

## LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 7<sup>th</sup> November 2016 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

**Present:**

Cllr G Bushell  
Cllr J Moseley  
Cllr D Lewis  
Cllr T Wheaton  
Cllr D Hopkins (Ward Councillor)

**In attendance:**

Mr A Kemp (Clerk)  
Mr C Roberts (Local Resident)  
Mr R Stoner (Local Resident)

1. Apologies for Absence:	ACTION
Cllr V Hopkins (Ward Councillor) & Cllr A Jenkins (Ward Councillor)	
<p><b>2. Public Open Session: 2663</b></p> <p><b>2.1 – Parking problem on Wyness Avenue:</b> A local resident handed to the Parish Council a document highlighting concerns over parking in the road since a new family had moved into the area. <u>Following discussion our Ward Councillor, David Hopkins agreed to ask for advice and help from MKC Housing Department and also into the possibility of setting up a controlled parking zone area for the road.</u></p> <p><b>2.2 – Horse Chestnut Trees in Wyness Avenue:</b> A local resident handed to the Parish Council a document highlighting concerns over the mess the trees are making in the road. <u>Following discussion our Ward Councillor, David Hopkins agreed highlight this issue to MKC. Ongoing.</u></p> <p><b>2.3 – Community Centre Hedge:</b> A local resident asked if arrangements could be made in having the hedge cut as this was impeding the view from the bus stop. <u>Cllr Bushell agreed to speak the chairperson of the Hall Management Committee.</u></p> <p><b>2.4 – Ongoing Local Issues:</b></p> <p><b>2.4.1 - (item 2.1 of minutes 03/10/16) - A local resident raised an issue with a street light not working between the garage and the Community Centre.</b></p> <p><b>Post Meeting Note</b> – This has been reported to MKC by the Clerk on the 6<sup>th</sup> October 2016 <u>reference number FS8075916. Ongoing.</u></p> <p><b>2.4.2 - (item 2.2 of minutes 03/10/16) – A local resident raised an issue with the footpath near 11 &amp; 12 Wyness Avenue which requires resurfacing.</b></p> <p><b>Post Meeting Note</b> – This has been reported to MKC by the Clerk on the 6<sup>th</sup> October 2016 <u>reference number FS8076295. Ongoing.</u></p> <p><b>2.4.3 - (item 2.1 of minutes 03/10/16) – Cllr Wheaton stated that there is a large pothole on Watling Street between the garage and the Community Centre and asked either our Ward Councillor or the Clerk to report this to MKC.</b></p> <p><b>Post Meeting Note</b> – This has been reported to MKC by the Clerk on the 14<sup>th</sup> October 2016 <u>reference number FS8701071. Ongoing.</u></p>	<p>Cllr D Hopkins</p> <p>Cllr D Hopkins</p> <p>Cllr Bushell</p>
<p><b>3. Declaration of Interest: 2664</b></p> <p>None.</p>	
<p><b>4. Approval of Minutes of Meeting held on 3<sup>rd</sup> October 2016.</b></p> <p>Minutes signed and approved.</p>	

<p><b>5. Progress Report on matters from last Minutes: 2665</b></p> <p><b>5.1 - Play Equipment Upgrade.</b></p> <ul style="list-style-type: none"> <li>• Clerk advised that the installation of the two new oak benches were installed in October 2016. <u>Item closed.</u></li> <li>• Clerk confirmed that he had submitted a request to MKC to pay the Parish Partnership grant to LBPC of £2,759.23.</li> <li>• It was noted that MKC (Play Inspection Team) had taken the gate away for repair and the <u>Clerk stated that he would speak to MKC to determine the date for its return.</u></li> </ul> <p><b>5.2 -</b> – (item <b>6.1</b> of minutes 02/11/15) – Letter received 13/10/15 from <b>MKC</b> confirming that LBPC had been successful in obtaining a <b>Parish Partnership grant of £5,000 towards the cost of installing 2 x SID G3 solar powered and associated equipment:</b> It was noted that Cllrs Bushell and Moseley had attended a training course on the 21<sup>st</sup> June 2016 and now have the qualifications to install temporary devices before the Parish Council confirm the installation of permeant SID's in the village.</p> <p><u>Clerk advised that he had arranged a meeting with representatives from MKC on Monday the 14<sup>th</sup> November 2016 to agree on how to install the brackets on the street lighting columns and also to advise us of the processes to follow. <i>Ongoing.</i></u></p> <p><b>5.3 -</b> (item <b>5.8</b> of minutes 01/02/16) - <b>Tree lopping / crowning in Great Brickhill Lane:</b> Clerk advised that Western Power had completed most of the work but had not completed the pruning of the overhanging branch from Roundacre Field over Great Brickhill Lane and that he was trying to get a date when the work be completed. <u><i>Ongoing.</i></u></p> <p><b>5.4 –</b> (item <b>9.0</b> of minutes 01/02/16) - <b>Heavy Goods Vehicles using Great Brickhill Lane:</b> It was agreed to take this issue up with the Safely Officer from MKC in conjunction with item <b>5.2.</b> <u><i>Ongoing.</i></u></p> <p><b>5.5 -</b> (item <b>12.2</b> of minutes 13/06/16) - Cllr Wheaton asked if the Parish Council would consider installing another <b>dog bin</b> in the village. The Clerk advised that the cost would be £253.07 + VAT. Cllr Moseley stated that he had kept an old bin that could be re-used and all present agreed. Installation date TBA. <u><i>Ongoing.</i></u></p> <p>The Clerk confirmed that the charges to continue with MKC emptying the dog waste bins per annum for two bins would be £406.00 + VAT and for three at £610.00 + VAT.</p> <p>He also presented an alternative quotation from another contractor for two bins would be £312.00 + VAT and for three bins at £504.00 + VAT.</p> <p><u>Following discussion all present authorised the Clerk to change supplier at a convenient time as soon as possible. <i>Ongoing.</i></u></p> <p><b>5.6 –</b> (item <b>13.0</b> of minutes 05/09/16) - <b>Damaged Road Sign:</b> Cllr Moseley advised that the road sign as you enter the village from Great Brickhill requires fixing again.</p> <p>This has was reported to MKC by the Clerk on the 6<sup>th</sup> September 2016 <u>reference number FS6051946. <i>Ongoing</i></u></p> <p><b>5.7 -</b> (item <b>11.0</b> of minutes 05/10/16) - Email received 20/07/16 from <b>MKC</b> regarding <b>Parish Grants Programme 2016/17.</b> Clerk confirmed that he had completed an application form on the 25<sup>th</sup> October 2016 and sent it to MKC to apply for a funding contribution for two new external notice boards.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
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<p><b>6. Correspondence: 2666</b></p> <p><b>6.1</b> – Letter dated 15/09/16 from <b>MKC</b> regarding the <b>Milton Keynes Youth Cabinet Election Manifesto</b>. <i>For information only, no actions are required.</i></p> <p><b>6.2</b> – Email received 05/10/16 from <b>MKC</b> regarding a <b>BT Consultation on the closure of Public Payphones</b>. <i>For information only, no actions are required.</i></p> <p><b>6.3</b> – Email received 14/10/16 from <b>MKC</b> regarding the <b>Expansion of the new cycle hire scheme</b>. <i>For information only, no actions are required.</i></p> <p><b>6.4</b> – Email received 14/10/16 from <b>Great Brickhill Parish Council</b> regarding <b>Quad Biking at Great Firs</b>. <u>The Chairman agreed to speak to a local resident to see if there had been any issues with regard to this item. <i>Ongoing.</i></u></p> <p><b>6.5</b> - Letter dated 17/10/16 from <b>MKC</b> regarding the <b>Milton Keynes Youth Cabinet Anti-Bullying Campaign</b>. Clerk confirmed that he had put a poster on our two notice boards. <i>Item closed.</i></p> <p><b>6.6</b> - Email received 19/10/16 from <b>Festive Road CIC</b> requesting <b>donation to their cause</b>. <u>No funds available, Clerk to notify them accordingly.</u></p> <p><b>6.7</b> - Email received 19/10/16 from a <b>Local Resident</b> regarding <b>Home to School Transport</b>. <u>Following discussion Cllr D Hopkins agreed to respond to the resident.</u></p> <p><u>Cllr Wheaton also agreed to express our concerns on this issue to <b>Iain Stewart (MP)</b></u></p> <p><b>6.8</b> - Email received 21/10/16 from <b>MKC</b> regarding the <b>Upgrading of the A421</b>. <i>For information only, no actions are required.</i></p> <p><b>6.9</b> - Email received 21/10/16 from <b>MKC</b> regarding the <b>programme for celebrating our city at 50</b>. <i>This is covered in this month's Unitary Councillors' Report.</i></p> <p><b>6.10</b> - Email received 25/10/16 from <b>MKC</b> regarding the <b>Green Bin Campaign for Parishes</b>. <i>For information only, no actions are required.</i></p> <p><b>6.11</b> - Letter received 25/10/16 from <b>MKC</b> regarding a <b>Consultation on proposed amendments to the Scheme of Delegation and Constitution</b> with the closing date extended to the 30<sup>th</sup> December 2016. Clerk distribution correspondence that he had received from the Chairman of Milton Keynes Associations of Local Councils with recommendations on how to respond to this consultation. Following discussion all present agreed to the recommendations from this organisation and the <u>Clerk was authorised to respond accordingly.</u></p> <p><b>6.12</b> - Email received 26/10/16 from <b>MKC</b> regarding a <b>consultation on 21 development sites in MKC commencing on the 26<sup>th</sup> October 2016 for eight weeks</b>. <i>This is covered in this month's Unitary Councillors' Report.</i></p> <p><b>6.13</b> - Email received 26/10/16 from <b>MKC</b> regarding the <b>Carol Service on the 20<sup>th</sup> December 2016</b>. <i>For information only, no actions are required.</i></p> <p><b>6.14</b> - Email received 26/10/16 from <b>MKC</b> regarding <b>Parish &amp; Town Councils Maintenance Contract Financial Split</b>. This is part of budget challenges that MKC have and the implications for Town &amp; Parish Councils in the future. It was noted that the Chairman was in dialogue with MKC on this issue and that it will be considered as part of our Precept setting at the Parish Council meeting on the 5<sup>th</sup> December 2016.</p> <p><b>6.15</b> - Email received 02/11/16 from <b>MKC</b> regarding <b>Design Codes for Strategic Development Sites</b>. <i>For information only, no actions are required.</i></p>	<p>Cllr Bushell</p> <p>Clerk</p> <p>Cllr D Hopkins</p> <p>Cllr Wheaton</p> <p>Clerk</p>
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<p><b>7. Clerks Report / Local Issues: 2667</b></p> <p><b>7.1 – Play Equipment Item in Wyness Avenue.</b> It was noted that MKC had taken away the “Springer” play item for safety reasons. <u>This was noted, no further action is required.</u></p> <p><b>7.2 – Barrier.</b> It was noted that the crash barrier at the junction exiting the A5 had been damaged again and that Thames Valley Police were aware.</p>													
<p><b>8. Unitary Councillors’ Report: 2668</b></p> <p><b>8.1 –</b> A copy of the Ward Councillors’ report to Little Brickhill Parish Council for November 2016 <u>is appended to these minutes.</u></p>													
<p><b>9. Planning: 2669</b></p> <p><b>9.1 – 16/02607/FUL</b> - Variation of condition 27 (protection of 'sandstone wall') attached to planning permission 14/01409/FUL to propose to take down the 'sandstone wall' and re-build it at a lower level at The Old Green Man, Watling Street, Little Brickhill, Milton Keynes, MK17 9LU. <u>It was noted that the wall does require some repair but following discussion the Clerk was asked to write to MKC to request that the original planning condition to retain the wall in the same condition and height be applied.</u></p> <p><b>9.2 - 16/02838/FUL</b> - Single storey rear extension at The Glen, Watling Street, Little Brickhill, Milton Keynes, MK17 9LR. <u>No objections were raised.</u></p> <p><b>9.3 - Eaton Leys Planning Application.</b> Following discussion it was noted that Little Brickhill Parish Council fully support local opinion that planning permission for this site should be refused. <u>It was agreed that Cllr Bushell will draft a response on behalf of the Parish Council and circulate to all Councillor’s as soon as possible for comment, in order to ensure that our objection is forwarded to MKC by the 11<sup>th</sup> November 2016.</u></p> <p><b>9.4 – 16/03028/FUL</b> – Two storey side extension at Ash House, Watling Street, Little Brickhill. <u>No objections were raised.</u></p> <p><b>9.5 - 16/02525/TCA</b> - Notification of intention to fell x 6 Birch trees (T1-5 and T7) and fell 1x Pine (T6) at High Barn, Woburn Road, Little Brickhill, Milton Keynes, MK17 9NA. <u>Notification received from MKC 21/10/16 that approval had been granted.</u></p>	<p>Clerk</p> <p>Cllr Bushell</p>												
<p><b>10. Financial: 2670</b></p> <p><b>10.1 - Cheques presented for payment:</b></p> <table border="0"> <tr> <td>S/O</td> <td>£148.00</td> <td>Alan Kemp (November 2016 Salary)</td> </tr> <tr> <td>200336</td> <td>£37.00</td> <td>HMR&amp;C (Tax for Clerk)</td> </tr> <tr> <td>200337</td> <td>£9.56</td> <td>Alan Kemp (Postage Stamps)</td> </tr> <tr> <td>200338</td> <td>£435.00</td> <td>Mr Keel (Grass Cutting)</td> </tr> </table> <p>This expenditure was proposed, seconded and carried unanimously.</p> <p><b>10.2 – Payments received:</b> Precept £4,907.98.</p> <p><b>10.3</b> - It was noted that the <b>Bank Balance</b> following the payments made tonight (07/11/16) was <b>£23,506.54</b></p>	S/O	£148.00	Alan Kemp (November 2016 Salary)	200336	£37.00	HMR&C (Tax for Clerk)	200337	£9.56	Alan Kemp (Postage Stamps)	200338	£435.00	Mr Keel (Grass Cutting)	
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<p><b>11. To discuss draft Budget Proposals for 2017/2018: 2671</b></p> <p>Suggestions for inclusion in the draft budget for 2017/18 were discussed and it was agreed that this would be finalised at our next meeting, when the budget for next financial year will be approved. <u>Clerk to update documents for discussion / agreement at the next meeting.</u></p>	Clerk
<p><b>12. To receive reports on the Community Centre: 2672</b></p> <p>It was noted that the Community Centre Committee have asked the Parish Council to look into installing a retaining safety fence above the wall outside the Community Centre, as this was considered a Health &amp; Safety issue should there be an emergency and should hall users have to exit the building from the emergency exit.</p> <p><u>The Clerk stated that he was in the process of obtaining a quotation from the supplier that installed the step handrail in 2013.</u></p>	Clerk
<p><b>13. Councillors Report: 2673</b></p> <p><b>13.1 – Establishment of a Twinning Association:</b> Clerk confirmed that he had completed and posted the EU registration paperwork on the 5<sup>th</sup> March 2016 with no response received to date. <u>Clerk was asked to chase for a response. No change.</u></p> <p><b>13.2 – (item 12.4 of minutes 13/06/16) - Drainage problem:</b> Cllr Wheaton raised an issue with the drain filters on both sides of the road on the A5 being blocked on a regular occurrence and asked our Ward Councillor for assistance with resolving this issue. <u>It was noted these issues should be reported via email to the National Highways Department and the Clerk gave the details to Cllr Wheaton, who agreed to report this issue to them.</u></p>	Clerk  Clerk
<p><b>14. Items for the next agenda.</b></p> <ul style="list-style-type: none"> <li>• December 2016 - To agree Budget proposals for 2017/2018.</li> <li>• December 2016 - Adoption of New Parish Councillor.</li> <li>• March 2017 - Risk Assessment.</li> </ul>	Clerk
<p><b>15. Date of Next Meeting:</b></p> <p>The next meeting of the Parish Council will take place on Monday 5<sup>th</sup> December 2016.</p> <p><u>There being no further business the meeting closed at 9.40 pm</u></p> <p>..... Chairman for Little Brickhill Parish Council</p>	