

LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 6th October 2014 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

Present:

Cllr G Bushell
 Cllr J Moseley
 Cllr D Lewis
 Cllr A Bramall (Ward Councillor)

In attendance:

Mr A Kemp (Clerk)
 Annette Thorpe (BT Group)
 Martyn Smith (MKC)
 Denise Richardson (GBPC & Local Resident)
 16 x (Local Residents)

1. Apologies for Absence:	ACTION
<p>Cllr's T Wheaton, S Lewis, Cllr D Hopkins (Ward Councillor) and Cllr V Hopkins (Ward Councillor)</p>	
<p>2. Public Open Session: 2455</p> <p>2.1 – New Issues:</p> <p>2.1.1 Broadband and Fibre in Little Brickhill: Annette Thorpe from BT Group and Martyn Smith from MKC attended the meeting tonight to discuss and answer questions on this subject.</p> <p>They explained the processes that are followed and advised that currently they were unable to confirm when the Little Brickhill broadband provision will be upgraded to the same high standard that the majority of users in Milton Keynes receive. At this moment in time assessments were being undertaken across many areas and it would be in February 2015 (at the earliest) before it is known if Little Brickhill has been included in the next phase of development / improvements.</p> <p>However should any local residents have concerns they should highlight and report them to their broadband provider?</p> <p>The Chairman thanked Annette and Martyn for attending tonight and they left the meeting.</p> <p>2.1.2 - Pavements in Wyness Avenue: A local resident stated that the pavements in the road are dangerous with falling leaves. The Chairman advised that anyone can report a problem to Milton Keynes Council (Contact Centre) on 01908 691691.</p> <p>2.2 – Ongoing Local Issues:</p> <p>2.2.1 - Trees in Wyness Avenue: Clerk confirmed that he had contacted John Price (MKC Countryside Manager) for an update when the tree work as recommended and agreed at the last Parish Council meeting would commence, but at this moment in time was still waiting for a date when work would commence. <u>On-going.</u></p> <p>2.2.2 – The Parish Council were informed that it was very difficult to use the public footpath because of aggressive horses being kept in the field where the footpath runs at the back of the houses/gardens north east of the village. Clerk confirmed that he had received the following response from John Price (MKC Countryside Manager).</p> <ul style="list-style-type: none"> • I understand that the team has inspected the fields in question while the horses were there, without encountering problems. This makes it difficult to take the matter forward but we would appreciate any comments that come your way – this can help to build up a picture of the issues. <p>It was agreed that no further action was required. <u>Item closed.</u></p>	Clerk

<p>2.2.3 – School Transport: A problem was highlighted by two local residents that they had been informed by Bucks CC that no free places had been allocated for children from Little Brickhill to attend schools outside the MKC catchment area. <u>An update on this item is included in the Unitary Councillors report (see item 8).</u></p> <p>2.2.4 - Village Grass Cutting: Concerns were raised by local residents that the grass cutting and weed control undertaken by MKC was not up to standard this year and the Parish Council were asked to have dialogue with them to ensure that a repeat of this year is avoided for next year. <u>Clerk confirmed that he would include this item as an agenda item for the February 2015 Parish Council meeting.</u></p>	
<p>3. Declaration of Interest: 2456 None.</p>	
<p>4. Approval of Minutes of Meeting held on 1st September 2014. Minutes signed and approved.</p>	
<p>5. Progress Report on matters from last Minutes: 2457</p> <p>5.1 - (Item 12 of meeting 07/04/14) WREN Grant Application (Play Equipment): Clerk confirmed that he had been notified by WREN that the payment of £2,937.00 to the FCC Recycling (UK) Limited was incorrect and should have been for a lower amount of £2,683.45. Cheque number 100756 has therefore been cancelled with a new cheque number 100757 approved at the meeting tonight.</p> <p>It was also confirmed that the Clerk was in the process of providing additional information to WREN in order that they can issue a contact that will enable LBPC to place the order on our preferred supplier.</p> <p>5.2 - (Item 6.2 of meeting 07/10/14) - Letter dated 14/06/14 from Dave Norris Motor Engineers regarding the Garage Site. Clerk confirmed that no further correspondence had been received on this subject. <u>Item closed.</u></p> <p>5.3 - (Item 6.9 of meeting 01/12/14) - Email received 18/08/14 from MKC regarding Planning Obligations Protocol Consultation that commenced on the 18th August 2014 to the 7th November 2014. Clerk advised that two other councils within the Danesborough Ward are formulating a response to this consultation and that he would provide an update to Little Brickhill Parish Councillors in order for a decision to be made at the November meeting regarding a response from us.</p>	<p>Clerk</p> <p>Clerk</p>
<p>6. Correspondence: 2458</p> <p>6.1 - Letter received 02/09/14 from MKC regarding the Milton Keynes Site Allocations Plan consultation commencing on the 10th September 2014 with completion on the 5th November 2014. Clerk confirmed that a representative from MKC would be giving an update on this at the next Danesborough Forum meeting on the 9th October 2014. It was also noted that copies of the MKC leaflets had been delivered to every household in Little Brickhill by the Ward Councillors. <u>On-going.</u></p> <p>6.2 - Email received 04/09/14 from MKC regarding Capital Traffic Applications for 2015/16. <u>This was noted, no further action required.</u></p> <p>6.3 - Email received 10/09/14 from MKC regarding Plan:MK – Public Consultation commencing on the 10th September 2014 with completion on the 3rd December 2014. Clerk confirmed that a representative from MKC would be giving an update on this at the next Danesborough Forum meeting on the 9th October 2014. It was also noted that copies of the MKC leaflets had been delivered to every household in Little Brickhill by the Ward Councillors. <u>On-going.</u></p> <p>6.4 – Email received 11/09/14 from MKC regarding review of Milton Keynes Parking Standards. <u>This was noted, no further action required.</u></p>	

<p>7. Clerks Report / Local Issues: 2459</p> <p>7.1 – Bench Repair: Clerk confirmed the bench had now been repaired and was in the process of arranging for a date for re-installation. <u>On-going.</u></p> <p>7.2 – Overhanging Bushes: Clerk confirmed that he had reported to MKC (ref 365703) that the hedge near the notice board on Great Brickhill Lane was overhanging the pavement and that MKC had confirmed that this issue will be addressed by them, the next time they are in the village. <u>No change.</u></p> <p>7.3 - Playing Field Gate Post: Clerk advised that the gate post was damaged and was in need of repair and that the cost would now be £290.00 + VAT. <u>All present agreed to this expenditure and the Clerk was authorised to action this repair.</u></p> <p>7.4 – Footpath on the border of Great Brickhill: Clerk confirmed that a local resident had highlighted that this footpath was in a dangerous state and that he had reported the problem to Buckingham County Council (reference 472551). <u>No change.</u></p> <p>7.5 - (Item 2.2.5 of meeting 01/09/14) – A problem with a large leylandii tree requiring attention in Wyness Avenue was raised. Clerk confirmed that he was still waiting for a date from MKC when they would be addressing this problem. <u>No change.</u></p> <p>7.6 - (Item 2.2.6 of meeting 01/09/14) – The parking problem on Watling Street at the Great Brickhill Road junction: Clerk confirmed that he had submitted a new application to MKC Highways department on the 1st June 2014 requesting them to come up with some recommendations for this junction, but was still waiting for a response from them. <u>No change.</u></p> <p>7.7 - (Item 2.2.7 of meeting 01/09/14) – It was highlighted that the barrier on the island at the top of the village, was still waiting to be repaired, despite being damaged a long time ago. Clerk confirmed that he had spoken to MKC again on this issue and that they were unable to confirm a date for the repair because of waiting for funding approval. <u>No change.</u></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>8. Unitary Councillors' Report: 2460</p> <p>8.1 – A copy of the Ward Councillors' report to Little Brickhill Parish Council for October 2014 is appended to these minutes.</p>	
<p>9. Planning: 2461</p> <p>9.1 – 14/01409/FUL & 14/01410/LBC – Conversion of former public house to 3 residential dwellings and erection of 2 additional dwellings at The Old Green Man in Little Brickhill. Clerk confirmed that no date had been established when this planning application will be included as an agenda item at the MKC Development Control Committee. <u>On-going.</u></p> <p>9.2 - 14/02146/EIASCO - Scoping opinion request for the demolition of all existing farm buildings (except existing farmhouse) and the development of up to 1,900 dwellings including affordable housing; a local centre to include retail, a community centre and health centre; one 1 form of entry primary school; one 2 forms of entry primary school; vehicular accesses with the A4146; two proposed pedestrian and cycle bridges crossing the River Ouzel; multi-function public open space to include an extension of the Linear Park network, informal amenity open space; children's play space, open space incorporating the Scheduled Monument, playing fields, allotments, surface water attenuation and strategic landscaping at Land at Eaton Leys, Bounded to North by Watling Street, A4146 to East and South and River Ouzel to West Milton Keynes. <u>No comments were made at the meeting tonight but the Clerk was asked to speak to Great Brickhill Parish Council to ascertain what actions they are taking with regard to this planning application.</u></p>	<p>Clerk</p>

<p>9.3 – 14/00743/CLUE – Certificate of lawfulness for the existing use of the land as garden land and parking for the public house at the former Old Green Man. <u>Notification received from MKC that planning permission had been granted.</u></p> <p>9.4 – 14/00949/TPO - Tree preservation order consent to fell 1 x Horse Chestnut tree at 7 Brickhill Manor Court in Little Brickhill. <u>Notification received from MKC17/09/14 that planning permission had been refused.</u></p> <p>9.5 - 14/01187/FUL – Two storey rear extension at The Old Orchard, Watling Street, Little Brickhill. <u>Notification received from MKC 17/09/14 that planning permission had been granted.</u></p>																						
<p>10. Financial: 2462</p> <p>10.1 - Cheques presented for payment:</p> <table border="0"> <tr> <td>100756</td> <td>£2,937.00</td> <td>FCC Recycling (Play Equipment Project)</td> </tr> <tr> <td>100756</td> <td>(£2,937.00)</td> <td>FCC Recycling (Play Equipment Project)</td> </tr> <tr> <td>100757</td> <td>£2,683.45</td> <td>FCC Recycling (Play Equipment Project)</td> </tr> <tr> <td>100758</td> <td>£250.00</td> <td>Mr M Keel (Grass Cutting)</td> </tr> <tr> <td>S/O</td> <td>£138.40</td> <td>Alan Kemp (October 2014 Salary)</td> </tr> <tr> <td>100759</td> <td>£34.60</td> <td>HMR&C (Tax for Clerk)</td> </tr> <tr> <td>100760</td> <td>£6.99</td> <td>Alan Kemp (Stationery)</td> </tr> </table> <p>This expenditure was proposed, seconded and carried unanimously.</p> <p>10.2 - Payments received: None</p> <p>10.3 - It was noted that the Bank Balance as at 06/10/14 was £16,612.82</p> <p>10.4 – Clerk distributed a document showing the forecast against budget for the 2nd Quarter and a copy will be appended to these minutes.</p>	100756	£2,937.00	FCC Recycling (Play Equipment Project)	100756	(£2,937.00)	FCC Recycling (Play Equipment Project)	100757	£2,683.45	FCC Recycling (Play Equipment Project)	100758	£250.00	Mr M Keel (Grass Cutting)	S/O	£138.40	Alan Kemp (October 2014 Salary)	100759	£34.60	HMR&C (Tax for Clerk)	100760	£6.99	Alan Kemp (Stationery)	
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<p>11. To discuss the Parish Council Website: 2463</p> <p>Clerk confirmed that he had met with Steve Lewis and Paul Simpson on the 21st August 2014 and agreed the structure for populating the website with a target of completion within the next two / three months (i.e. . <u>On-going.</u></p>	<p>Cllr S Lewis / Clerk</p>																					
<p>12. To review all Legal Documentation: 2464</p> <p>Financial Regulations (Parish Council): Following the issue of a new template from NALC. Clerk presented an updated copy of the Financial Document for the Parish Council <u>which was reviewed and accepted by all present.</u></p> <p>Standing Orders: Clerk confirmed he had updated this document to issue 3 to take into account changes made by the Government with regard to the public right to record proceedings at Council meetings.</p> <p><u>Copies of these documents will be available to view on our website shortly.</u></p>	<p>Clerk</p>																					
<p>13. To receive reports on the Community Centre: 2465</p> <p>13.1 – Village Hall Committee: The following maintenance issues were still requiring action.</p> <ul style="list-style-type: none"> • There are some roof tiles that are in need of replacing. <u>Clerk to obtain the necessary quotations and liaise with Cllr Wheaton on this issue.</u> <p>13.2 – Internal and External Decorating: Clerk confirmed that he had received notification from MKC on the 16th September 2014 that LBPC had been awarded a Parish Partnership Grant of £5,490.00. <u>On-going.</u></p>	<p>Clerk</p>																					

<p>13.3 – Clerk stated that he had been asked by Cllr Wheaton to discuss with the Parish Council a request from the Community Centre committee for consideration of undertaking an Asbestos Survey and a Legionella Survey. The costs for these are £495.00 + VAT for an Asbestos Survey and £300.00 + VAT for a Legionella Survey. Following discussion the Parish Council were not convinced that we need to undertake these surveys. <i>Item closed.</i></p>	
<p>14. Councillors Report: 2466</p> <p>14.1 – Playing Field: Cllr Moseley advised that he had been approached by Leighton Colt FC for permission to hire the football pitch for next season. All present agreed to this request and Cllr Moseley advised that that he had agreed a figure of £300.00 for using the pitch. <u>Clerk was tasked with sending an invoice to the Football Club for payment.</u></p> <p>14.2 – Insurance costs for various village organisations: Cllr Wheaton asked if it would be possible for all the separate village organisations to be included in one insurance policy. <u>Clerk was asked to speak to our Insurance Broker and report back as soon as possible.</u></p> <p>14.3 – Parish Forum: Cllr Moseley gave an update on the Parish Forum meeting held on the 18th September 2014.</p>	<p>Clerk</p> <p>Clerk</p>
<p>15. Items for the next agenda.</p> <ul style="list-style-type: none"> • To discuss draft Budget proposals for 2015/2016 – November 2014. • Risk Assessment – December 2014. • MKC grass cutting – February 2015 meeting. 	<p>Clerk</p>
<p>16. Date of Next Meeting:</p> <p>The next meeting will take place on Monday the 3rd November 2014.</p> <p><u>There being no further business the meeting closed at 9.22pm</u></p> <p>..... Chairman for Little Brickhill Parish Council</p>	