



<p><b>3. Declaration of Interest: 2652</b></p> <p>None.</p>	
<p><b>4. Approval of Minutes of Meetings held on 4<sup>th</sup> July 2016 and 5<sup>th</sup> September 2016.</b></p> <p>Minutes signed and approved.</p>	
<p><b>5. Progress Report on matters from last Minutes: 2653</b></p> <p><b>5.1 - Play Equipment Upgrade.</b></p> <ul style="list-style-type: none"> <li>• Clerk advised that the installation of the two new oak benches should be completed in October 2016.</li> <li>• Clerk will request MKC to pay the Parish Partnership grant to LBPC when the new benches have been installed.</li> </ul> <p><b>5.2 -</b> – (item <b>6.1</b> of minutes 02/11/15) – Letter received 13/10/15 from <b>MKC</b> confirming that LBPC had been successful in obtaining a <b>Parish Partnership grant of £5,000 towards the cost of installing 2 x SID G3 solar powered and associated equipment:</b> It was noted that Cllrs Bushell and Moseley had attended a training course on the 21<sup>st</sup> June 2016 and now have the qualifications to install temporary devices before the Parish Council confirm the installation of permeant SID's in the village.</p> <p><u>It was noted that the person that we were dealing with in MKC had left the Council and the Clerk advised that he had made contact with another person and had sent details to him of the locations for installation of the temporary SID's. This will now enable MKC to install the brackets and advise us of the processes to follow.</u> <u>Ongoing.</u></p> <p><b>5.3 -</b> (item <b>5.8</b> of minutes 01/02/16) - <b>Tree lopping / crowning in Great Brickhill Lane:</b> Clerk advised that Western Power had completed most of the work but had not completed the pruning of the overhanging branch from Roundacre Field over Great Brickhill Lane and that he was trying to get a date when the work be completed.</p> <p><b>5.4 –</b> (item <b>9.0</b> of minutes 01/02/16) - <b>Heavy Goods Vehicles using Great Brickhill Lane:</b> It was agreed to take this issue up with the Safely Officer from MKC in conjunction with item <b>5.2.</b> <u>Ongoing.</u></p> <p><b>5.5 -</b> (item <b>12.2</b> of minutes 13/06/16) - Cllr Wheaton asked if the Parish Council would consider installing another <b>dog bin</b> in the village. The Clerk advised that the cost would be £253.07 + VAT. Cllr Moseley stated that he had kept an old bin that could be re-used and all present agreed. Installation date TBA. <u>Ongoing.</u></p> <p>The Clerk confirmed that the charges to continue with MKC emptying the dog waste bins per annum for two bins would be £406.00 + VAT and for three at £610.00 + VAT.</p> <p>He also presented an alternative quotation from another contractor for two bins would be £312.00 + VAT and for three bins at £504.00 + VAT.</p> <p><u>Following discussion all present authorised the Clerk to change supplier at a convenient time as soon as possible.</u></p> <p><b>5.6 –</b> (item <b>13.0</b> of minutes 05/09/16) - <b>Damaged Road Sign:</b> Cllr Moseley advised that the road sign as you enter the village from Great Brickhill requires fixing again.</p> <p>This has was reported to MKC by the Clerk on the 6<sup>th</sup> September 2016 <u>reference number FS6051946.</u> <u>Ongoing</u></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<p><b>6. Correspondence: 2654</b></p> <p><b>6.1</b> - Letter received 16/09/16 from <b>MKC</b> inviting representatives to attend a short observation of Armistice Day at the MK Rose, Campbell Park on Friday the 11/11/16 at 10.50 am. <u>For information only, no actions are required.</u></p> <p><b>6.2</b> - Email received 22/09/16 from <b>MKC</b> regarding <b>Winter Safety Roadshow dates in October 16.</b> <u>This is covered in this month's Unitary Councillors' Report.</u></p> <p><b>6.3</b> - Email received 22/09/16 from <b>MKC</b> regarding <b>South West MK Update.</b> <u>This is covered in this month's Unitary Councillors' Report.</u></p> <p><b>6.4</b> - Email received 23/09/16 from <b>MKC</b> regarding <b>Open Space Assessment Workshop on Monday 31st October 2016.</b> <u>This is covered in this month's Unitary Councillors' Report.</u></p> <p><b>6.5</b> – Email received 27/09/16 from <b>MKC</b> regarding <b>Design Code Training on the 03/11/16.</b> <u>For information only, no actions are required.</u></p>	
<p><b>7. Clerks Report / Local Issues: 2655</b></p> <p><b>7.1</b> – Clerk advised that due to problems with the gate lock at Watsons Field that he had bought a strong combination lock. <u>See cheque number 200334.</u></p> <p><b>7.2</b> – Clerk advised that he had put an advert on the two notice boards regarding the Parish Council Vacancy.</p> <p><b>7.3</b> – Clerk advised that he had been notified by W&amp;WFC that their shed on Watsons Field had recently been vandalised.</p>	
<p><b>8. Unitary Councillors' Report: 2656</b></p> <p><b>8.1</b> – A copy of the Ward Councillors' report to Little Brickhill Parish Council for October 2016 <u>is appended to these minutes.</u></p>	
<p><b>9. Planning: 2657</b></p> <p><b>9.1</b> – <b>16/02525/TCA</b> - Notification of intention to fell x 6 Birch trees (T1-5 and T7) and fell 1x Pine (T6) at High Barn, Woburn Road, Little Brickhill, Milton Keynes, MK17 9NA. <u>No objections were raised.</u></p> <p><b>9.2</b> - <b>16/02758/TCA</b> - Notification of intention to reduce in height 6 x Chamaecyparis (False Cypress) to 5 metres at Tantallon, Fox Farm Road, Little Brickhill, Milton Keynes, MK17 9NS. <u>No objections were raised.</u></p> <p><b>9.3</b> - <b>16/01055/FUL</b> - First floor extension over existing garage and two storey side extension including demolition of the front wall of the garage at 9 Brickhill Manor Court, Little Brickhill. <u>Notification received from MKC 10/09/16 that planning conditions had been approved.</u></p> <p><b>9.4</b> – <b>16/011649/FUL</b> – Prior notification for a proposed single storey rear extension measuring 3.575 metres from the rear wall of the existing dwelling with a maximum ridge height of 3.29 metres and maximum eaves height of 2.31 metres. <u>Notification received from MKC 30/09/16 that prior approval is not required.</u></p> <p><b>9.5</b> - <b>16/02178/DISCON</b> – Details submitted pursuant to discharge of condition 5 (roof timbers to be used) attached to Listed Building Consent 15/02784/LBC at Sunnyside, Watling Street, Little Brickhill. <u>Notification received from MKC 30/09/16 that condition details had been refused.</u></p>	

<p><b>9.6 – 16/01861/DISCON</b> – Details submitted pursuant to discharge of condition 4 (external materials) attached to planning permission 16/00975/FUL at the Former Old Green Man, Watling Street, Little Brickhill. <u>Notification received from MKC 10/09/16 that condition details had been refused.</u></p>																			
<p><b>10. Financial: 2658</b></p> <p><b>10.1 - Cheques presented for payment:</b></p> <table border="0"> <tr> <td>S/O</td> <td>£148.00</td> <td>Alan Kemp (October 2016 Salary)</td> </tr> <tr> <td>200331</td> <td>£37.00</td> <td>HMR&amp;C (Tax for Clerk)</td> </tr> <tr> <td>200332</td> <td>£280.00</td> <td>Mr Keel (Grass Cutting)</td> </tr> <tr> <td>200333</td> <td>£50.00</td> <td>Ian Nicholls (Garden Maintenance at Village Hall)</td> </tr> <tr> <td>200334</td> <td>£36.95</td> <td>Alan Kemp (New Gate Lock)</td> </tr> <tr> <td>200335</td> <td>£420.00</td> <td>Elcam Ltd (Bench Installation)</td> </tr> </table> <p>This expenditure was proposed, seconded and carried unanimously.</p> <p><b>10.2 – Payments received:</b> None.</p> <p><b>10.3</b> - It was noted that the <b>Bank Balance</b> following the payments made tonight (03/10/16) was <b>£17,554.59</b></p> <p><b>10.4</b> - Clerk distributed a document showing the forecast against budget (2016/17) for the 2<sup>nd</sup> Quarter and a <u>copy will be appended to these minutes.</u></p>	S/O	£148.00	Alan Kemp (October 2016 Salary)	200331	£37.00	HMR&C (Tax for Clerk)	200332	£280.00	Mr Keel (Grass Cutting)	200333	£50.00	Ian Nicholls (Garden Maintenance at Village Hall)	200334	£36.95	Alan Kemp (New Gate Lock)	200335	£420.00	Elcam Ltd (Bench Installation)	
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<p><b>11. To discuss Parish Partnership Grants Programme for 2016/17: 2659</b></p> <p>Following discussion it was agreed to apply for funding for two new external notice boards and the Clerk was asked to obtain quotations and submit the required paperwork to MKC by the 22<sup>nd</sup> October 2016.</p>	Clerk																		
<p><b>12. To receive reports on the Community Centre: 2660</b></p> <p>It was noted that the Community Centre Committee have asked the Parish Council to look into installing a retaining safety fence above the wall outside the Community Centre, as this was considered a Health &amp; Safety issue should there be an emergency and should hall users have to exit the building from the emergency exit.</p> <p><u>The Clerk was asked to obtain a quotation from the supplier that installed the safety rail in 2013.</u></p>	Clerk																		
<p><b>13. Review of Risk Assessment Documentation: 2661</b></p> <p>Clerk presented an updated copy of the Risk Assessment (issue 6) for the Parish Council which was reviewed and accepted by all present. Clerk to ensure that this is included as an agenda item at the March 2017 meeting.</p>																			
<p><b>14. Councillors Report: 2662</b></p> <p><b>14.1 – Establishment of a Twinning Association:</b> Clerk confirmed that he had completed and posted the EU registration paperwork on the 5<sup>th</sup> March 2016 with no response received to date. <u>Clerk was asked to chase for a response.</u></p> <p><b>14.2 – (item 12.4 of minutes 13/06/16) - Drainage problem:</b> Cllr Wheaton raised an issue with the drain filters on both sides of the road on the A5 being blocked on a regular occurrence and asked our Ward Councillor for assistance with resolving this issue. <u>It was noted these issues should be reported via email to the National Highways Department and the Clerk was asked to forward the details to Cllr Wheaton, who agreed to report this issue to them.</u></p>	Clerk          Clerk																		

<p><b>14.3</b> – Cllr Moseley advised that he had been approached by a local resident from 2 High View for permission to use the Community Centre car park to provide access to his property to delivery and collect a skip. <u>This was agreed by all present.</u></p> <p><b>14.4</b> – Cllr Wheaton gave update on the future planned events being organised by the Residents Association.</p> <p><b>14.5</b> – Cllr Bushell stated that he had been approached by a local resident asking for permission to use Watsons Field to erect a marquee in the Summer of 2017 for a wedding function. <u>All present could not see any reason to object providing that the same conditions when a similar request was made a few years ago are adhered to.</u></p>	
<p><b>14. Items for the next agenda.</b></p> <ul style="list-style-type: none"> <li>• November 2016 - To discuss draft Budget proposals for 2017/2018.</li> <li>• March 2017 - Risk Assessment.</li> <li>• TBA - Road Safety / Speed Indicator advice.</li> <li>• TBA - Eaton Leys planning application.</li> </ul>	Clerk
<p><b>15. Date of Next Meeting:</b></p> <p>The next meeting of the Parish Council will take place on Monday 7<sup>th</sup> November 2016.</p> <p><u>There being no further business the meeting closed at 9.04 pm</u></p> <p>..... Chairman for Little Brickhill Parish Council</p>	