

LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 10th February 2014 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

Present:

Cllr G Bushell
Cllr J Moseley
Cllr D Lewis

In attendance:

Mr A Kemp (Clerk)
Mr T Wheaton (Resident)
J Flawn (The Brickhills Rotary Club)
H Seddon (The Brickhills Rotary Club)
M Loxley (Pulse, Youth Club)
Cllr B Wight (Great Brickhill Parish Council)
Mrs I McCrory (Resident)
Mrs B Sinfield (Resident)
Mr C Roberts (Resident)
Mrs D Bushell (Resident)

1. Apologies for Absence:	ACTION
Cllr S Lewis & Cllr D Hopkins (Ward Councillor)	
<p>2. Public Open Session: 2379</p> <p>2.1 - Parish Council Vacancy - Mr Tim Wheaton was invited to attend the Parish Council meeting tonight. <u>See minute reference 3.</u></p> <p>2.2 – The Rotary Club of the Brickhills: Jan Flawn and Helen Seddon explained the purpose of their organisation and stated that each year they normally vote to raise funds for three charities, but this year they would prefer to undertake a project that would benefit ‘The Brickhills’, as they are your local Rotary Club. They are also consulting with Bow Brickhill Parish Council, Great Brickhill Parish Council and are looking for suggestions from each Parish Council on either a joint project or separate small projects in each area by the beginning of May 2014.</p> <p>There are also not many people that are members of their organisation from within each village and it was agreed to put article in our next Newsletter giving details etc.</p> <p>The Chairman thanked both Jan and Helen for attending the Parish Council meeting tonight and they left the meeting.</p> <p>2.3 – ‘Youth Café’ in Great Brickhill: Marco Loxley (Pulse, Youth Club) and Cllr B Wright (Great Brickhill Parish Council) gave a short explanation of the purpose of the ‘Youth Café’ and from recent figures there are 28 young people that are registered as members of the organisation from Little Brickhill. In order to maintain the current level of activities they are looking for funding contributions (large or small) from any local Parish Council’s where there are young people attending these sessions. The Chairman advised that the Parish Council would look into this request over the next month or two and advise them accordingly.</p> <p>The Chairman thanked both Marco and Cllr Wight for attending the Parish Council meeting tonight and they left the meeting.</p> <p>2.4 – Local Issues:</p> <p>2.4.1 – The parking on Watling Street at the Great Brickhill Road junction. Clerk confirmed that he had completed a Highways request form on the 27th September 2013, which will trigger MKC to investigate. It was also noted that the Parish Council would like to be included in any preliminary discussions on this item. Clerk confirmed at the meeting tonight that a decision from MKC was expected shortly. <u>On-going.</u></p> <p>2.4.2 – A problem with a large leylandii tree requiring attention in Wyness Avenue was raised. Clerk confirmed that was still waiting confirmation from MKC when this issue will be dealt with, but would follow up. <u>On-going.</u></p>	<p>All Parish Councillors</p> <p>All Parish Councillors</p> <p>Clerk</p> <p>Clerk</p>

<p>2.4.3 – Concerns were expressed that the white lines and the ‘STOP’ sign at the Watling Street / Great Brickhill Lane junction were in urgent need of re-painting. Clerk confirmed that he had now received confirmation from MKC that they would try and re-do the white lines by the end of March 2014. <u>On-going.</u></p> <p>2.4.4 – It was noted that there is a problem with a tree that is in need of attention on land owned by Cedric Hoptroff. This has now been dealt with by Mr Hoptroff. <u>Item closed.</u></p> <p>2.4.5 – The Parish Council was asked (2nd December 2013 meeting) if anything could be done to illuminate some posts that are located on the path from the island down to Wynness Avenue. Also on the same path there is a cable from a telegraph pole, which also could do with illuminating. Clerk confirmed that he had received confirmation from MKC that this had now been actioned, although a member of the public at the meeting tonight, advised that this had not been attended to. <u>Clerk to investigate.</u></p> <p>2.4.6 – It was highlighted that the barrier on the island at the top of the village, was still waiting to be repaired, despite being damaged a long time ago. Clerk confirmed that he had spoken to MKC and that they are aware of this issue <u>but requested that he record this outstanding action with the MKC contact centre.</u></p> <p>2.4.7 - The Parish Council were informed that the pavement from the island at the top of the village on Watling Street down to the former garage was in need of a clean. <u>Clerk to report this issue to MKC.</u></p> <p>2.4.8 – A concern was raised by a local resident that it was believed that a young family were living in a caravan in front of a property in the village. The chairman stated that he had looked into this issue some time ago and that nothing illegal was taking place and that no further investigation is required.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>3. Parish Council Vacancy: 2380</p> <p>The Motion: That Tim Wheaton is co-opted as the new member of the Parish Council was proposed, seconded and carried unanimously. <u>Clerk to forward the required paperwork to MKC.</u></p>	<p>Clerk</p>
<p>4. Declaration of Interest: 2381</p> <p>None.</p>	
<p>5. Approval of Minutes of Meeting held on 2nd December 2013.</p> <p>Minutes signed and approved.</p>	
<p>6. Progress Report on matters from last Minutes: 2382</p> <p>6.1 – Village Newsletter: (Item 12.0 of meeting 1/07/13) - Clerk stated that he had approached MKC to release the grant payment of £450.00 for the funding of the Village Newsletter, but had been informed that they cannot authorise payment until they had received three quotations. Clerk confirmed that he had managed to obtain two more quotations and would liaise with MKC as quickly as possible, in order to ensure that we receive the payment before the financial year end. <u>On-going</u></p> <p>6.2 - (Item 5.4 of meeting 14/10/13) A general concern was raised that certain areas in the village are not being attended to by MKC Landscaping Services. Clerk confirmed that he had taken this issue up with MKC and would be arranging a meeting with them on either the 10th or 11th March 2014. Cllr Moseley volunteered to support the Clerk with this issue. <u>On-going.</u></p> <p>6.3 - (Item 7.5 of meeting 02/12/13) – Email received 27/11/13 from MK Carnival Committee requesting support for next year’s Milton Keynes Carnival on the 14th June 2013. No LBPC funds are available to donate to their cause, Clerk confirmed that this event had now been cancelled. <u>Item closed.</u></p>	<p>Clerk</p> <p>Clerk</p>

<p>6.4 - (Item 16.2 of meeting 02/12/13) – Broken fence between the High View alleyway and the George car park. Clerk confirmed that the land registry search to try and establish who is legally responsible for this repair was inconclusive. It was therefore decided not to pursue this anymore at the moment. <u>Item closed.</u></p>	
<p>7. Correspondence: 2383</p> <p>7.1 - Letter received 07/01/14 from MKC in connection with the Discretionary Rate relief from the Community Centre. Clerk advised the meeting that he had responded to this request to MKC on the 23rd January 2014. <u>Item closed.</u></p> <p>7.2 - News Release received 22/01/14 from MKC confirming a £200M Highways Contract Awarded to Ringway Infrastructure Services. <u>This was noted, no further action required.</u></p> <p>7.3 - Letter received 27/01/14 from MKC regarding the 2014 Independent Remuneration Panel on Members’ Allowances. <u>Clerk was asked to respond to MKC confirming that no Little Brickhill Parish Councillors claim any expenses for undertaking their duties.</u></p> <p>7.4 - Email received 28/01/14 from MKC concerning a Young People Cycling Survey. <u>This was noted, no further action required.</u></p> <p>7.5 - Email received 31/01/14 from MKC concerning Plan:MK – Social and Community Infrastructure Audit. Clerk asked for some guidance on how to respond to this item, which was given at the meeting tonight. <u>Clerk to respond to MKC accordingly</u></p>	<p>Clerk</p> <p>Clerk</p>
<p>8. Clerks Report / Local Issues: 2384</p> <p>8.1 – Clerk confirmed that that the cost to repair the memorial bench on the playing field will be approximately £400.00 + VAT. All present agreed to this expenditure. Clerk confirmed that he had arranged a meeting with the contractor on Monday the 17th February 2014. <u>On-going.</u></p> <p>8.2 – Dog bin – Clerk suggested that to avoid problems with the bin installed outside the playing field overflowing, that a larger bin should be installed and that the cost would be £193.19 (not including VAT) plus £80.00 for installation. All present agreed to this expenditure and the Clerk was tasked with making the necessary arrangements. <u>On-going.</u></p> <p>8.3 – Trees on Watsons Field – Clerk confirmed that he had received an email from David Packer requesting permission to do some removal of some self-setting trees near his property that if left unchecked would cause a problem in the future. It was agreed following a site inspection by Cllr’s D Lewis and Moseley that no objections were made to Mr Packer tidying up this area of any self-setting trees. Clerk confirmed that he had communicated this decision to Mr Packer. <u>Item closed.</u></p> <p>8.4 – Garage site – Clerk advised he had been asked by Cllr Hopkins (Ward Councillor) to highlight that many residents had raised concerns over this site in his annual survey and that he had arranged for Simon Peart (Conservation & Archaeology Manager) to attend our Parish Council meeting on the 7th April 2014 to discuss this issue.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk / Cllr Hopkins</p>
<p>9. Unitary Councillors Report: 2385</p> <p>9.1 – A copy of Cllr Hopkins report to Little Brickhill Parish Council for February 2014 is appended to these minutes.</p>	

<p>10. Planning: 2386</p> <p>10.1 – It was noted that the following two planning application were received between the December 2013 and February 2014 meetings and that the Clerk had advised all Councillors of these by Email and that no issues were identified.</p> <p style="padding-left: 40px;">13/02451/FUL - Single storey inglenook side extension and infill of carport at Ash House Rear of Balmacara, Watling Street, Little Brickhill, Milton Keynes, MK17 9NB.</p> <p style="padding-left: 40px;">13/02507/TPO Tree Preservation Order consent to shorten laterals towards house by 1 metre to 1x Sycamore tree (T1); shorten laterals towards house by 0.5 metres to 1 x Beech tree (T2) and fell 1 x Horse Chestnut tree(T3) at 1 The Clock House, Watling Street, Little Brickhill, Milton Keynes, MK17 9NR.</p> <p>10.2 - 14/00095/TPO - Tree preservation order consent to remove 1 x Ash tree and replant with Norway Maple 'Crimson King;' tree at Ash House, Watling Street, Little Brickhill, Milton Keynes, MK17 9NB. <u>Clerk was requested to obtain further information on this.</u></p> <p>10.3 - 14/00100/MMAM - Minor material amendments to planning permission 13/02451/FUL; increase depth and height of inglenook; modify roofline; larger velux windows; addition of small window at front to provide extra light at Ash House, Watling Street, Little Brickhill, Milton Keynes, MK17 9NB. <u>No objections were raised.</u></p> <p>10.4 - (Item 16.3 of meeting 02/12/13) – Cllr Bushell advised that he had received several comments from local residents concerning the landscaping in front of the two newly built houses on Watling Street and requested the Clerk to check with MKC to ascertain if this had been completed in accordance with planning approvals.</p> <p>Clerk confirmed that he had written to the MKC (Planning Enforcement Officer) and had received confirmation from that that they would investigate. <u>On-going.</u></p>	Clerk
<p>11. Financial: 2387</p> <p>11.1 - Cheques presented for payment: 100701 - £ 33.20 - H M Revenue & Customs – (Tax for Clerk) 100702 - £1196.00 – Broker Network Ltd – (Annual Insurance Premium) 100703 - £ 33.20 - H M Revenue & Customs – (Tax for Clerk) 100704 - £24.00 – Alan Kemp – (Stationery)</p> <p>This expenditure was proposed, seconded and carried unanimously.</p> <p>11.2 - Payments received: £150.00 (re 1 high View) £7.00 (Dividend)</p> <p>11.3 - It was noted that the estimated Bank Balance as at 10/02/14 following payments made tonight was £18,439.55 with the forecast balance for yearend of £14,137.72</p> <p>11.4 – Bank Mandate Change Request: It was noted that the Clerk was still having problems with Barclays Bank PLC concerning our request to change the correspondence address. Cllr Bushell advised that he had been asked by the bank in order to address this problem to visit a local branch, which he promised to do as soon as possible.</p> <p>11.5 – Precept 2014/15: Clerk advised that following the decision at the December 2013 Parish Council meeting to increase the precept and confirmed that this would have meant an increase of 5.2% for local residents. Therefore the following was agreed. The Motion: That Little Brickhill Parish Council sets the Precept for 2014/15 in the sum of £8,970.00 (an increase of 2.2%) was proposed, seconded and carried unanimously. <u>Clerk will notify MKC accordingly.</u></p>	Cllr Bushell

<p>12. To discuss the Play Equipment Grant: 2388 Clerk confirmed that the deadline for submitted a WREN grant application was the 9th April 2014 which he was working to achieve. It was noted that the contribution to the project from Little Brickhill Parish Council would be £3000.00 + 11% of the project value of £2,200.00 (Landfill TAX levies). <u>On-going</u></p>	Clerk
<p>13. To discuss the Parish Council Website: 2389 Clerk gave an update to the meeting and it was noted that there is still a delay in the development of the website because of illness to Cllr S Lewis but it was anticipated that work will start again soon. <u>On-going</u></p>	Cllr S Lewis / Clerk
<p>14. To receive reports on the Community Centre: 2390 14.1 – Village Hall Committee: Cllr Tim Wheaton volunteered to represent the Parish Council on this committee following the resignation of Cllr Packer.</p>	
<p>15. Councillors Report: 2391 15.1 – Footpath Gates: Cllr Wheaton stated that there are some gates on one of the footpaths that are in need of attention. <u>Clerk to report this issue to MKC 'Rights of Way Team'</u> 15.2 – Trees obstructing the Footpaths: Cllr D Lewis stated that there are some trees causing a problem on one of the footpaths that are in need of attention. <u>Clerk to report this issue to MKC 'Rights of Way Team'</u></p>	Clerk Clerk
<p>16. Items for the next agenda.</p> <ul style="list-style-type: none"> • Review of all legal documentation. • To review Clerk Salary for 2014/2015. 	Clerk
<p>17. Date of Next Meeting: The next meeting of the Parish Council will take place on Monday the 3rd March 2014 commencing at 7.45pm. <u>There being no further business the meeting closed at 9.08pm</u> Chairman for Little Brickhill Parish Council</p>	