

## LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 2<sup>nd</sup> November 2015 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

**Present:**

Cllr G Bushell  
Cllr J Moseley  
Cllr D Lewis  
Cllr D Hopkins (Ward Councillor)

**In attendance:**

Mr A Kemp (Clerk)  
Mr C Roberts (Local Resident)

<b>1. Apologies for Absence:</b>	<b>ACTION</b>
Cllr T Wheaton, Ward Councillor's A Bramall and V Hopkins.	
<b>2. Public Open Session: 2563</b>	
<p><b>2.1 – X31 Bus Service:</b> Mr Roberts (Local Resident) thanked Cllr Hopkins for his <u>help in resolving the issues that were raised with regard to this service at the last Parish Council meeting. <i>Item closed.</i></u></p> <p><b>2.2 – Trees in Wyness Avenue:</b> It was noted that John Price from MKC had tried to contact Mr Roberts, without success regarding an issue with the Chestnut Tree close to his property. <u>Cllr Hopkins was asked to contact MKC to arrange another visit.</u></p>	Cllr Hopkins
<b>3. Declaration of Interest: 2564</b>	
None.	
<b>4. Approval of Minutes of Meeting held on 5<sup>th</sup> October 2015.</b>	
Minutes signed and approved.	
<b>5. Progress Report on matters from last Minutes: 2565</b>	
<p><b>5.1 - Play Equipment Upgrade.</b></p> <ul style="list-style-type: none"> <li>• It was agreed to delay the purchase of the two new benches until February 2016 and Frosts would be approached for costs etc.</li> <li>• Clerk will request MKC to pay the Parish Partnership grant to LBPC when the new benches have been purchased and installed.</li> <li>• Clerk to obtain costs to replace the O's and X's that have been stolen from the Multi-play item.</li> </ul> <p><b>5.2 – Development of the Website:</b> The following pages still require completion.</p> <ul style="list-style-type: none"> <li>• What's in Little Brickhill – Clerk to complete this action?</li> <li>• Little Brickhill History – Graham Nicholls to be approached for content.</li> <li>• Parish Church – David Packer to be approached for content.</li> </ul> <p><b>5.3 – (Item 2.2.7 of meeting 01/09/14) – Barrier Repair:</b> Clerk confirmed that he had just received confirmation from MKC that it is the National Highways department responsibility to undertake this repair. <u><i>On-going.</i></u></p> <p><b>5.4 - (item 12.0 of minutes 07/09/15) – Review of Risk Assessment Documentation.</b> Clerk to update the register following comments made at the Parish Council meeting in September 2015.</p> <p><b>5.5 - (Item 2.5 of meeting 06/07/15) – Waste Bin at Watsons Field:</b> It was noted that we are still waiting for MKC to relocate the bin within the play area <u>and the Clerk confirmed that he was still following this up with MKC to obtain a date when this would be completed.</u></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<p><b>5.6 - (item 6.3 of minutes 05/10/15) - Letter received 18/09/15 from W&amp;WFC regarding Watsons Field.</b></p> <p>An update was provided by Cllr Bushell and the Clerk on the meeting held with the football club representatives on the 14<sup>th</sup> October 2015.</p> <ul style="list-style-type: none"> <li>• It was agreed for the football club to look into the feasibility of marking out a small pitch on the playing field. <u>Ongoing.</u></li> <li>• It was also agreed for another football club to use the playing field for this season only, provided that it is managed by W&amp;WFC and the rent payment of £300.00 is paid by them. <u>Clerk to send an invoice for payment.</u></li> <li>• A licence agreement is in the process of being drafted and will be circulated to all Councillors, when completed. <u>Ongoing.</u></li> </ul> <p><b>5.7 - (item 13.3 of minutes 07/09/15) - Footpath Issue:</b> Cllr Bushell stated that he had received a request from a local resident on the public footpath from Woburn Road to see if a more disabled friendly gate could be installed. Clerk confirmed that he had received an assurance from the MKC 'Rights of Way' team that they are looking into this request. <u>On-going.</u></p>	Clerk
<p><b>6. Correspondence: 2566</b></p> <p><b>6.1 – Letter received 13/10/15 from MKC confirming that LBPC had been successful in obtaining a Parish Partnership grant of £5,000 towards the cost of installing 2 x SID G3 solar powered and associated equipment. <u>This was noted, and will be subject to an agenda item at a future meeting.</u></b></p> <p><b>6.2 - Email received 26/10/15 from BALC regarding Queen for the Queen volunteer project. <u>This was noted, no further action required.</u></b></p> <p><b>6.3 – Letter received 26/10/15 from MKC regarding Milton Keynes Council 2016/17 Budget Consultation. <u>This was noted, no further action required.</u></b></p> <p><b>6.4 - Email received 26/10/15 from MKC regarding Milton Keynes Development Partnership responsibilities. <u>This was noted, no further action required.</u></b></p> <p><b>6.5 – Email received 28/10/15 from MKC regarding Milton Keynes Council – Site Allocations Plan: Emerging Preferred Options. <u>Further information is included in Ward Councillors' report under agenda item 8.</u></b></p> <p><b>6.6 - Email received 30/10/15 from MKC regarding Plan:MK Strategic Development Options pre-consultation briefing sessions. <u>Further information is included in Ward Councillors' report under agenda item 8.</u></b></p>	
<p><b>7. Clerks Report / Local Issues: 2567</b></p> <p>No other issues were raised.</p>	
<p><b>8. Unitary Councillors' Report: 2568</b></p> <p><b>8.1 – A copy of the Ward Councillors' report to Little Brickhill Parish Council for November 2015 is appended to these minutes.</b></p>	
<p><b>9. Planning: 2569</b></p> <p><b>9.1 – 15/02113/FUL – Redevelopment of the former petrol filling station site to provide 5 new dwellings (resubmission of 15/01148/FUL) at Little Brickhill Service Station, Watling Street.</b> Clerk confirmed that he had written to MKC on the 7<sup>th</sup> October 2015 highlighting the concerns raised at the September Parish Council meeting.</p>	

<p><b>10. Financial: 2570</b></p> <p><b>10.1 - Cheques presented for payment:</b></p> <table border="0"> <tr> <td>S/O</td> <td>£141.60</td> <td>Alan Kemp (October 2015 Salary)</td> </tr> <tr> <td>100298</td> <td>£333.12</td> <td>Inspec Electrical (Installation of Defibrillator)</td> </tr> <tr> <td>100299</td> <td>£35.40</td> <td>HMR&amp;C (Tax for Clerk)</td> </tr> <tr> <td>100300</td> <td>£125.00</td> <td>Mr Keel (Grass Cutting)</td> </tr> </table> <p>This expenditure was proposed, seconded and carried unanimously.</p> <p><b>10.2 - Payments received:</b></p> <ul style="list-style-type: none"> <li>£4,825.72 – Precept</li> <li>£5,490.00 – MKC (Parish Partnership Grant)</li> <li>£5,160.00 – Transfer from Community Centre Funds)</li> </ul> <p><b>10.3</b> - It was noted that the <b>Bank Balance</b> following the payments made tonight (02/11/15) was <b>£17,868.11</b>.</p>	S/O	£141.60	Alan Kemp (October 2015 Salary)	100298	£333.12	Inspec Electrical (Installation of Defibrillator)	100299	£35.40	HMR&C (Tax for Clerk)	100300	£125.00	Mr Keel (Grass Cutting)	
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<p><b>11. To discuss draft Budget Proposals for 2016/2017: 2571</b></p> <p>The draft budget document for 2016/17 prepared by the Clerk and Cllr D Lewis was circulated and would be discussed in more detail at our next meeting, when the budget for next financial year will be approved. <u>A copy of the document is appended to these minutes.</u></p>													
<p><b>12. To receive reports on the Community Centre: 2572</b></p> <p>No issues were raised.</p>													
<p><b>13. Councillors Report: 2573</b></p> <p><b>13.1</b> – (item <b>13.1</b> of minutes 07/09/15) - <b>Defibrillator:</b> It was noted that the defibrillator has now been set up and in working order outside the Community Centre. <u>Item closed.</u></p> <p><b>13.2 – Establishment of a Twinning Association:</b> Clerk raised the following request on behalf of Cllr Wheaton.</p> <p>The Residents association are in the process of setting up a twinning association and need the Parish Council to complete some application forms in order to complete registration and apply for EU funding. <u>All present were in favour of this request and the Clerk was authorised to complete all the required forms.</u></p>	Clerk												
<p><b>14. Items for the next agenda.</b></p> <ul style="list-style-type: none"> <li>• To agree Budget &amp; Precept proposals for 2016/2017 – December 2015.</li> <li>• Eaton Leys planning application - TBA</li> <li>• Risk Assessment – March 2016.</li> </ul>	Clerk												
<p><b>15. Date of Next Meeting:</b></p> <p>The next Parish Council meeting will take place on Monday 7<sup>th</sup> December 2015 commencing at 7.45 pm.</p> <p><u>There being no further business the meeting closed at 9.00 pm</u></p> <p>.....</p> <p>Chairman for Little Brickhill Parish Council</p>													