

LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 4th July 2016 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

Present:

Cllr J Moseley
Cllr D Lewis
Cllr T Wheaton
Cllr D Hopkins (Ward Councillor)

In attendance:

Mr A Kemp (Clerk)
Mr C Roberts (Local Resident)

1. Apologies for Absence:	ACTION
Cllr G Bushell, Cllr V Hopkins (Ward Councillor) & Cllr A Bramall (Ward Councillor)	
<p>2. Public Open Session: 2631</p> <p>2.1 – A local resident asked the Parish Council to have dialogue with Milton Keynes Council on the state of the grass cutting in the village as it was not up to standard. <u>Clerk advised that he had arranged a meeting with MKC, the Chairman and himself on the 20th June 2016 to discuss local issues with them.</u></p> <p>2.2 – Ongoing Local Issues:</p> <p>2.2.1 - (Item 2.2 of meeting 04/04/16) – Litter / Leaves: A local resident stated that the pavement between the former garage site and the entrance to the village hall was in need of a clean / sweep. Clerk confirmed that he had reported this issue to MKC on the 9th June 2016. <u>Ongoing.</u></p> <p>2.2.2 - (Item 2.1 of meeting 13/06/16) – Development of the Former Green Man Public House: A local resident raised a concern that building work was being undertaken at unreasonable hours and asked for the support of the Parish Council to assist with rectifying this situation. Clerk confirmed that he had spoken to the planning department and that no special conditions regarding working hours were included when planning permission was granted. The matter is now being monitored on a regular basis by MKC Environmental Services and that members of their team visit the site on a weekly basis to monitor the situation. <u>Item closed.</u></p> <p>2.2.3 - (Item 2.2 of meeting 13/06/16) – Grass Cutting: A local resident stated that the grass verge near to Brickhill Manor Court / The Whitehouse was not being cut by MKC. This has now been cut by MKC. <u>Item closed.</u></p> <p>2.2.4 - (Item 2.3 of meeting 13/06/16) – Hedge Problem: A local resident raised an issue with an overgrowth footpath behind Watson’s Field. Clerk confirmed that he had sent some photographs of this to MKC Rights of Ways team and that they had confirmed that they will address the problem as soon as possible. <u>Ongoing.</u></p>	Clerk / Cllr Bushell
<p>3. Declaration of Interest: 2632</p> <p>None.</p>	
<p>4. Approval of Minutes of Meeting held on 13th June 2016.</p> <p>Minutes signed and approved.</p>	
<p>5. Progress Report on matters from last Minutes: 2633</p> <p>5.1 - Play Equipment Upgrade.</p> <ul style="list-style-type: none"> • Clerk confirmed that he had placed the order for the installation of the two new oak benches, installation date TBA. • Clerk will request MKC to pay the Parish Partnership grant to LBPC when the new benches have been installed. 	Clerk

<p>5.2 – (Item 2.5 of meeting 06/07/15) – Waste Bin at Watsons Field: It was noted that we are still waiting for MKC / Serco to relocate the bin. The Clerk advised at the meeting tonight that he had now received an apology from Serco for the delay in completion of this task and was now waiting for a date when this would be completed. <u>Ongoing.</u></p>	
<p>5.3 – (item 6.1 of minutes 02/11/15) – Letter received 13/10/15 from MKC confirming that LBPC had been successful in obtaining a Parish Partnership grant of £5,000 towards the cost of installing 2 x SID G3 solar powered and associated equipment: It was noted that Cllrs Bushell and Moseley had attended a training course on the 21st June 2016 and now have the qualifications to install temporary devices before the Parish Council confirm the installation of permeant SID's in the village. <u>Clerk was asked to speak to the MKC Safety Officer to establish the next course of actions.</u></p>	Clerk
<p>5.4 - (item 5.8 of minutes 01/02/16) - Tree lopping / crowning in Great Brickhill Lane: Clerk confirmed that he had received confirmation from Western Power Limited that this work will be completed in the 1st week of August 2016 and that the overhanging branch from Roundacre Field over Great Brickhill Lane will be completed at the same time.</p>	
<p>5.5 – (item 9.0 of minutes 01/02/16) - Heavy Goods Vehicles using Great Brickhill Lane: It was agreed to take this issue up with the Safely Officer from MKC in conjunction with item 5.3. <u>Ongoing.</u></p>	Clerk
<p>5.6 - (item 10.5 of minutes 07/03/16) – Queens 90th Birthday Medals – These have now been received and Cllr Wheaton will distribute them within the village accordingly. <u>Item closed.</u></p>	
<p>5.7 – (item 7.1 of minutes 13/06/16) - Grass Cutting: This has now been rectified by our grass cutting contractor in the play area at Watsons Field. <u>Item closed.</u></p>	
<p>5.8 – (item 7.2 of minutes 13/06/16) - Overhanging Hedges: Clerk advised that he had reported the overhanging trees / shrubs on the pavement from Watsons Field to Woburn Road to MKC on the 9th June 2016, (reference FS3635032) and that he had received a response on the 20th June 2016 stating that they will not be taking any further action because they will complete this at the next scheduled pruning. <u>It was agreed that this response from MKC was not acceptable and this will be taken up with MKC at the meeting with them on the 20th June 2016</u></p>	Clerk / Cllr Bushell
<p>5.9 – (item 7.3 of minutes 13/06/16) - Damaged Road Sign: This has now been repaired by MKC. <u>Item closed.</u></p>	
<p>5.10 - (item 7.4 of minutes 13/06/16) - Damaged Notice Board: Clerk advised that the door on the notice board at Great Brickhill Lane was damaged and that it needs repairing. <u>Clerk was asked to obtain the necessary quotations and apply for a Parish Partnership grant when the application forms are received from MKC.</u></p>	Clerk
<p>5.11 – (item 12.2 of minutes 13/06/16) - Cllr Wheaton asked if the Parish Council would consider installing another dog bin in the village. The Clerk advised that the cost would be £253.07 + VAT. Cllr Moseley stated that he had kept an old bin that could be re-used and all present agreed. <u>Ongoing.</u></p>	
<p>The Clerk confirmed that he was in the process of obtaining quotations for the emptying of all the dog bins in the village. <u>Ongoing.</u></p>	Clerk
<p>5.12 – (item 12.4 of minutes 13/06/16) - Drainage problem: Cllr Wheaton raised an issue with the drain filters on both sides of the road on the A5 being blocked on a regular occurrence and asked our Ward Councillor for assistance with resolving this issue. <u>It was noted these issues should be reported via email to the National Highways Department and the Clerk was asked to forward the details to Cllr Wheaton, who agreed to report this issue to them.</u></p>	Clerk / Cllr Wheaton

<p>5.12 – (item 12.3 of minutes 13/06/16) Cllr Bushell stated that there is some rubbish outside the grange property and also that MKC are not cutting the grass area near this property. Clerk advised that he had reported this to MKC on the 9th June 2016, (reference FS3635097). Clerk advised had received a response on the 29th June 2016 stating that they will not be taking any further action because it is maintained as meadowland for character. <u>It was agreed that this response from MKC was not acceptable and this will be taken up with MKC at the meeting with them on the 20th June 2016.</u></p>	<p>Clerk / Cllr Bushell</p>									
<p>6. Correspondence: 2634</p> <p>6.1 - Email received 16/06/16 from MKC regarding Emberton consultation on the proposed neighbourhood plan. <u>For information only, no actions are required.</u></p> <p>6.2 - Email received 16/06/16 from the Office of the Police and Crime Commissioner regarding a Police and Crime Commissioner survey closing on the 30th September 2016. <u>Clerk to discuss this item with Cllr Bushell for possible inclusion in the next edition of the newsletter.</u></p> <p>6.3 - Email received 26/06/16 from a local resident requesting use of part of Watson’s Field on the 13th August 2016. All agreed to this request and the Clerk was asked to communicate this decision to the resident. <u>Item closed.</u></p> <p>6.4 – Email received 29/06/16 from MKC regarding the final version of the Stony Stratford Neighbourhood Plan. <u>For information only, no actions are required.</u></p> <p>6.5 – Letter received 30/06/16 from MKC regarding changes to Register of Electors. <u>Clerk to keep on file.</u></p>	<p>Clerk</p>									
<p>7. Clerks Report / Local Issues: 2635</p> <p>Clerk advised that he had received confirmation from W&WFC that they have now received a grant from MK Community Foundation towards the cost of completing the drainage work at the bottom left corner of the pitch area at Watsons Field.</p>										
<p>8. Unitary Councillors’ Report: 2636</p> <p>8.1 – A copy of the Ward Councillors’ report to Little Brickhill Parish Council for July 2016 <u>is appended to these minutes.</u></p>										
<p>9. Planning: 2637</p> <p>9.1 – 16/00651/FUL - Re-development of land to the rear of a former petrol filling station, including the erection of 6 detached dwellings, access road, hardstanding, boundary treatments and soft landscaping at land to the Rear of Little Brickhill Service Station, Watling Street. <u>NO CHANGE - THIS PLANNING APPLICATION HAS NOW BEEN WITHDRAWN AND WILL BE RESUBMITTED AT A FUTURE DATE.</u></p> <p>9.2 – 15/02784/LBC – AMENDED PLANS - Listed building consent for the demolition of existing W/C and garage, internal alterations, repair/replacement of existing windows and single storey rear extension at Sunnyside, Watling Street, Little Brickhill, Milton Keynes, MK17 9LU. Clerk confirmed that he had contacted MKC and the amended plans are for changes to the flooring details only. <u>No issues were raised.</u></p>										
<p>10. Financial: 2638</p> <p>10.1 - Cheques presented for payment:</p> <table border="0"> <tr> <td>S/O</td> <td>£148.00</td> <td>Alan Kemp (July 2016 Salary)</td> </tr> <tr> <td>200319</td> <td>£37.00</td> <td>HMR&C (Tax for Clerk)</td> </tr> <tr> <td>200320</td> <td>£92.64</td> <td>Tower Mint Ltd (Queens Medals)</td> </tr> </table>	S/O	£148.00	Alan Kemp (July 2016 Salary)	200319	£37.00	HMR&C (Tax for Clerk)	200320	£92.64	Tower Mint Ltd (Queens Medals)	
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<p>200321 £405.00 Mr Keel (Grass Cutting)</p> <p>This expenditure was proposed, seconded and carried unanimously.</p> <p>10.2 – Payments received: £2.964.22 – VAT Refund</p> <p>10.3 - It was noted that the Bank Balance following the payments made tonight (04/07/16) was £20,099.39</p> <p>10.4 - Clerk distributed a document showing the forecast against budget (2016/17) for the 1st Quarter and a <u>copy will be appended to these minutes.</u></p>	
<p>11. To receive reports on the Community Centre: 2629</p> <p>Clerk advised that he had been asked to raise an issue for consideration by the Parish Council for installing a retaining safety fence above the wall outside the Community Centre, as this was considered a Health & Safety issue should there be an emergency and should hall users have to exit the building from the emergency exit. <u>The Clerk was asked to arrange for quotations to be obtained for further discussion at a future Parish Council meeting.</u></p>	Clerk
<p>12. Councillors Report: 2639</p> <p>12.1 – Establishment of a Twinning Association: Clerk confirmed that he had completed and posted the EU registration paperwork on the 5th March 2016. Still no response received to date. <u>Ongoing.</u></p> <p>12.2 – Abandoned Vehicle on Watling Street: Cllr Moseley advised that he had recently reported this issue to MKC</p>	
<p>13. Items for the next agenda.</p> <ul style="list-style-type: none"> • September 2016 – Risk Assessment Documentation. • TBA - Road Safety / Speed Indicator advice. • TBA - Eaton Leys planning application. 	Clerk
<p>14. Date of Next Meeting:</p> <p>The next meetings of the Parish Council will take place on Monday 5th September 2016.</p> <p><u>There being no further business the meeting closed at 8.35 pm</u></p> <p>..... Chairman for Little Brickhill Parish Council</p>	