

LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 1st April 2019 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

Present:

Cllr G Bushell (Chair)
Cllr D Lewis
Cllr T Wheaton
Cllr D Hopkins (Ward Councillor)

In attendance:

A Kemp (Clerk)
C Roberts (Local Resident)

1. Apologies for Absence:	ACTION
Cllr M Goddard, Cllr R Spencer, Cllr V Hopkins (Ward Councillor) & Cllr A Jenkins (Ward Councillor)	
2. Public Open Session: 2928 No issues were raised.	
3. Declaration of Interest: 2929 None.	
4. Approval of Minutes of Meetings held on 4th March 2019. Minutes signed and approved.	
<p>5. Progress Report on matters from last Minutes: 2930</p> <p>5.1 – (item 8.1 of minutes 03/09/18) - Greensand Ridge Trust: It was suggested that the LBPC re-engages with Claire Poulton of the Greensand Ridge Trust. One benefit to Little Brickhill could be the provision of (replacement) village signage with tasteful and befitting signs, welcoming people to the village and highlighting its proximity and affiliation with the Greensand Ridge landscape.</p> <p><i>No change</i> - <i>It was noted that our Ward Councillor David Hopkins is a board member with this organisation and that he will be reviewing this on a regular basis with them and will provide an update as soon as practical.</i></p> <p>5.2 - (item 2.1 of minutes 15/10/18) – Home to school transport from Little Brickhill to Walton High, Walnut Tree Campus.</p> <p><i>A brief update was provided by Cllr D Lewis on the current situation and further discussions will be held with MKC when required.</i></p> <p>5.3 - (item 13.2 of minutes 15/10/18) – The Barn at the back of the Glen: No change - Clerk advised that he had highlighted concerns to Woburn Estate regarding the increasingly poor condition of this building and that they have now confirmed that work will be starting towards the end of April 2019 to make the site more secure. <i>Ongoing.</i></p> <p>5.4 - (item 13.2 of minutes 03/12/18) - Drains on Watling Street: Cllr Goddard advised that some of the drains are blocked and asked the Clerk if he would report these concerns to MKC for them to resolve. No change - <i>Clerk advised that he had reported this to MKC for action under reference No FS104348075. Ongoing.</i></p> <p>5.5 – (item 7.4 of minutes 03/12/18) – Parish Clean Up Fund: Clerk confirmed that he had now received confirmation from MKC that the following work would be undertaken as soon as possible and that 48 hours had been allocated to cover these tasks.</p> <ul style="list-style-type: none"> • Clean the moss from the pavements on both sides of the road as you exit the village on Watling Street to the A5. • Repair / clean the pavement on the left hand side of Great Brickhill Lane before turning into Wyness Avenue. 	Cllr D Hopkins

<p>5.6 – (item 2.1 of minutes 03/12/18) – Water Supply to Churchyard & Watsons Field: Clerk advised that following a request to the owners of the former garage site to look into the possibility of providing a water supply to the churchyard and Watsons Field, he had followed the request up and that a promise was obtained from them that they would look into the feasibility of providing a water supply when work starts in about six weeks' time. <u>Ongoing.</u></p> <p>5.7 – (item 2.1 of minutes 04/02/19) - Street Lights: The Parish Council was advised that at least three street lights on Great Brickhill Lane are not working and asked if these could be reported to MKC for action as soon as possible. <u>Clerk advised that this issue had been reported to MKC (reference FS104922325) on the 6th February 2019 but that the problem could take up to 5 weeks to resolve because of a power issue. Ongoing.</u></p> <p>5.8 - (item 6.3 of minutes 04/03/19) - Email received 12/02/19 from MKC regarding Information Sharing Protocol – SaferMK. No change - Clerk advised that he would look into this in more detail before making any recommendations for action by the Parish Council.</p> <p>5.9 - (item 6.4 of minutes 04/03/19) - Email received 14/02/19 from MKC regarding the Great British Spring Clean taking place from the 22nd March 2019 to the 23rd April 2019. Cllr D Lewis confirmed that a Village litter picking event was held on the 23rd March 2019. Grateful thanks were recorded for all that took part.</p>	<p>Clerk</p> <p>Clerk</p>
<p>6. Correspondence: 2931</p> <p>6.1 – Email received from W&WFC regarding potential work at Watson's Field. It was noted that the Parish Council welcomed help from the football club to improve the ground to clear part of the field to try and incorporate a small playing pitch however <u>before granting permission it was decided that we should have a strategy and plans drafted for the future use of the field.</u></p> <p>6.2 - Email received 11/03/19 from MKC regarding Street Trading Consent renewal for Mario's Ice Cream. <u>This was noted, no actions are required.</u></p> <p>6.3 - Email received 18/03/19 from MKC regarding Street Trading Consent renewal for Mister Softee. <u>This was noted, no actions are required.</u></p> <p>6.4 - Email received 19/03/19 regarding the Greensand Country Festival – May 2019. It was noted that this festival will take place during the whole of May 2019 and the Clerk advised that he had put a poster on our two notice boards and that the event organisers have requested if they could put a Festival Board or Banner up to advertise the event somewhere in Little Brickhill. <u>All present agreed to give permission for this to happen at Watsons Field.</u></p>	<p>Clerk</p> <p>Clerk</p>
<p>7. Clerks Report / Local Issues: 2932</p> <p>7.1 – (item 7.4 of minutes 05/02/18) - Waste Bin: Clerk confirmed that he had ordered the waste bin at £299.95 + VAT to replace the waste bin on Great Brickhill Lane and <u>would arrange for MKC to install it as soon as possible after delivery.</u></p> <p>7.2 – New Website: The Clerk advised that the new website <u>is targeted to go live by the end by the end of April 2019.</u></p> <p>7.3 – Watsons Field Gate: Clerk confirmed that he had ordered the replacement gate at £701.96 + VAT <u>with installation scheduled to take place in early April 2019.</u></p> <p>7.4 – Rabbit Warren on Watsons Field: Clerk advised that he had again been approached by a local resident asking if the Parish Council would attend to this recurring problem. <u>Following discussion the Clerk was asked to obtain quotations from a pest controller for discussion and agreement at a future Parish Council meeting.</u></p>	<p>Clerk</p> <p>Clerk</p>

<p>8. Unitary Councillors' Report: 2933</p> <p>8.1 – A copy of the Ward Councillors' reports to Little Brickhill Parish Council for April 2019 <u>are appended to these minutes.</u></p> <p>Clerk advised that he had received a request from Bow Brickhill Parish Council on the 27th March 2019 inviting Little Brickhill Parish Council and other Local Councils to join them in raising major concerns regarding the Warehouse Development at South Caldecotte with access via to A5. <u>Following discussion all present agreed to join this group / forum.</u></p>	
<p>9. Planning: 2934</p> <p>9.1 - 19/00480/FUL - Construction of six detached dwellings and access road at Little Brickhill Service Station, Watling Street, Little Brickhill.</p> <p>Following discussion the Clerk was asked to write to MKC to highlight the following concerns.</p> <ul style="list-style-type: none"> • Issues regarding property numbers 2 & 3 that have been raised by the Urban Design Team were supported by the Parish Council. • The site must be secured to prevent any land slippages to protect the neighbouring properties in Wyness Avenue. • Encourage MKC to resolve any issues / comments that are raised by local residents before granting planning approval. <p>9.2 - 19/00548/PANOTH – Prior notification of a proposed agricultural building at Hunters Farm Shop, Watling Street, Little Brickhill.</p> <p><u>Notification received 27/03/19 from MKC that approval of the authority is NOT REQUIRED.</u></p> <p><u>Some concerns were raised on this issue and the Ward Councillor was asked to look into this decision.</u></p> <p>9.3 - 19/00581/FUL – Single storey rear extension, the provision of a rear flat roofed dormer over staircase and bathroom at Sunnyside, Watling Street, Little Brickhill. <u>No issues were raised.</u></p> <p>9.4 - 19/00582/LBC - Listed building consent for Single storey rear extension, the provision of a rear flat roofed dormer over staircase and bathroom at Sunnyside, Watling Street, Little Brickhill. <u>No issues were raised.</u></p> <p>9.5 – 19/00098/DISCON - Details submitted pursuant to the discharge of condition 16 (surface water drainage strategy) attached to planning permission 15/02113/FUL at Little Brickhill Service Station, Watling Street, Little Brickhill.</p> <p><u>Notification received 08/03/19 from MKC that planning condition had been approved.</u></p> <p>9.6 – 19/00358/DISCON - Details submitted pursuant to the discharge of conditions 3 (materials); 6 (ground and finished floor levels); 7 (boundary treatments); 13 (tree protection); 15 (external lighting design) and 17 (construction environmental management plan) attached to planning permission 18/03057/FUL at Little Brickhill Service Station, Watling Street, Little Brickhill.</p> <p><u>Notification received 27/03/19 from MKC that planning condition had been approved.</u></p> <p>9.7 – 19/00419/DISCON - Details submitted pursuant to discharge Condition 12 (Hard and soft landscaping) of planning application 18/03057/FUL at Little Brickhill Service Station, Watling Street, Little Brickhill.</p> <p><u>Notification received 27/03/19 from MKC that planning condition had been approved.</u></p>	<p>Clerk</p> <p>Cllr D Hopkins</p>

<p>10. Financial: 2923</p> <p>10.1 - Cheques presented for payment:</p> <table border="0"> <tr> <td>S/O</td> <td>£159.20</td> <td>Alan Kemp (April 2019)</td> </tr> <tr> <td>200442</td> <td>£359.94</td> <td>Alan Kemp (New Waste Bin)</td> </tr> <tr> <td>200443</td> <td>£1,146.15</td> <td>Signs of Cheshire Ltd (New Notices Boards – 50%)</td> </tr> <tr> <td>200444</td> <td>£ 651.60</td> <td>Vision ICT Ltd (Website Balance)</td> </tr> <tr> <td>200445</td> <td>£ 39.80</td> <td>HMR&C (Tax for Clerk)</td> </tr> <tr> <td>200446</td> <td>£736.16</td> <td>FCC Recycling Ltd (WREN Grant Payment)</td> </tr> <tr> <td>200447</td> <td>£63.08</td> <td>BALC (Annual Membership Renewal)</td> </tr> <tr> <td>200448</td> <td>£25.00</td> <td>I Nicholls (Community Centre)</td> </tr> <tr> <td>200449</td> <td>£195.00</td> <td>M J Keel (Grass Cutting)</td> </tr> <tr> <td>200450</td> <td>£740.35</td> <td>Secure-A-Field (Replacement Gate at Watsons Field)</td> </tr> </table> <p>This expenditure was proposed, seconded and carried unanimously.</p> <p>10.2 – Payments received: £657.50 Residents Association (Contribution to Planning Consultant Fees)</p> <p>10.3 - It was noted that the Bank Balance following the payments made tonight (01/04/19) was £11,888.58</p> <p>10.4 – Parish Partnership Grant for 2016/2017: Clerk confirmed he had provided MKC with three quotations and requested payment for £1,432.69 (75%) as soon as possible.</p> <p>10.5 - Bank Mandate: <u>No change.</u> - Clerk confirmed that it was necessary for Cllr M Goddard to visit a Barclays Bank Branch before the Bank Mandate will be progressed as that he was making arrangements for this to take place.</p> <p>10.6 – New Notice Boards: Clerk advised that it was estimated to cost an additional amount of £15.00 per annum to have the two new notice boards added to the insurance policy and asked for authority to proceed with this additional expenditure. <u>All present agreed to this request.</u></p> <p>10.7 – Internal Audit: Clerk advised that unfortunately the person that has conducted the internal audit for us for many years was unable to complete this for us this year. He advised that the cost for an external company to complete the internal audit for us this year would be £250.00 + VAT and in view of the circumstances and in order to be able to meet legal timescales, <u>all present authorised the Clerk to accept this quotation.</u></p>	S/O	£159.20	Alan Kemp (April 2019)	200442	£359.94	Alan Kemp (New Waste Bin)	200443	£1,146.15	Signs of Cheshire Ltd (New Notices Boards – 50%)	200444	£ 651.60	Vision ICT Ltd (Website Balance)	200445	£ 39.80	HMR&C (Tax for Clerk)	200446	£736.16	FCC Recycling Ltd (WREN Grant Payment)	200447	£63.08	BALC (Annual Membership Renewal)	200448	£25.00	I Nicholls (Community Centre)	200449	£195.00	M J Keel (Grass Cutting)	200450	£740.35	Secure-A-Field (Replacement Gate at Watsons Field)	
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<p>11. To receive reports on the Community Centre: 2935</p> <p>WREN Grant Application (Play Equipment): Letter received 18th March 2019 from WREN confirming that we had been successful with the grant application of £6,848.00. A payment of £736.16 to the FCC Recycling (UK) Limited was approved (see cheque number 200446) which will trigger WREN to issue a contract. Clerk was given authority by all Parish Councillors to respond to this correspondence and was also given permission to sign any contractual paperwork on behalf of the Parish Council.</p> <p><u>No other issues were raised.</u></p>																															
<p>12. Councillors Report: 2936</p> <p>12.1 – Cllr Wheaton raised an issue on behalf of Cllr Spencer advising that the swing at Watson Field was in need of a repair and asked the Clerk to report this issue to MKC for the appropriate action to be taken.</p>	Clerk																														

<p>13. Items for the next / future agendas.</p> <ul style="list-style-type: none"> • Risk Assessment – September 2019 	
<p>14. Date of Next Meeting:</p> <p>Future dates are noted below:</p> <ul style="list-style-type: none"> • Tuesday 14th May 2019 – Annual Parish / Village Meeting. • Monday 3rd June 2019. • Monday 1st July 2019. <p><u>There being no further business the meeting closed at 8.50 pm</u></p> <p>.....</p> <p>Chairman for Little Brickhill Parish Council</p>	