

LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 6th November 2017 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

Present:

Cllr G Bushell
 Cllr T Wheaton
 Cllr M Goddard
 Cllr K Forster
 Cllr D Hopkins (Ward Councillor)

In attendance:

A Kemp (Clerk)
 S Simmonds (MKC)
 J Moseley (Local Resident)
 B Sinfield (Local Resident)
 C Roberts (Local Resident)
 J Cockerill (Local Resident)
 P Simpson (Local Resident)
 T Simpson (Local Resident)
 D Emery (Local Resident)
 K Treadway (Local Resident)
 P Kirby (Local Resident)
 C Kirby (Local Resident)
 L Landsberg (Local Resident)
 D Packer (Local Resident)
 A Packer (Local Resident)
 A Baker (Local Resident)
 D Bushell (Local Resident)
 B Landsberg (Local Resident)

1. Apologies for Absence:	ACTION
Cllr D Lewis, Cllr A Jenkins (Ward Councillor) and Cllr V Hopkins (Ward Councillor)	
<p>2. Public Open Session: 2773</p> <p>2.1 – Bus Service: Several local residents attended the meeting to voice their concerns over the village bus service.</p> <p>Stuart Simmonds (MKC – Public Transport Technical Lead) attended the meeting and gave an update on the current situation regarding the village bus service. He stated that Milton Keynes Council have managed to protect the bus service budget across the borough. With regard to Little Brickhill the village will be served by the number 17 until the end of April 2018. It was recognised that the timing of the service does not meet all user requirements and that he was looking into the feasibility of a bus service being started at an earlier time.</p> <p>The issue of setting up a Community Bus Service was discussed, but it was felt that this would not be cost effective.</p> <p>It was also thought that a taxi service instead of a bus service would not be appropriate as currently people are using the bus service to get to and from work, leisure and hospital appointments.</p> <p><u>Cllr D Hopkins read out the results of the recent bus service and stated that he is committed to fight to maintain a bus service through the village.</u></p> <p>The Chairman thanked Stuart for attending the meeting tonight.</p> <p>2.2 – Several local residents attended the meeting tonight to voice their concerns regarding a forthcoming planning application for up to 625 dwellings together with associated amenity and open space, landscaping and access at Land at Levante Gate, Galley Lane, Little Brickhill.</p> <p>The Chairman gave a brief update on the meeting that had taken place with representatives from the developer, Cllr D Hopkins and the Clerk this afternoon. He urged all residents to attend the Public Consultation taking place on Saturday the 11th November 2017 at the Campanile Hotel between 11.30 am to 4.30 pm.</p>	

<p>Further information will be made available to all residents at a later date, when a formal planning application is logged with MKC.</p> <p>2.3 – Street Lights: The Parish Council were advised that that two street lights were not working (GL2) and (WS11) and asked the <u>Clerk to report these issues for MKC to rectify.</u></p> <p>2.4 – Woburn Road: A local resident has volunteered to undertake some maintenance of the verges on this road and <u>asked if the Ward Councillor could approach MKC to establish if they would be prepare to collect any green waste and dispose of it.</u></p> <p>2.5 – Pavement Issue: A local resident highlighted that the pavement as you exit the village near the slip road onto the A5 down to Hunters Farm requires some shrubs / hedgerow cutting. <u>Cllr Bushell agreed to investigate and advise the Clerk if any actions are required.</u></p> <p>2.6 – Footpath Issue: A local resident advised the Parish Council that the public bridleway reference 16 is in need of attention and the <u>Clerk was asked to report this issue to MKC for action.</u></p>	<p>Clerk</p> <p>Cllr D Hopkins</p> <p>Cllr Bushell</p> <p>Clerk</p>
<p>2.7 – Ongoing Local Issues:</p> <p>2.7.1 - (item 2.1 of minutes 07/11/16) - Parking problem on Wyness Avenue:</p> <p>Clerk distributed to all present three suggestions that he had received from MKC for the Parish Council to consider and these are noted below:</p> <ul style="list-style-type: none"> • Option 1 - Residents Parking Scheme – this will require all local residents that apply to MKC for a pass, to pay an annual fee of £25.00 and a setting up cost of up to £4000.00. • Option 2 - Double Yellow Line Restrictions to include disable parking bays – this will require a setting up cost of up to £4000.00 plus £250.00 for the marking out of each disabled parking bay. • Option 3 - Disabled Parking Bays (non-enforceable) – the cost for this is estimated to be around £250.00 for marking out each bay. 	
<p>Following discussion all present agreed that Option 3 should be considered and <u>the Clerk was asked to have further dialogue with the resident that raised this issue and report back for resolution at a future Parish Council meeting.</u></p>	<p>Clerk</p>
<p>2.7.3 - (item 2.3 of minutes 03/07/17) – Footpath on the old A5 (by water works) overgrowing grass verges. It was noted that there were no issues now with this footpath following confirmation by a local resident at the Parish Council meeting tonight. <u>Item closed.</u></p>	
<p>2.7.4 - (item 2.2 of minutes 04/09/17) – A local resident asked the Parish Council for help with having the overhanging shrubbery cut along the path behind the Community Centre. <u>Ongoing.</u></p>	<p>Clerk</p>
<p>2.7.6 - (item 2.3 of minutes 02/10/17) – Home to School Transport: It was noted that Cllr D Hopkins had circulated an update to all concerned via email on the 19th October 2017 and that no further actions are required. <u>Item closed.</u></p>	
<p>3. Declaration of Interest: 2774</p> <p>None.</p>	
<p>4. Approval of Minutes of Meetings held on 2nd October 2017.</p> <p>Minutes signed and approved.</p>	

<p>5. Progress Report on matters from last Minutes: 2775</p> <p>5.1 – (item 6.1 of minutes 02/11/15) – Letter received 13/10/15 from MKC confirming that LBPC had been successful in obtaining a Parish Partnership grant of £5,000 towards the cost of installing 2 x SID G3 solar powered and associated equipment:</p> <ul style="list-style-type: none"> • <u>Clerk gave an update on his meeting with MKC on the 9th October 2017 and confirmed that MKC / Ringway are drafting plans together with costs for discussion at our December 2017 Parish Council meeting.</u> • <u>The Clerk also confirmed that MKC had agreed to extend the deadline for claiming the Parish Partnership Grant until the 31st March 2018.</u> <p>5.2 - (item 13.0 of minutes 05/09/16) - Damaged Road Sign in Great Brickhill Lane: <u>No change</u> - This has been reported to MKC by the Clerk on the 6th September 2016 reference number FS6051946 and again on the 3rd February 2017. <u>Ongoing</u></p> <p>5.3 - (item 6.3 of minutes 04/09/17) - Email received 05/06/17 from MKC regarding Parish Forum Representatives for 2017/18. The Clerk advised that the next two meetings of the Parish Forum will be held on the 21st December 2017 and the 15th March 2018, if any Parish Councillors can attend.</p> <p>5.4 - (item 6.2 of minutes 04/09/17) - Email received 29/08/17 from Marcus Young regarding a Weed Spraying Offer to Parish Councils at £150.00 per day. Following recent agreement the Clerk confirmed that he had asked for Wyness Avenue, Watling Street and Great Brickhill Lane to be covered. <u>Work to take place during week commencing 13th November 2017.</u></p> <p>5.5 - (item 6.4 of minutes 04/09/17) – Email received 21/08/17 from MKC regarding a Consultation on the Planning Obligations Supplementary Planning document taking place from the 15th August 2017 to the 27th October 2017. Clerk confirmed that he had responded to this consultation on the 27th October 2017. <u>Item closed.</u></p> <p>5.6 - (item 12.0 of minutes 02/10/17) - Review of Risk Assessment Documentation: Clerk was asked to include the risk to the telephone cables in the Community Centre grounds with regard to the excessive growth of ivy on the tree next to the pole. <u>Ongoing.</u></p>	<p>Clerk</p> <p>Clerk</p>
<p>6. Correspondence: 2776</p> <p>6.1 - Email received 06/10/17 from MKC regarding Armistice Day at Milton Keynes Rose 2017 on the 11th November 2017. <u>This was noted, no actions are required.</u></p> <p>6.2 - Email received 06/10/17 from MKC regarding Parish Recycle and Reward Campaign - 2018. <u>It was agreed that we should participate in this campaign and the Clerk was authorised to inform MKC accordingly.</u></p> <p>6.3 - Email received 11/10/17 from MKC informing of a Review of Polling Districts and Polling Places taking place until the 24th November 2017. <u>This was noted, no actions are required.</u></p> <p>6.4 - Email received 11/10/17 from MKC regarding a Review of Transport and Draft Mobility Strategy. <u>This was noted, no actions are required.</u></p> <p>6.5 - Email received 25/10/17 from AVDC regarding Vale of Aylesbury Local Plan Consultation taking place until the 14th December 2017.</p> <p><u>It was agreed to carry this forward to the next Parish Council meeting on the 4th December 2017 to ascertain, if a response from LBPC is required.</u></p>	<p>Clerk</p>

<p>6.6 - Email received 25/10/17 from MKC regarding a consultation on the Proposed Submission version of Plan:MK taking place until the 20th December 2017.</p> <p><u>It was agreed to carry this forward to the next Parish Council meeting on the 4th December 2017 to ascertain , if a response from LBPC is required.</u></p>	
<p>7. Clerks Report / Local Issues: 2777</p> <p>7.1 – (item 7.3 of minutes 04/09/17) – Bus Shelter: Clerk advised that the repair to the Perspex window will be £193.00 + VAT. <u>All present agreed to this expenditure and the Clerk was authorised to proceed accordingly.</u></p>	Clerk
<p>8. Unitary Councillors’ Report: 2778</p> <p>8.1 – A copy of the Ward Councillors’ reports to Little Brickhill Parish Council for November 2017 are appended to these minutes.</p>	
<p>9. Planning: 2779</p> <p>9.1 - 17/02705/EIASCR - Screening opinion in respect of proposed development for up to 625 dwellings together with associated amenity and open space, landscaping and access at Land at Levante Gate, Galley Lane, Little Brickhill.</p> <p><u>See minute reference 2.2 for a record of discussion on this item.</u></p> <p>9.2 - 17/02836/FUL - Part two storey front and side extension, Part single storey front, side and rear extension at the Laurels, Watling Street, Little Brickhill. <u>No objections were raised.</u></p> <p>9.3 – 17/02369/TPO - Tree preservation order consent for reduction of a horse chestnut tree by 6 metres at Court House, Watling Street, Little Brickhill. <u>Notification received 31/10/17 from MKC that permission had been granted.</u></p> <p>9.4 – 17/02541/TCA - Notification of intention to sectionally fell to ground level & grind out stump to 1 x Yew Tree (T1) and remove deadwood to 1 x Horse Chestnut Tree (T2) 1A at the Clock House Watling Street, Little Brickhill, <u>Notification received 31/10/17 from MKC that permission had been granted.</u></p>	
<p>10. To discuss issues with the recent and past problems with Travellers in the Village: 2780</p> <p>It was noted that MKC / Ringway have suggested three options for dealing with this issue and the Clerk confirmed that he had applied for a MKC Parish Partnership Grant and that a target date for a funding decision by MKC Cabinet is now expected in November 2017.</p> <p><u>The options are noted below:</u></p> <ul style="list-style-type: none"> • Soil / Landscape Option - £8,925 (cost for LBPC is £3,925) • Height Barrier Scheme - £5,273 (cost for LBPC is £1,318) • Bollard Scheme – £2,955 (cost for LBPC is £739) <p>Our preferred option is the soil / landscape one and Cllr Wheaton was asked to obtain another quotation.</p> <p>Following this request Cllr Wheaton gave an overview of second quotation that he had obtained at a cost of £4500.00.</p> <p><u>It was agreed in principle by all present that this latest quotation was more acceptable and the Clerk was asked to speak to the appropriate local authorities to seek permission to proceed, when we have received confirmation on the successful outcome of the Parish Partnership Grant to cover part of the cost.</u></p>	Clerk

<p>11. Financial: 2781</p> <p>11.1 - Cheques presented for payment:</p> <table border="0"> <tr> <td>S/O</td> <td>£153.60</td> <td>Alan Kemp (November 2017 Salary)</td> </tr> <tr> <td>200377</td> <td>£435.00</td> <td>Mr Keel (Grass Cutting)</td> </tr> <tr> <td>200378</td> <td>£38.40</td> <td>HMR&C (Tax for Clerk)</td> </tr> <tr> <td>200379</td> <td>£325.00</td> <td>Mr Keel (Grass Cutting)</td> </tr> </table> <p>This expenditure was proposed, seconded and carried unanimously.</p> <p>11.2 – Payments received: None.</p> <p>11.3 - It was noted that the Bank Balance following the payments made tonight (06/11/17) was £28,055.86</p> <p>11.4 – Parish Partnership Grant for 2016/2017: <u>No change</u> - Now that funding has been approved by MKC to replace our two notice boards of £1,725.00 (75%) the <u>Clerk confirmed that he would obtain the necessary quotations for consideration by the Parish Council as soon as possible.</u></p>	S/O	£153.60	Alan Kemp (November 2017 Salary)	200377	£435.00	Mr Keel (Grass Cutting)	200378	£38.40	HMR&C (Tax for Clerk)	200379	£325.00	Mr Keel (Grass Cutting)	Clerk
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<p>12 To discuss draft Budget Proposals for 2018/2019: 2782</p> <p>Suggestions for inclusion in the draft budget for 2018/19 were discussed and it was agreed that this would be finalised at our next meeting, when the budget and precept for next financial year will be finalised.</p>													
<p>13. To receive reports on the Community Centre: 2783</p> <p>13.1 - It was noted that the problem with the flat roof has been repaired without major expenditure. <u>Item closed.</u></p> <p>13.2 – The Hall Management committee are receiving complaints from regular hirers that there are some people parking in the car park that should not and that they will be displaying notices in an attempt to resolve this issue.</p>													
<p>14. To review all Legal Documentation: 2784</p> <p>Clerk advised that he was in the process of reviewing and updating the following documents.</p> <ul style="list-style-type: none"> • Standing Orders – <u>No changes required.</u> • Financial Regulations – <u>To be updated based on a revised template from the National Association of Local Councils.</u> • Freedom of Information – <u>Updated, website to be updated.</u> • Equality Policy – <u>No changes required.</u> 	Clerk												
<p>15. Councillors Report: 2785</p> <p>15.1 - (item 14.1 of minutes 04/09/17) – it was noted that the tree and shrub cuttings left in the Community Centre car park have been removed. <u>Item closed.</u></p> <p>15.2 - (item 14.2 of minutes 04/09/17) – Cllr Bushell raised an issue that many local residents share, regarding Dog Fouling in the village and asked our Ward Councillor for advice on how to deal with this issue. <u>It was noted that Cllr D Hopkins had received a response from MKC advising the PC to research the Keep Britain Tidy website for further information. The Clerk also advised that you can also purchase some posters from Amazon at very reasonable prices and the Clerk was authorised to buy a few for display in the village. Ongoing.</u></p>	Clerk												
<p>16. Items for the next agenda.</p> <ul style="list-style-type: none"> • December 2017 - Budget / Precept Setting. • Risk Assessment – March 2018. 	Clerk												

17. Date of Next Meeting:

The next meeting of the Parish Council will take place on Monday 4th December 2017 at 7.45 pm.

There being no further business the meeting closed at 9.25 pm

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Chairman for Little Brickhill Parish Council