

LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 4th December 2017 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

Present:

Cllr G Bushell
 Cllr D Lewis
 Cllr M Goddard
 Cllr K Forster
 Cllr D Hopkins (Ward Councillor)

In attendance:

A Kemp (Clerk)
 B Sinfield (Local Resident)
 J Cockerill (Local Resident)
 D Emery (Local Resident)

1. Apologies for Absence:	ACTION
Cllr T Wheaton, Cllr V Hopkins (Ward Councillor) & Cllr A Jenkins (Ward Councillor)	
<p>2. Public Open Session: 2786</p> <p>2.1 – A local resident asked if the Ward Councillor could approach MKC to ascertain if the white lines at the pedestrian crossing could be re-done as they are now very faint.</p> <p>2.2 – Ongoing Local Issues:</p> <p>2.2.1 - (item 2.1 of minutes 07/11/16) - Parking problem on Wyness Avenue:</p> <p>Following discussion at the Parish Council meeting on the 6th November 2017 to consider having some Disabled Parking Bays (non-enforceable) marked out in the road the Clerk gave the following update.</p> <ul style="list-style-type: none"> • Following consultation with a local resident there is a requirement to have 3 to 4 bays marked out. • MKC have been approached for confirmation on how much it will cost together with installation of better signage to encourage people to park in the public car park. <p><u>To be reviewed again at the next Parish Council meeting.</u></p> <p>2.2.2 - (item 2.2 of minutes 04/09/17) – A local resident asked the Parish Council for help with having the overhanging shrubbery cut along the path behind the Community Centre. <i>Ongoing.</i></p> <p>2.2.3 - (item 2.3 of minutes 06/11/17) - Street Lights: The Parish Council was advised that that two street lights were not working (GL2) and (WS11). Now repaired by MKC. <i>Item closed.</i></p> <p>2.2.4 – (item 2.4 of minutes 06/11/17) - Woburn Road: A local resident has volunteered to undertake some maintenance of the verges on this road and asked if the Ward Councillor could approach MKC to establish if they would be prepared to collect any green waste and dispose of it. <i>Ongoing.</i></p> <p>2.2.5 – (item 2.5 of minutes 06/11/17) - Pavement Issue: A local resident highlighted that the pavement as you exit the village near the slip road onto the A5 down to Hunters Farm requires some shrubs / hedgerow cutting. It was noted that no actions are required. <i>Item closed.</i></p> <p>2.2.6 – (item 2.6 of minutes 06/11/17) - Footpath Issue: A local resident advised the Parish Council that the public bridleway reference 16 is in need of attention and the Clerk was asked to report this issue to MKC for action.</p>	<p>Cllr D Hopkins</p> <p>Clerk</p> <p>Cllr D Hopkins</p> <p>Clerk</p>
<p>3. Declaration of Interest: 2787</p> <p>None.</p>	

<p>4. Approval of Minutes of Meetings held on 6th November 2017.</p> <p>Minutes signed and approved.</p>	
<p>5. Progress Report on matters from last Minutes: 2788</p> <p>5.1 – (item 6.1 of minutes 02/11/15) – Installation of Speed Indicator Devices:</p> <p>Clerk confirmed that the cost for installing two SID's would be £11,301.54. The Parish Council cost would be £6,301.54 (£11,301.54 less £5000.00 from a Parish Partnership Grant).</p> <p><u>It was noted that we must complete this installation by the 31st March 2018 or risk losing the Parish Partnership Grant funding.</u></p> <p>The suggested locations are outside the Community Centre and opposite the Old Court House.</p> <p>All agreed that we should proceed but before placing the order on Ringway a meeting should be held with them to confirm the locations, as it was thought that instead of the location at the Court House it should be lower down Watling Street. <u>Clerk to set up this meeting.</u></p> <p>5.2 - (item 13.0 of minutes 05/09/16) - Damaged Road Sign in Great Brickhill Lane: <u>No change</u> - This has been reported to MKC by the Clerk on the 6th September 2016 reference number FS6051946 and again on the 3rd February 2017. <u>Ongoing</u></p> <p>5.3 - (item 6.2 of minutes 04/09/17) - Email received 29/08/17 from Marcus Young regarding a Weed Spraying. <u>Work now completed, item closed.</u></p> <p>5.5 - (item 12.0 of minutes 02/10/17) - Review of Risk Assessment Documentation: Clerk was asked to include the risk to the telephone cables in the Community Centre grounds with regard to the excessive growth of ivy on the tree next to the pole. He confirmed that he was in the process of obtaining a quotation to address this issue for approval at a future Parish Council meeting. <u>Ongoing.</u></p> <p>5.6 - (item 6.2 of minutes 06/11/17) - Email received 06/10/17 from MKC regarding Parish Recycle and Reward Campaign - 2018. Following agreement at the November 2017 Parish Council meeting the Clerk confirmed that he had advised MKC of the Parish Councils decision to participate in this campaign. <u>Ongoing.</u></p>	<p>Clerk</p> <p>Clerk</p>
<p>6. Correspondence: 2789</p> <p>6.1 - Email received 09/11/17 from MKC regarding an Open Space Assessment taking place with a closing date for comments by the 20th December 2017. <u>This was noted, no actions are required.</u></p> <p>6.2 - Invite received 10/11/17 from MKC regarding the Christmas Carol Service on the 18th Dec 2017. <u>This was noted, no actions are required.</u></p> <p>6.3 - Email received 17/11/17 regarding the appointment of the External Auditor. <u>This was noted, no actions are required.</u></p>	
<p>7.1 - Email received 25/10/17 from AVDC regarding Vale of Aylesbury Local Plan Consultation taking place until the 14th December 2017.</p> <p>7.2 - Email received 25/10/17 from MKC regarding a consultation on the Proposed Submission version of Plan:MK taking place until the 20th December 2017.</p> <p>Clerk was asked to forward details to Cllr's Bushell & Lewis who both agreed to look into a response to both consultations from the Parish Council.</p>	<p>Clerk / Cllr's Bushell & Lewis</p>

<p>8. Clerks Report / Local Issues: 2790</p> <p>8.1 – (item 7.3 of minutes 04/09/17) – Bus Shelter: Clerk advised that the repair to the Perspex window will be £193.00 + VAT. <u>Following agreement to this expenditure at the last Parish Council meeting the Clerk confirmed that this repair will be completed in December 2017.</u></p> <p><u>A local resident informed the Parish Council that the other Perspex window had been damaged recently and it was noted that the repair cost could be doubled. All present accepted this additional expenditure.</u></p> <p>8.2 – Play Equipment: Clerk confirmed that he had been requested by WREN to complete a Post Completion Report which was actioned on the 20th November 2017.</p>	Clerk
<p>9. Unitary Councillors’ Report: 2791</p> <p>9.1 – A copy of the Ward Councillors’ reports to Little Brickhill Parish Council for December 2017 <u>are appended to these minutes.</u></p>	
<p>10. Planning: 2792</p> <p>10.1 - 17/02705/EIASCR - Screening opinion in respect of proposed development for up to 625 dwellings together with associated amenity and open space, landscaping and access at Land at Levante Gate, Galley Lane, Little Brickhill.</p> <p>A brief discussion was held on this item and comments are noted below:</p> <ul style="list-style-type: none"> • A formal planning application is expected to be submitted by the applicant to Milton Keynes Council in early December 2017. • The Chairman had arranged for an article to be included in the December 2017 Village Newsletter informing local residents of the current position. • A committee consisting of local residents has been set up to support the Parish Council with our concerns over this planning matter. <p>10.2 - 17/03105/TCA - Notification of intention to Crown lift to give adequate clearance in full leaf T1 (English Yew) T4, T5 and T6 (Ash) Remove. Remove to enable re-planting of slope T7 (Elm) Remove to eliminate risk of damage to boundary wall (T19 Laurel) Crown reduce over footpath, large diameter limbs to be removed T20 and T21 (Irish Yew) Reduce radial spread toward the fabric of the church to give 1.5m clearance in full leaf by sympathetic reduction of particular limbs. T26 (Irish Yew). Remove to avoid incursion onto Irish Yew T27 (Holly) Two eccentric limbs to East to be removed T30 (Irish Yew) Cut back hard on both sides and reduce height for ease of maintenance 31 (Beech hedge) at Saint Mary Magdalen’s Church, Watling Street, Little Brickhill. <u>No objections were raised.</u></p> <p>10.3 – 17/02554/DISCON – Details submitted pursuant to discharge of condition 19 (Pasture paddock) attached to planning permission 14/01409/FUL. <u>Notification received 12/11/17 from MKC that planning condition had been granted.</u></p>	
<p>11. To discuss issues with the recent and past problems with Travellers in the Village: 2793</p> <p>It was noted that MKC / Ringway have suggested three options for dealing with this issue and are noted below:</p> <p><u>The options are noted below:</u></p> <ul style="list-style-type: none"> • Soil / Landscape Option - £8,925 (cost for LBPC is £3,925) • Height Barrier Scheme - £5,273 (cost for LBPC is £1,318) • Bollard Scheme – £2,955 (cost for LBPC is £739) <p>Clerk confirmed that he was still waiting for MKC Budget Holders to confirm how much Parishes will be allocated regarding our MKC Parish Partnership Grant application, date TBA.</p> <p>Following agreement at a previous Parish Council meeting to pursue the option that Cllr Wheaton obtained from another contractor at a cost of £4500.00 <u>the Clerk gave the following update.</u></p>	

<p><u>Clerk confirmed that he was in the process of contacting Milton Keynes Council and Buckingham County Council to seek permission to proceed, when we have received confirmation on the successful outcome of the Parish Partnership Grant to cover part of the cost.</u></p>	Clerk									
<p>12. Financial: 2794</p> <p>12.1 - Cheques presented for payment:</p> <table border="0"> <tr> <td>S/O</td> <td>£153.60</td> <td>Alan Kemp (December 2017 Salary)</td> </tr> <tr> <td>200380</td> <td>£38.40</td> <td>HMR&C (Tax for Clerk)</td> </tr> <tr> <td>200381</td> <td>£180.00</td> <td>Marcus Young (Weed Spraying)</td> </tr> </table> <p>This expenditure was proposed, seconded and carried unanimously.</p> <p>12.2 – Payments received: None.</p> <p>12.3 - It was noted that the Bank Balance following the payments made tonight (04/12/17) was £26,761.86</p> <p>12.4 – Parish Partnership Grant for 2016/2017: <u>No change</u> - Now that funding has been approved by MKC to replace our two notice boards of £1,725.00 (75%) the Clerk confirmed that he would obtain the necessary quotations for consideration by the Parish Council as soon as possible</p>	S/O	£153.60	Alan Kemp (December 2017 Salary)	200380	£38.40	HMR&C (Tax for Clerk)	200381	£180.00	Marcus Young (Weed Spraying)	Clerk
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<p>13. To Set the Budget and Precept for 2018/2019: 2795</p> <p>It was agreed to include £1000 in the budget for Planning Consultants costs associated with a major future planning application. <u>Clerk to update Budget documents for distribution to all Little Brickhill Parish Councillors.</u></p> <p>The Chairman read out the contents of a letter dated 20th November 2017 that had been sent to the Parish Council highlighting a concern over any proposed precept increase for the Parish. <u>This was discussed in detail but it was thought that we should continue to build up a financial reserve as it is very likely that Town & Parish Councils' in future years will be requested to fund more of the cost for some local services (i.e. Grass Cutting etc.).</u></p> <p>The Motion: That Little Brickhill Parish Council sets the Precept for 2018/19 in the sum of £10,882.00 (an increase of 5.0%) was proposed, seconded and carried unanimously. <u>Clerk will notify MKC accordingly.</u></p>	Clerk									
<p>14. To receive reports on the Community Centre: 2796</p> <p><u>No issues were raised.</u></p>										
<p>15. To review all Legal Documentation: 2797</p> <p>Clerk advised that he was in the process of reviewing and updating the following documents.</p> <ul style="list-style-type: none"> • Standing Orders – <u>No changes required.</u> • Financial Regulations – <u>To be updated based on a revised template from the National Association of Local Councils.</u> • Freedom of Information – <u>Updated, website to be updated.</u> • Equality Policy – <u>No changes required.</u> • General Data Protection Regulation – <u>This is a new requirement being researched.</u> 	Clerk									
<p>16. Councillors Report: 2798</p> <p>16.1 - (item 14.2 of minutes 04/09/17) – Cllr Bushell raised an issue that many local residents share, regarding Dog Fouling in the village. <u>The Clerk advised that you can purchase some posters from Amazon at very reasonable prices and the Clerk was authorised to buy a few for display in the village. Ongoing.</u></p>	Clerk									
<p>17. Items for the next agenda.</p> <ul style="list-style-type: none"> • Risk Assessment – March 2018. 	Clerk									

18. Date of Next Meeting:

The next meeting of the Parish Council will take place on Monday 5th February 2017 at 7.45 pm.

There being no further business the meeting closed at 8.45 pm

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Chairman for Little Brickhill Parish Council