

## LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 5<sup>th</sup> December 2016 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

**Present:**

Cllr J Moseley  
Cllr D Lewis  
Cllr D Hopkins (Ward Councillor)

**In attendance:**

Mr A Kemp (Clerk)  
Mr C Roberts (Local Resident)  
Mr M Goddard (Local Resident)

1. <b>Apologies for Absence:</b>	<b>ACTION</b>
<p>Cllr's G Bushell &amp; T Wheaton Cllr V Hopkins (Ward Councillor) &amp; Cllr A Jenkins (Ward Councillor)</p>	
<p><b>2. Adoption of a new Parish Councillor: 2674</b> <b>The Motion:</b> That Martin Goddard is co-opted as a new member of the Parish Council was proposed, seconded and carried unanimously.</p> <p>Martin agreed to email the Clerk with all the necessary acceptance paperwork in order that this can be forwarded to MKC.</p>	Cllr Goddard
<p><b>3. Public Open Session: 2675</b></p> <p><b>3.1</b> – Other than the items recorded under section <b>3.2</b>, no other issues were raised.</p> <p><b>3.2 – Ongoing Local Issues:</b></p> <p><b>3.2.1</b> - (item <b>2.1</b> of minutes 03/10/16) - A local resident raised an issue with a <b>street light not working between the garage and the Community Centre.</b></p> <p>Clerk confirmed that he had been notified by MKC that this issue had been resolved, however it was noted this evening that the street light was still not working. <u>Clerk to contact MKC to resolve this issue as soon as possible.</u></p> <p><b>3.2.2</b> - (item <b>2.2</b> of minutes 03/10/16) – A local resident raised an issue with the <b>footpath near 11 &amp; 12 Wyness Avenue which requires resurfacing.</b></p> <p>Clerk read out the following statement he had received from MKC.</p> <ul style="list-style-type: none"> <li>• We have now carried out an inspection and concluded that it does not require immediate remedial work in line with the Council's current policies, therefore no further action will be taken at this stage. The Council's policies are designed to ensure a fully accessible and safe highway network whilst meeting the need to ensure value for money in everything the Council does. We inspect our highway network on a regular basis and should we find this defect to have worsened in the future, we will take appropriate action. Thank you again for taking the time to report this matter.</li> </ul> <p><b>3.2.3</b> - (item <b>2.1</b> of minutes 03/10/16) – Cllr Wheaton stated that there is a <b>large pothole on Watling Street between the garage and the Community Centre</b> and asked either our Ward Councillor or the Clerk to report this to MKC.</p> <p>Clerk read out the following statement he had received from MKC.</p> <ul style="list-style-type: none"> <li>• We have now carried out an inspection and concluded that it does not require immediate remedial work in line with the Council's current policies, therefore no further action will be taken at this stage. The Council's policies are designed to ensure a fully accessible and safe highway network whilst meeting the need to ensure value for money in everything the Council does. We inspect our highway network on a regular basis and should we find this defect to have worsened in the future, we will take appropriate action. Thank you again for taking the time to report this matter.</li> </ul>	Clerk

<p><b>3.2.4 – (item 2.1 of minutes 07/11/16) - Parking problem on Wyness Avenue:</b> A local resident handed to the Parish Council a document highlighting concerns over parking in the road since a new family had moved into the area. <u>Our Ward Councillor, David Hopkins was thanked for his efforts in helping to resolve the complaint with Milton Keynes Council Housing Department.</u></p> <p>In the long term MKC have requested that before consideration for a permanent parking solution is given that we must arrange for a consultation exercise to take place with a list of names and signatures of those in favour. <u>Clerk to speak to the resident that raised this issue.</u></p> <p><b>3.2.5 – (item 2.2 of minutes 07/11/16) - Horse Chestnut Trees in Wyness Avenue:</b> A local resident handed to the Parish Council a document highlighting concerns over the mess the trees are making in the road. <u>It was noted that our Ward Councillor, David Hopkins had written to MKC on the 24<sup>th</sup> November 2016 requesting that this issue is addressed. Ongoing.</u></p> <p><b>3.2.6 – (item 2.3 of minutes 07/11/16) - Community Centre Hedge:</b> A local resident asked if arrangements could be made in having the hedge cut as this was impeding the view from the bus stop. <u>It was noted that this issue would be actioned as soon as possible by the chairperson of the Hall Management Committee.</u></p>	<p>Clerk</p> <p>Cllr Bushell</p>
<p><b>4. Declaration of Interest: 2676</b></p> <p>None.</p>	
<p><b>5. Approval of Minutes of Meeting held on 7<sup>th</sup> November 2016.</b></p> <p>Minutes signed and approved.</p>	
<p><b>6. Progress Report on matters from last Minutes: 2677</b></p> <p><b>6.1 - Play Equipment Upgrade.</b></p> <ul style="list-style-type: none"> <li>• It was noted that MKC (Play Inspection Team) had taken the gate away for repair and the <u>Clerk stated that he would speak to MKC to determine the date for its return.</u></li> <li>• Following a recent inspection by MKC the Clerk highlighted that two issues had been raised – one of the stepping stones on the multi-play item had been damaged and that there was a problem with the bolts on the two new benches. <u>Both these issues were being looked into.</u></li> </ul> <p><b>6.2 - – (item 6.1 of minutes 02/11/15) – Letter received 13/10/15 from MKC confirming that LBPC had been successful in obtaining a <b>Parish Partnership grant of £5,000 towards the cost of installing 2 x SID G3 solar powered and associated equipment:</b> It was noted that Cllrs Bushell and Moseley had attended a training course on the 21<sup>st</sup> June 2016 and now have the qualifications to install temporary devices before the Parish Council confirm the installation of permeant SID's in the village.</b></p> <p>Clerk gave the following update:</p> <ul style="list-style-type: none"> <li>• He met with two officers from MKC on the 14<sup>th</sup> November 2016 to establish the correct locations for installation of the temporary SID's – one will be located on the street lighting column near the Community Centre (WS10) with the other one on the street lighting column next to the village pump (WS2).</li> <li>• <u>The next action is to establish what processes we need to follow.</u></li> </ul> <p><b>6.3 - (item 5.8 of minutes 01/02/16) - Tree lopping / crowning in Great Brickhill Lane:</b> Clerk advised that Western Power had completed most of the work but had not completed the pruning of the overhanging branch from Roundacre Field over Great Brickhill Lane and that he was trying to get a date when the work be completed. <u>Ongoing.</u></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<p><b>6.4</b> – (item <b>9.0</b> of minutes 01/02/16) - <b>Heavy Goods Vehicles using Great Brickhill Lane:</b> Clerk advised that he had received the following information with regard to this issue from MKC.</p> <ul style="list-style-type: none"> <li>There has never been an order preventing heavy goods vehicles travelling along this road and that this has been investigated many times over the years and that it would not be feasible to recommend any changes. <u>Therefore this item is now closed.</u></li> </ul> <p><b>6.5</b> - (item <b>12.2</b> of minutes 13/06/16) - Cllr Wheaton asked if the Parish Council would consider installing another <b>dog bin</b> in the village. The Clerk advised that the cost would be £253.07 + VAT. Cllr Moseley stated that he had kept an old bin that could be re-used and all present agreed. Installation date TBA. <u>Ongoing.</u></p> <p>The Clerk confirmed that the charges to continue with MKC emptying the dog waste bins per annum for two bins would be £406.00 + VAT and for three at £610.00 + VAT.</p> <p>He also presented an alternative quotation from another contractor for two bins would be £312.00 + VAT and for three bins at £504.00 + VAT.</p> <p><u>Following discussion all present authorised the Clerk to change supplier at a convenient time as soon as possible. Ongoing.</u></p> <p><b>6.6</b> – (item <b>13.0</b> of minutes 05/09/16) - <b>Damaged Road Sign:</b> Cllr Moseley advised that the road sign as you enter the village from Great Brickhill requires fixing again.</p> <p>This has been reported to MKC by the Clerk on the 6<sup>th</sup> September 2016 reference number FS6051946. <u>Ongoing</u></p> <p><b>6.7</b> – (item <b>7.4</b> of minutes 07/11/16) - Email received 14/10/16 from <b>Great Brickhill Parish Council</b> regarding <b>Quad Biking at Great Firs</b>. It was noted that the Chairman had investigated this issue with a local resident to see if there had been any issues with regard to this item and there are no known issues. <u>Clerk to respond to GBPC accordingly.</u></p> <p><b>6.8</b> - (item <b>7.6</b> of minutes 07/11/16) - Email received 19/10/16 from <b>Festive Road CIC</b> requesting <b>donation to their cause</b>. No funds available, Clerk has notified them on the accordingly. <u>Item closed.</u></p> <p><b>6.9</b> - (item <b>7.7</b> of minutes 07/11/16) - Email received 19/10/16 from a <b>Local Resident</b> regarding <b>Home to School Transport</b>. It was noted that Cllr D Hopkins had responded to the local resident on this issue and that Cllr Wheaton had also written to our MP (Iain Stewart). <u>Item closed.</u></p> <p><b>6.10</b> - (item <b>7.11</b> of minutes 07/11/16) Letter received 25/10/16 from <b>MKC</b> regarding a <b>Consultation on proposed amendments to the Scheme of Delegation and Constitution</b> with the closing date extended to the 30<sup>th</sup> December 2016. Clerk distribution correspondence that he had received from the Chairman of Milton Keynes Associations of Local Councils with recommendations on how to respond to this consultation. Following discussion all present agreed to the recommendations from this organisation and the <u>Clerk was authorised to respond accordingly.</u></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p><b>7. Correspondence: 2678</b></p> <p><b>7.1</b> – Email received 11/11/16 from <b>MKC</b> regarding <b>Open Space Assessment</b>. <u>For information only, no actions are required.</u></p> <p><b>7.2</b> – Email received 14/11/16 from <b>MKC</b> regarding <b>Milton Keynes 50<sup>th</sup> Birthday Celebrations on the 20<sup>th</sup> to 23<sup>rd</sup> January 2016</b>. <u>This is covered in this month's Unitary Councillors' Report.</u></p>	

<p><b>7.3</b> – Email received 15/11/16 from <b>MKC</b> regarding the <b>Parish Forum meeting on the 8<sup>th</sup> December 2016</b>. <u>For information only, no actions are required.</u></p> <p><b>7.4</b> - Invitation received 25/11/16 from <b>MKC</b> regarding the <b>Holocaust Memorial Day on Thursday the 26<sup>th</sup> January 2016</b>. <u>For information only, no actions are required.</u></p> <p><b>7.5</b> – Email received 29/11/16 from <b>MKC</b> regarding <b>Plan:MK briefing on the 15<sup>th</sup> December 2016</b>. <u>This is covered in this month's Unitary Councillors' Report.</u></p>							
<p><b>8. Clerks Report / Local Issues: 2679</b></p> <p>No other issues were raised.</p>							
<p><b>9. Unitary Councillors' Report: 2680</b></p> <p><b>9.1</b> – A copy of the Ward Councillors' report to Little Brickhill Parish Council for December 2016 is appended to these minutes.</p>							
<p><b>10. Planning: 2681</b></p> <p><b>10.1 – 16/02607/FUL</b> - Variation of condition 27 (protection of 'sandstone wall') attached to planning permission 14/01409/FUL to propose to take down the 'sandstone wall' and re-build it at a lower level at The Old Green Man, Watling Street, Little Brickhill, Milton Keynes, MK17 9LU. Clerk confirmed that he had written to MKC on the 14<sup>th</sup> November 2016 to highlight our concerns with this planning application. <u>Item closed.</u></p> <p><b>10.2 - 16/03213/TPO</b> - Tree preservation order consent to fell 1 x Ash tree at 7 Brickhill Manor Court, Little Brickhill, Milton Keynes, MK17 9LN. <u>No objections were raised.</u></p> <p><b>10.3 – 16/03425/TCA</b> - Conservation area consent to fell 1x Hazel and fell 1 x Fir tree at Wainstones, Watling Street, Little Brickhill, Milton Keynes, MK17 9PB. <u>No objections were raised.</u></p> <p><b>10.4 – 15/01533/OUTEIS - Eaton Leys Planning Application.</b> It was noted that following the decision made by MKC to grant planning permission on the 14<sup>th</sup> November 2016, Cllr Bushell has written to the Department of Communities and Local Government on the 28<sup>th</sup> November 2016 requesting that the Secretary of State call in the decision.</p> <p><b>10.5 - 16/02758/TCA</b> - Notification of intention to reduce in height 6 x Chamaecyparis (False Cypress) to 5 metres at Tantallon, Fox Farm Road, Little Brickhill, Milton Keynes, MK17 9NS. <u>Notification received from MKC 17/11/16 that approval had been granted.</u></p>							
<p><b>11. Financial: 2682</b></p> <p><b>11.1 - Cheques presented for payment:</b></p> <table border="0"> <tr> <td>S/O</td> <td>£148.00</td> <td>Alan Kemp (December 2016 Salary)</td> </tr> <tr> <td>200339</td> <td>£37.00</td> <td>HMR&amp;C (Tax for Clerk)</td> </tr> </table> <p>This expenditure was proposed, seconded and carried unanimously.</p> <p><b>11.2 – Payments received:</b></p> <p>Parish Partnership Grant - £2,759.23</p> <p><b>11.3</b> - It was noted that the <b>Bank Balance</b> following the payments made tonight (05/12/16) was <b>£24,397.21</b></p>	S/O	£148.00	Alan Kemp (December 2016 Salary)	200339	£37.00	HMR&C (Tax for Clerk)	
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<p><b>12. To set the Budget and Precept for 2017/2018: 2683</b></p> <p>A document prepared by the Clerk was circulated showing the forecast against budget for the 3<sup>rd</sup> Quarter of 2016/17 together with the latest version of the budget for 2017/18. <u>Both documents will be appended to these minutes.</u></p> <p><b>The Motion:</b> That Little Brickhill Parish Council sets the Precept for 2017/18 in the sum of £10,164.00 (an increase of 5.0%) was proposed, seconded and carried unanimously. <u>Clerk will notify MKC accordingly.</u></p> <p><u>The main reason for the increase was to build up a financial reserve as it is very likely that Town &amp; Parish Councils' in future years will be requested to fund more of the cost for some local services (i.e. Grass Cutting etc.).</u></p>	Clerk
<p><b>13. To receive reports on the Community Centre: 2684</b></p> <p>It was noted that the Community Centre Committee have asked the Parish Council to look into installing a retaining safety fence above the wall outside the Community Centre, as this was considered a Health &amp; Safety issue should there be an emergency and should hall users have to exit the building from the emergency exit.</p> <p><u>No change - The Clerk stated that he was in the process of obtaining a quotation from the supplier that installed the step handrail in 2013.</u></p>	Clerk
<p><b>14. Councillors Report: 2685</b></p> <p><b>14.1 – Establishment of a Twinning Association:</b> Clerk confirmed that he had completed and posted the EU registration paperwork on the 5<sup>th</sup> March 2016 with no response received to date. <u>Clerk was asked to chase for a response. No change.</u></p>	Clerk
<p><b>15. Items for the next agenda.</b></p> <ul style="list-style-type: none"> <li>• February 2017 - Adoption of New Parish Councillor.</li> <li>• February 2017 - Revenue Generation.</li> <li>• March 2017 - Risk Assessment.</li> </ul>	Clerk
<p><b>16. Date of Next Meeting:</b></p> <p>The next meeting of the Parish Council will take place on Monday 6<sup>th</sup> February 2017.</p> <p><u>There being no further business the meeting closed at 9.00 pm</u></p> <p>..... Chairman for Little Brickhill Parish Council</p>	