

LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 7th July 2014 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

Present:

Cllr G Bushell
 Cllr J Moseley
 Cllr T Wheaton
 Cllr A Bramall (Ward Councillor)
 Cllr D Hopkins (Ward Councillor)

In attendance:

Mr A Kemp (Clerk)
 Miss B Sinfield (Resident)
 Mrs I McCrory (Resident)
 Mrs L Walker (Resident)
 Mr C Roberts (Resident)
 Mrs D Bushell (Resident)

1. Apologies for Absence:	ACTION
Cllr's D Lewis, S Lewis and Cllr V Hopkins (Ward Councillor)	
<p>2. Public Open Session: 2432</p> <p>2.1 – New Issues:</p> <p>2.1.1 - Village Grass Cutting: Concerns were raised by local residents that the grass cutting and weed control undertaken by MKC was not up to standard this year and the Parish Council were asked to have dialogue with them to ensure that a repeat of this year is avoided for next year.</p> <p>2.1.2 – Grass Verges on the entry / exits to the A5: Some concerns that these verges are not being cut on a regular basis were raised. Clerk advised that he thought that the responsibility for the regular upkeep of these verges was the National Highways Agency and was asked to circulate the contact number to all Councillors for reference.</p> <p>2.2 – Ongoing Local Issues:</p> <p>2.2.1 – The parking problem on Watling Street at the Great Brickhill Road junction: Clerk confirmed that he had completed a new application to MKC Highways department on the 1st June 2014 requesting them to come up with some recommendations for this junction. <u>On-going.</u></p> <p>2.2.2 – A problem with a large leylandii tree requiring attention in Wyness Avenue was raised. Clerk confirmed that he was still waiting for a date from MKC when they would be addressing this problem. <u>On-going.</u></p> <p>2.2.3 – It was highlighted that the barrier on the island at the top of the village, was still waiting to be repaired, despite being damaged a long time ago. Clerk confirmed that he had spoken to MKC on this issue and had reported this officially to the MKC Contact Centre (<u>Highways Service Request Number 283943</u>). <u>On-going.</u></p> <p>2.2.4- Weeds / overhanging trees: It was noted that local residents had attended to this problem and the Parish Council recorded their grateful thanks to them for tackling this problem. <u>Item closed.</u></p> <p>2.2.5 - Trees in Wyness Avenue: A complaint was noted that the trees in this road are in need of pollarding. Cllr Hopkins stated that he had investigated the complaint and suggested that John Price (MKC Countryside Manager) be invited to the September 2014 Parish Council meeting to help resolve this issue. The suggestion was accepted and the Clerk was tasked with issuing the formal invitation to Mr Price.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<p>2.2.6 Boundary Fence: Cllr Moseley was thanked for completing the repair of the boundary fence at the playing fields. <i><u>Item closed.</u></i></p>	
<p>3. Declaration of Interest: 2433 None.</p>	
<p>4. Approval of Minutes of Meeting held on 2nd June 2014.</p> <p>Minutes signed and approved.</p>	
<p>5. Progress Report on matters from last Minutes: 2434</p> <p>5.1 - (Item 2.2 of meeting 10/02/14) – The Rotary Club of the Brickhills: Clerk confirmed that he had been notified by Jan Flawn from the Rotary Club that for this year they will be working on a project with Great Brickhill Parish Council. <i><u>Item closed.</u></i></p> <p>5.2 - (Item 2.3 of meeting 10/02/14) – ‘Youth Café’ in Great Brickhill: Payment for the donation was completed this month, see cheque number 100743. <i><u>Item closed.</u></i></p> <p>5.3 - (Item 12 of meeting 07/04/14) WREN Grant Application (Play Equipment): Clerk confirmed that he had provided further information to WREN in connection with our grant application on the 9th May 2014. It was noted that it would be July 2014 before we will know if we have been successful with the grant application. <i><u>On-going.</u></i></p> <p>5.4 - (Item 6.2 of meeting 02/06/14) - Letter received 13/05/14 from MK Open Door requesting a donation to their organisation. Clerk confirmed that he had actioned this correspondence on the 23rd June 2014. <i><u>Item closed</u></i></p>	
<p>6. Correspondence: 2435</p> <p>6.1 – Letters received 03/06/14 & 24/06/14 from MKC regarding the Register of Electors. <i><u>No action, Clerk to keep on file.</u></i></p> <p>6.2 - Letter dated 14/06/14 from Dave Norris Motor Engineers regarding the Garage Site. Following discussion the Clerk was tasked with responding to Mr Norris by the 14th July 2014.</p> <p>6.3 - Email received 19/06/14 from MKC regarding Milton Keynes Pinch Point Scheme. <i><u>This was noted, no further action required.</u></i></p> <p>6.4 - News Release received from MKC regarding MKC Successful bid for share of ‘pothole repair fund’ <i><u>This was noted, no further action required.</u></i></p> <p>6.5 - Email received 20/06/14 from MKC regarding the next MK Local Investment Plan Refresh. <i><u>This was noted, no further action required.</u></i></p>	<p>Clerk</p>
<p>7. Clerks Report / Local Issues: 2436</p> <p>7.1 – Bench Repair: Clerk confirmed that he was still waiting for a completion date when the bench would be repaired. <i><u>On-going.</u></i></p> <p>7.2 – Overhanging Bushes: Clerk confirmed that he had reported to MKC (ref 365703) that the hedge near the notice board on Great Brickhill Lane was overhanging the pavement. <i><u>On-going.</u></i></p> <p>7.3 - Playing Field Gate Post: Clerk advised that the gate post was damaged and was in need of repair. All present agreed to expenditure up to £250.00 and the Clerk was authorised to action this repair.</p>	<p>Clerk</p> <p>Clerk</p>

<p>8. Unitary Councillors' Report: 2437</p> <p>8.1 – A copy of the Ward Councillors' report to Little Brickhill Parish Council for July 2014 <u>is appended to these minutes.</u></p> <p>8.2 - Broadband Provision for Little Brickhill: Cllr Hopkins advised following a recent meeting with BT OpenReach regarding this issue that he had arranged for them to attend the Parish Council meeting on the 6th October 2014.</p>	
<p>9. Planning: 2438</p> <p>9.1 – 14/01187/FUL – Two storey rear extension at The Old Orchard, Watling Street, Little Brickhill. <u>No objections were raised.</u></p> <p>9.2 – 14/01409/FUL & 14/01410/LBC – Conversion of former public house to 3 residential dwellings and erection of 2 additional dwellings at The Old Green Man in Little Brickhill. Following discussion the Parish Council did not have any major objections to this planning application, but supported the views made by Cllr D Lewis regarding parking spaces for plots 2 and 3. <u>Clerk was asked to write formerly to MKC.</u></p> <p>9.3 - 14/01460/MKCOD3 – Installation of electric vehicle rapid charge unit at Galley Lane in Little Brickhill. <u>No objections were raised.</u></p>	Clerk
<p>10. Financial: 2439</p> <p>10.1 - Cheques presented for payment: 100743 - £250.00 – Great Brickhill Parish Council (Youth Café donation) 100744 - £ 34.18 – Alan Kemp (Stationery + Gift voucher for Internal Audit) 100745 - £230.00 – Mr M Keel (Grass Cutting) 100746 - £250.00 - Mr M Keel (Grass Cutting) S/O - £138.40 – Alan Kemp (Salary) 100747 - £ 34.60 – HMR&C (Tax for Clerk) 100748 - £ 40.00 – Jack Moseley (Fence Repair)</p> <p>This expenditure was proposed, seconded and carried unanimously.</p> <p>10.2 - Payments received:</p> <p>£100.00 - Barclays Bank (Compensation) £ 7.00 - Dividend</p> <p>10.3 - It was noted that the Bank Balance as at the end 07/07/14 was £20,845.50</p> <p>10.4 – Bank Mandate New Signature: Clerk confirmed that he had received confirmation from Barclays Bank on the 26th June 2014 that Cllr Moseley had been approved as an authorised signatory for the Parish Council. <u>Item closed.</u></p> <p>10.5 – Clerk distributed a document showing the forecast against budget for the 1st Quarter and a <u>copy will be appended to these minutes.</u></p>	
<p>13. To discuss the Parish Council Website: 2440</p> <p>Clerk confirmed that he would be arranging a meeting in early August 2014 with Cllr S Lewis to discuss an action plan, for populating the new website. <u>On-going</u></p>	Cllr S Lewis / Clerk

<p>14. To receive reports on the Community Centre: 2441</p> <p>14.1 – Village Hall Committee: Cllr Tim Wheaton advised that the following maintenance issues were still requiring action.</p> <ul style="list-style-type: none"> • The Community Centre grounds need weeding. <u>Clerk confirmed that the cost would be £50.00 and had placed an order with the grass cutting contractor to complete this work as soon as possible and all present approved this expenditure.</u> • There are some roof tiles that are in need of replacing. <u>Clerk to obtain the necessary quotations and liaise with Cllr Wheaton on this issue.</u> • There is a lot of rubbish at the side of the Community Centre together with some overgrown vegetation on the boundary fence. It was noted that the grass cutting contractor had agreed to undertake this work. <u>On-going.</u> <p>14.2 – Internal and External Decorating: Clerk confirmed that he had applied to MKC for a Parish Partnership Grant of £5,490.00 which would leave a requirement for the Parish Council to fund the balance of £1,830.00. Decision from MKC anticipated in July 2014. <u>On-going.</u></p>	Clerk
<p>15. Councillors Report: 2442</p> <p>15.1 – Damaged Drain: It was noted that MKC had investigated the loose drain outside the Old Orchard in Watling Street that Cllr Lewis raised at the last meeting and advised that in their opinion it does not require repairing at the moment, but would be monitoring this on a regular basis. <u>Item closed.</u></p> <p>15.2 – Playing Field: Cllr Moseley advised that he had been approached by Leighton Colt FC for permission to hire the football pitch for next season. All present agreed to this request, providing that they make a payment of £500.00 for the season. Cllr Moseley was tasked with making the necessary arrangements. <u>On-going.</u></p> <p>15.3 – Insurance costs for various village organisations: Cllr Wheaton asked if it would be possible for all the separate village organisations to be included in one insurance policy. Clerk was asked to speak to our Insurance Broker and report back as soon as possible.</p>	Clerk
<p>16. Items for the next agenda.</p> <ul style="list-style-type: none"> • John Price (MKC Countryside Manager) regarding the Trees in Wyness Avenue. • Risk Assessment & Financial Regulations Review. 	Clerk
<p>17. Date of Next Meeting:</p> <p>The next meeting of the Parish Council will take place on Monday the 1st September 2014.</p> <p><u>There being no further business the meeting closed at 9.05pm</u></p> <p>..... Chairman for Little Brickhill Parish Council</p>	