry 640297 about a Damaged or Broken pavement on Great Brickhill Lane/Wyness Avenue. The Damaged or Broken Paving Slab at this location is below our intervention level therefore no action has been taken. <p>This was noted. <i>Item closed.</i></p>	

<p>2.5.2 - (Item 2.3 of meeting 06/07/15) It was brought to the attention of the Parish Council by a local resident that hedge near the notice board on Great Brickhill Lane was overhanging the pavement again. Clerk stated that he had reported this issue to MKC (Reference 721055) on the 4th September 2015. <u>On-going.</u></p> <p>2.5.3 - (Item 2.4 of meeting 06/07/15) - Watsons Field – unsocial behaviour: It was noted that no further instances in the past two months had been reported, <u>but following discussion it was agreed that Parish Councillors would continue to monitor the situation on a regular basis.</u></p> <p>2.5.4 - (Item 2.5 of meeting 06/07/15) It was brought to the attention of the Parish Council by a local resident that the litter bin on Great Brickhill Lane (near the notice board) is always overflowing and asked if MKC could be contacted to establish how often the bin is emptied. <u>Cllr Bushell confirmed that he had met with Greg Showler from MKC on the 14th August 2015 and had requested that MKC empty all the bins in village on a more frequent basis. He also stated that MKC had recommended that the waste bin sited within the play area should be relocated outside the fenced area and that the Borough Council would take the necessary actions to complete this action.</u></p>	
<p>3. Declaration of Interest: 2544</p> <p>None.</p>	
<p>4. Approval of Minutes of Meeting held on 6th July 2015.</p> <p>Minutes signed and approved.</p>	
<p>5. Progress Report on matters from last Minutes: 2545</p> <p>5.1 - Play Equipment Upgrade.</p> <ul style="list-style-type: none"> • Included in the project costs were for two new seats to be installed and it was agreed to approach Frosts for costs etc. • Clerk will request MKC to pay the Parish Partnership grant to LBPC when the new seats have been purchased and installed. • Payment received from WREN of £11,397.50. • Clerk advised that as part of the Insurance conditions that a weekly visual inspection of the play equipment is required and that he would draft a checklist as soon as possible. <u>Cllr Lewis and the Clerk would discuss this issue as soon as possible.</u> • Clerk to obtain costs to replace the O's and X's that have been stolen. From the Multi-play item. <p>5.2 – Development of the Website: Clerk advised that all the pages belonging to the Parish Council have been completed.</p> <p>The following pages still require completion.</p> <ul style="list-style-type: none"> • What's in Little Brickhill • Little Brickhill History • Parish Church • Residents Association. <p>5.3 – (Item 2.2.7 of meeting 01/09/14) – It was highlighted that the barrier on the island at the top of the village, was still waiting to be repaired, despite being damaged a long time ago. Clerk confirmed that he was back to square one as MKC state that this repair is the responsibility of the National Highways Authority. <u>On-going.</u></p>	<p>Clerk</p>

<p>5.4 - (item 2.3.2 of minutes 01/06/15) – Speeding traffic through the village and the parking problem on Watling Street at the Great Brickhill Road junction:</p> <p>The Clerk confirmed that had tried again to obtain an update from Rob Ward from MKC on this issue for the meeting tonight but was unsuccessful. However he will continue to chase MKC for an update for the Parish Council meeting in October 2015. <u>On-going.</u></p> <p>5.5 - (item 2.3.3 of minutes 01/06/15) - It was brought to the attention of the Parish Council that there is some damage to the pavement near to the Community Centre. Confirmation received from MKC that this had now been repaired. <u>Item closed.</u></p> <p>5.6 - (item 6.2 of minutes 07/09/15) - Email received 19/06/15 from MKC regarding the Parish Forums. It was agreed that Cllr Moseley would continue to represent the Parish Council on this forum. Clerk confirmed he had notified MKC of this decision on the 13th July 2015. <u>Item closed.</u></p> <p>5.7 - (item 6.9 of minutes 07/09/15) - Letter received 03/07/15 from GVA Grimley Ltd regarding the possibility of installation of a Telecommunications Mast at St Mary Magdalene Church. Following discussion it was agreed at the Parish Council meeting on the 6th July 2015 that the Parish Council would not support this proposal. Clerk confirmed that he had informed the consultants of this decision on the 9th July 2015. <u>Item closed.</u></p>	<p>Clerk</p>
<p>6. Correspondence: 2546</p> <p>6.1 – Email received 13/07/15 from MKC regarding Variation to Premises Licence at Woburn Golf Club. <u>This was noted, no further action required.</u></p> <p>6.2 - News Release from MKC regarding Play Recycle & Reward to benefit local charities and the environment. <u>This was noted, no further action required.</u></p> <p>6.3 - Email received 30/07/15 from MKC regarding Parish Funding Consultation. Following discussion it was agreed that Option 2 was the preferred method for calculation of the Local Tax Reduction funding. <u>Clerk was asked to write to MKC to inform them of this decision.</u></p> <p>6.4 - Invite received 10/08/15 from Greensand Trust regarding the Secrets of the Sands Landscape Partnership. <u>This was noted, no further action required.</u></p> <p>6.5 – Email received 11/08/15 from MKC regarding Draft Parking Standards SPD Consultation. <u>This was noted, no further action required.</u></p> <p>6.6 – Email received 12/08/15 from MKC regarding MK Draft Local Flood Risk Management Strategy for Consultation. <u>This was noted, no further action required.</u></p> <p>6.7 - Email received 13/08/15 from MKC regarding MKC – Constitution Commission Survey. <u>This was noted, no further action required.</u></p> <p>6.8 - Letter received 27/08/15 from MKC regarding the Register of Electors. <u>Clerk to keep on file.</u></p> <p>6.9 - Email received 03/09/15 from MKC regarding Watercourse Maintenance. <u>This was noted, no further action required.</u></p>	<p>Clerk</p>

<p>7. Clerks Report / Local Issues: 2547</p> <p>7.1 – Clerk confirmed that he had tried on several occasions without success to contact the representatives from Leighton Colts FC to arrange a meeting to discuss the arrangements with them for the use of Watsons Field following the decision to allow W&WFC to also use the playing facilities.</p>																									
<p>8. Unitary Councillors' Report: 2548</p> <p>8.1 – A copy of the Ward Councillors' report to Little Brickhill Parish Council for September 2015 <u>is appended to these minutes.</u></p>																									
<p>9. Planning: 2549</p> <p>9.1 – 15/01533/OUTEIS - Outline planning application with all matters reserved for the demolition of all existing farm buildings (except farmhouse) and the development of up to 1800 dwellings, a local centre to include retail and a community centre, one 1 form of entry primary school, one 2 forms of entry primary school, associated highway infrastructure including two proposed vehicular accesses with the A4146, two proposed pedestrian and cycle bridge crossing the river Ouzel, multi-functional public open space, informal amenity space, children's play space, open space incorporating the scheduled monument, playing fields, allotments, surface water attenuation and strategic landscaping, and associated services and utilities infrastructure (cross boundary application with Aylesbury Vale District Council) at Land at Eaton Leys, Galley Lane, Little Brickhill.</p> <p><u>Clerk advised that he had received confirmation that Nicola Wheatcroft from MKC Planning Department would attend our Parish Council meeting on the 5th October 2015 to discuss this planning application in more detail.</u></p> <p>9.2 - 15/01758/TCA – Tree Work at The Chesters, 2 Brickhill Manor Court, Little Brickhill. <u>Notification received 01/09/15 from MKC that consent was granted.</u></p> <p>9.3 - 15/02094/CONS – Change of use of land to use as quad bike track with associated facilities (part retrospective) at land at Great Firs, Little Brickhill Lane, Great Brickhill. <u>This item was discussed under item 2.1.</u></p> <p>9.4 – 15/02113/FUL – Redevelopment of the former petrol filling station site to provide 5 new dwellings (resubmission of 15/01148/FUL) at Little Brickhill Service Station, Watling Street. Clerk distributed copies of the new proposed site layouts that he had taken from the MKC Public Access Website. <u>Following a brief discussion on this planning application it was agreed to discuss this again at our Parish Council meeting on the 5th October 2015.</u></p>																									
<p>10. Financial: 2550</p> <p>10.1 - Cheques presented for payment:</p> <table border="0"> <tr> <td>S/O</td> <td>£141.60</td> <td>Alan Kemp (August 2015 Salary)</td> </tr> <tr> <td>S/O</td> <td>£141.60</td> <td>Alan Kemp (September 2015 Salary)</td> </tr> <tr> <td>100791</td> <td>£70.80</td> <td>HMR&C (Tax for Clerk)</td> </tr> <tr> <td>100792</td> <td>£99.80</td> <td>Expert Security (Security Annual Service)</td> </tr> <tr> <td>100793</td> <td>£288.00</td> <td>J Darlow (Pest Control)</td> </tr> <tr> <td>100794</td> <td>£280.00</td> <td>Mr Keel (Grass Cutting)</td> </tr> <tr> <td>100795</td> <td>£15.00</td> <td>Alan Kemp (Stationery)</td> </tr> <tr> <td>100796</td> <td>£14,352.00</td> <td>P&R Domestic (Community Centre Improvements)</td> </tr> </table> <p>This expenditure was proposed, seconded and carried unanimously.</p>	S/O	£141.60	Alan Kemp (August 2015 Salary)	S/O	£141.60	Alan Kemp (September 2015 Salary)	100791	£70.80	HMR&C (Tax for Clerk)	100792	£99.80	Expert Security (Security Annual Service)	100793	£288.00	J Darlow (Pest Control)	100794	£280.00	Mr Keel (Grass Cutting)	100795	£15.00	Alan Kemp (Stationery)	100796	£14,352.00	P&R Domestic (Community Centre Improvements)	
S/O	£141.60	Alan Kemp (August 2015 Salary)																							
S/O	£141.60	Alan Kemp (September 2015 Salary)																							
100791	£70.80	HMR&C (Tax for Clerk)																							
100792	£99.80	Expert Security (Security Annual Service)																							
100793	£288.00	J Darlow (Pest Control)																							
100794	£280.00	Mr Keel (Grass Cutting)																							
100795	£15.00	Alan Kemp (Stationery)																							
100796	£14,352.00	P&R Domestic (Community Centre Improvements)																							

<p>10.2 - Payments received: £0.66 - Dividend £5,370.90 – VAT Refund £11.397.50 – WREN (Play Equipment)</p> <p>10.3 - It was noted that the Bank Balance following the payments made tonight (07/09/15) was £3,617.98</p> <p>10.4 – Annual Return - Clerk confirmed that he had received the Annual Return back from Mazars LLP and that no issues were identified.</p>	
<p>11. To receive reports on the Community Centre: 2551</p> <p>11.1 – Internal / External Decorating / Other Works: It was noted that the total cost of the works now included the contingency amount of £1,500.00 making the total spend at £12,480.00 + VAT. <u>All present agreed to this additional expenditure.</u></p> <p>A breakdown of the funding is shown below:</p> <ul style="list-style-type: none"> • £1,830.00 – Parish Council. • £5,490.00 – Milton Keynes Council (Parish Partnership Funding) • £5.160.00 – Village Hall Account. <p>Clerk confirmed that he had written to MKC on the 3rd September 2015 requesting payment of the Parish Partnership Grant of £5,490.00 following completion of all the work.</p> <p>11.2 – Hedge trimming: It was noted that the hedges at the Community Centre were in need of trimming together with some weeding required. Work has now been completed. <u>Item closed.</u></p>	
<p>12. Review of Risk Assessment Documentation: 2552</p> <p>Clerk presented an updated copy of the Risk Assessment for the Parish Council.</p> <p>Cllr Wheaton stated some trees near to the Community Centre were very close to the Electric supply cables and suggested that this should be investigated and included and documented.</p> <p>Otherwise the document was reviewed and accepted by all present. <u>Clerk to ensure that this is included as an agenda item at the March 2016 meeting.</u></p>	<p>Clerk</p> <p>Clerk</p>
<p>13. Councillors Report: 2553</p> <p>13.1 – (item 12.1 of minutes 07/09/15) - Defibrillator: Clerk was authorised to arrange for an electrician to install a power supply to the front of the Community Centre up to the value of £250.00 + VAT. <u>On-going.</u></p> <p>13.2 – (item 12.2 of minutes 07/09/15) - Watsons Field: It was noted that some dog walkers are using the recreation ground illegally and it was noted that Cllr Bushell was in discussion with MKC (Legal Department) on how we can legally stop this practice continuing to occur. <u>On-going.</u></p> <p>13.3 – (item 12.3 of minutes 07/09/15) - Footpath Issue: Cllr Bushell stated that he had received a request from a local resident on the public footpath from Woburn Road to see if a more disabled friendly gate could be installed and asked the Clerk to raise this issue with MKC. <u>Clerk apologised for the delay and confirmed that he had still to action this request</u></p>	<p>Clerk</p> <p>Cllr Bushell</p> <p>Cllr Bushell</p>

<p>13.4 – (item 12.4 of minutes 07/09/15) - Watling Street Pavements and overhanging trees / shrubs: Cllr Bushell stated that the pavements on both sides of Watling Street heading out of the village towards the A5 slip road were breaking up. He also mentioned that some trees / shrubs are in need of cutting back and asked the <u>Clerk to raise this issue with MKC.</u></p> <p>Clerk stated that he had reported these issues to MKC (Pavements - Reference 721017) and (Tree / Shrubs issue – Reference 721044 on the 4th September 2015.</p> <p>13.5 – Cllr Lewis reported that a barbed wire fence had been erected on the public right of way footpath that crosses Watling Street. <u>Cllr Bushell agreed to investigate to establish if this was a danger to the public and advise the Clerk, if any actions are required.</u></p> <p>13.6 – It was highlighted that there was a problem with a manhole cover in Russwell Lane. <u>Cllr Bushell agreed to investigate to establish if this was a danger to the public and advise the Clerk, if any actions are required.</u></p>	<p>Cllr Bushell</p> <p>Cllr Bushell</p>
<p>14. Items for the next agenda.</p> <ul style="list-style-type: none"> • Eaton Leys Planning Application – Nicola Wheatcroft (MKC Planning) 	<p>Clerk</p>
<p>15. Date of Next Meeting:</p> <p>The next Parish Council meeting will take place on Monday 6th October 2015 commencing ay 7.45 pm.</p> <p><u>There being no further business the meeting closed at 9.20 pm</u></p> <p>.....</p> <p>Chairman for Little Brickhill Parish Council</p>	