

LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 4th September 2017 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

Present:

Cllr G Bushell
 Cllr D Lewis
 Cllr T Wheaton
 Cllr K Forster
 Cllr D Hopkins (Ward Councillor)

In attendance:

Mr A Kemp (Clerk)
 Mr C Roberts (Local Resident)
 Mr D Ballard (Local Resident)
 Mr J Cockerill (Local Resident)
 Mr M Farmer (Local Resident)
 Mrs S Farmer (Local Resident)
 Mr A Leake (Local Resident)
 Mrs S Leake (Local Resident)

1. Apologies for Absence:	ACTION
Cllr M Goddard, Cllr V Hopkins (Ward Councillor) and Cllr A Jenkins (Ward Councillor)	
<p>2. Public Open Session: 2748</p> <p>2.1 – Some Local Residents attended the meeting tonight regarding the recent issues with the Travelling Community see agenda item 10 for a record of the discussions on this topic.</p> <p>2.2 – A local resident asked the Parish Council for help with having the overhanging shrubbery cut along the path behind the Community Centre.</p> <p>2.3 – Another local resident asked the Parish Council to report the overhanging shrubbery from the garage site to the Community Centre to MKC for action.</p> <p>2.4 – Residents were concerned over proposed changes to the X31 bus service through the village. <u>It was agreed that representatives from LBPC and our Ward Councillor would arrange to meet with MKC as soon as possible.</u></p> <p>2.5 – Concerns were raised with the former garage site becoming a fly-tipping area and the Parish Clerk was asked to speak to the agent to ascertain <u>what measures could be taken to resolve this issue.</u></p> <p>2.6 – Ongoing Local Issues:</p> <p>2.6.1 - (item 2.1 of minutes 07/11/16) - Parking problem on Wyness Avenue:</p> <p>It was noted that the Chairman and the Clerk meet with representatives from MKC on the 10th July 2017 to progress this outstanding issue. <u>Clerk to contact MKC for an update in order to report back at the next Parish Council meeting.</u></p> <p>2.6.2 - (item 2.2 of minutes 04/09/17) - The Parish Council were asked if it would be possible for the defunct telephone box on Great Brickhill Lane to be removed. <u>Following discussion at the meeting tonight Cllr Wheaton agreed to contact BT on this issue.</u></p> <p>2.6.3 - (item 2.3 of minutes 04/09/17) – The following issue raised by a local resident regarding the footpath on the old A5 (by water works) overgrowing grass verges that was reported to MKC by Cllr D Hopkins under reference number FS55439497 is still awaiting action. <u>Cllr D Hopkins agreed to highlight this issue to the MKC Rights of Way Officer.</u></p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr D Hopkins</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr T Wheaton</p> <p>Cllr D Hopkins</p>
<p>3. Declaration of Interest: 2749</p> <p>None.</p>	

<p>4. Approval of Minutes of Meetings held on 3rd July 2017.</p> <p>Minutes signed and approved.</p>	
<p>5. Progress Report on matters from last Minutes: 2750</p> <p>5.1 – (item 6.1 of minutes 02/11/15) – Letter received 13/10/15 from MKC confirming that LBPC had been successful in obtaining a Parish Partnership grant of £5,000 towards the cost of installing 2 x SID G3 solar powered and associated equipment:</p> <p>Clerk advised that the estimated cost for installing two SID's would be £6,000 and following discussion it was agreed that we should not pursue the option of installing temporary SID's. <u>Therefore the Clerk was authorised to arrange for plans to be drawn up as soon as possible.</u></p> <p><u>It was also noted that the Clerk would contact MKC to ask for an extension of time for the Parish Partnership Grant.</u></p> <p>5.2 - (item 13.0 of minutes 05/09/16) - Damaged Road Sign in Great Brickhill Lane: No change - This has was reported to MKC by the Clerk on the 6th September 2016 reference number FS6051946 and again on the 3rd February 2017. <u>Ongoing</u></p> <p>5.3 - (item 6.3 of minutes 06/03/17) - Letter received 12/02/17 from Clarke Telecom regarding a pre application enquiry for the Proposed Telecommunications Radio Base Station Installation in the Village.</p> <p>It was noted that Cllr Bushell met with representative from Clarke Telecom on the 25th April 2017 to voice our concerns and to date no further communication has been received from them. <u>Cllr Bushell agreed to contact them as soon as possible.</u></p> <p>5.4 - (item 6.3 of minutes 04/09/17) - Email received 05/06/17 from MKC regarding Parish Forum Representatives for 2017/18. Clerk to establish the schedule for all meetings from MKC and discuss at the next Parish Council meeting.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Bushell</p> <p>Clerk</p>
<p>6. Correspondence: 2751</p> <p>6.1 - Email received 05/07/17 from MKC regarding MK Minerals Local Plan: Notice of Adoption. This was noted, no actions are required.</p> <p>6.2 - Email received 17/07/17 from a Local Resident regarding the State of the roads and pavements in Little Brickhill. This was noted and it was agreed to discuss this in more detail as part of the budget setting exercise in November / December 2017. The Clerk did advise that he had received an email on the 29th August 2017 from Marcus Young Landscapes Ltd with an offer to apply weed killer to any areas in the village for £150 per day. Following discussion it was agreed to obtain another quotation before agreeing to any expenditure.</p> <p>6.3 - Letters received 27/07/17 & 23/08/17 from MKC regarding changes to the Register of Electors. Clerk to keep on file.</p> <p>6.4 – Email received 21/08/17 from MKC regarding a Consultation on the Planning Obligations Supplementary Planning document taking place from the 15th August 2017 to the 27th October 2017. Clerk advised that he needed to undertake some investigate before recommending a response from Little Brickhill Parish Council. To be discussed again at the October 2017 PC meeting.</p> <p>6.5 - Email received 24/08/17 from AECOM regarding Little Brickhill Boundary Review as part of Plan:MK. This was noted, no actions are required.</p> <p>6.6 – Notification received from MKC of a Highways Open Day taking place on the 5th October 2017. This was noted, no actions are required.</p>	<p>Clerk / Cllr G Bushell</p> <p>Clerk</p>

<p>6.7 – Email received 31/08/17 from MKC regarding another Recycle & Rewards Scheme. <u><i>This was noted, no actions are required.</i></u></p>																																											
<p>7. Clerks Report / Local Issues: 2752</p> <p>7.1 – Watson Field Boundary Fence: Clerk advised that he had thanked Jack Moseley on behalf of the Parish Council for completing the repair. <u><i>Item closed.</i></u></p> <p>7.2 – Play Item: Clerk advised that the very old play item that was beyond repair at Watsons Field had been removed by MKC. <u><i>Item closed.</i></u></p> <p>7.3 – Bus Shelter: This is now in need of a small repair as the Perspex window has been damaged and the Clerk advised that he was obtaining a quotation for its repair. <u>However a local resident offered to complete this for the Parish Council at cost. <i>Ongoing.</i></u></p> <p>7.4 – Bin Survey: Clerk confirmed that he had responded to MKC on this. <u><i>Item closed.</i></u></p>																																											
<p>8. Unitary Councillors’ Report: 2753</p> <p>8.1 – A copy of the Ward Councillors’ reports to Little Brickhill Parish Council for September 2017 <u>are appended to these minutes.</u></p>																																											
<p>9. Planning: 2754</p> <p>There were no new planning applications.</p>																																											
<p>10. To discuss issues with the recent and past problems with Travellers in the Village: 2755</p> <p>It was noted that MKC / Ringway have suggested three options for dealing with this issue and the Clerk confirmed that he had applied for a MKC Parish Partnership Grant and that a target date for a funding decision by MKC Cabinet is expected in the middle of October 2017.</p> <p>The options are noted below:</p> <ul style="list-style-type: none"> • Soil / Landscape Option - £8,925 (cost for LBPC is £3,925) • Height Barrier Scheme - £5,273 (cost for LBPC is £1,318) • Bollard Scheme – £2,955 (cost for LBPC is £739) <p>Following discussion it was agreed that our preferred option was the soil / landscape one, but Cllr Wheaton thought that we could achieve this option at a considerable reduced cost from a local contact at an estimated cost of £1,500 and he was asked to speak them to look into this in more detail.</p>	<p>Cllr T Wheaton</p>																																										
<p>11. Financial: 2756</p> <p>11.1 - Cheques presented for payment:</p> <table border="0"> <tr> <td>S/O</td> <td>£153.60</td> <td>Alan Kemp (August 2017 Salary)</td> </tr> <tr> <td>200364</td> <td>£38.40</td> <td>HMR&C (Tax for Clerk)</td> </tr> <tr> <td>200365</td> <td>£99.88</td> <td>Expect Security Ltd (Community Centre)</td> </tr> <tr> <td>200366</td> <td>£120.00</td> <td>MKC (Play Equipment Repair)</td> </tr> <tr> <td>200367</td> <td>£290.00</td> <td>Mr Keel (Grass Cutting)</td> </tr> <tr> <td>200368</td> <td>£288.00</td> <td>J Darlow (Pest Control)</td> </tr> <tr> <td>S/O</td> <td>£153.60</td> <td>Alan Kemp (September 2017 Salary)</td> </tr> <tr> <td>200346</td> <td>(£624.00)</td> <td>P & R Domestic (Community Centre)</td> </tr> <tr> <td>200369</td> <td>£38.40</td> <td>HMR&C (Tax for Clerk)</td> </tr> <tr> <td>200370</td> <td>£474.00</td> <td>P & R Domestic (Community Centre)</td> </tr> <tr> <td>200371</td> <td>£150.00</td> <td>Mr P R Grendall (Community Centre)</td> </tr> <tr> <td>200372</td> <td>£46.56</td> <td>Alan Kemp (Stationery)</td> </tr> <tr> <td>200373</td> <td>£320.00</td> <td>Mr Keel (Grass Cutting)</td> </tr> <tr> <td>200374</td> <td>£40.00</td> <td>Ian Nicholls (Community Centre)</td> </tr> </table>	S/O	£153.60	Alan Kemp (August 2017 Salary)	200364	£38.40	HMR&C (Tax for Clerk)	200365	£99.88	Expect Security Ltd (Community Centre)	200366	£120.00	MKC (Play Equipment Repair)	200367	£290.00	Mr Keel (Grass Cutting)	200368	£288.00	J Darlow (Pest Control)	S/O	£153.60	Alan Kemp (September 2017 Salary)	200346	(£624.00)	P & R Domestic (Community Centre)	200369	£38.40	HMR&C (Tax for Clerk)	200370	£474.00	P & R Domestic (Community Centre)	200371	£150.00	Mr P R Grendall (Community Centre)	200372	£46.56	Alan Kemp (Stationery)	200373	£320.00	Mr Keel (Grass Cutting)	200374	£40.00	Ian Nicholls (Community Centre)	
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<p>This expenditure was proposed, seconded and carried unanimously.</p> <p>11.2 – Payments received: None.</p> <p>11.3 - It was noted that the Bank Balance following the payments made tonight (04/09/17) was £23,611.64</p> <p>11.4 – Parish Partnership Grant for 2016/2017: Now that funding has been approved by MKC to replace our two notice boards of £1,725.00 (75%) the Clerk confirmed that he would obtain the necessary quotations for consideration by the Parish Council as soon as possible.</p> <p>11.5 - Clerk distributed a document showing the forecast against budget (2017/18) for the 2nd Quarter and a <u>copy will be appended to these minutes.</u></p>	Clerk
<p>12. To receive reports on the Community Centre: 2757</p> <p><u>No issues were raised.</u></p>	
<p>13. To review all Legal Documentation: 2758</p> <p>Clerk advised that he was in the process of reviewing and updating the following documents.</p> <ul style="list-style-type: none"> • Standing Orders • Financial Regulations • Freedom of Information • Equality Policy 	Clerk
<p>14. Councillors Report: 2759</p> <p>14.1 – Cllr Forster advised that he has received several complaints from local residents regarding the tree and shrub cuttings left in the Community Centre car park. <u>It was agreed to raise this issue with the Hall Management Committee.</u></p> <p>14.2 - Cllr Bushell raised an issue that many local residents share, regarding Dog Fouling in the village and asked our Ward Councillor for advice on how to deal with this issue. <u>Cllr D Hopkins agreed to have some dialogue with MKC.</u></p>	Clerk / Cllr D Bushell Cllr D Hopkins
<p>15. Items for the next agenda.</p> <ul style="list-style-type: none"> • October / November 2017 - Risk Assessment. • November & December 2017 Budget Setting. 	Clerk
<p>16. Date of Next Meeting:</p> <p>The next meeting of the Parish Council will take place on Monday 2nd October 2017 at 7.45 pm.</p> <p><u>There being no further business the meeting closed at 8.55 pm</u></p> <p>..... Chairman for Little Brickhill Parish Council</p>	