

LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 5th September 2016 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

Present:

Cllr J Moseley
Cllr D Lewis
Cllr V Hopkins (Ward Councillor)

In attendance:

Mr A Kemp (Clerk)
Mr C Roberts (Local Resident)

It was decided to proceed with this meeting, but no decisions were taken as we did not have a quorum.

1. Apologies for Absence:	ACTION
Cllr's G Bushell, T Wheaton, Cllr D Hopkins (Ward Councillor) & Cllr A Jenkins (Ward Councillor)	
<p>2. Public Open Session: 2640</p> <p>2.1 – Clerk advised that he had received a complaint from a local resident who had raised the following issues regarding the state of the village:</p> <ul style="list-style-type: none"> • The entrance to the village was in a bad state with weeds at the edge of the pavements together with the bushes and weeds on the island. This has been cleared by local volunteers but <u>requested that the Parish Council ask why the maintenance of this area is not undertaken on a more regular basis by Milton Keynes Council.</u> • Some of the public footpaths (Rights of Way) are regularly over grown. He was speaking on behalf of several local residents who feel that the village is not received the service from MKC which should be funded by the community charges and the precept. <p><u>It was agreed to compile a list of issues for discussion at the next Parish Council meeting on the 3rd October 2016.</u></p> <p>2.2 – A local resident who attended the Parish Council meeting tonight raised the following issues:</p> <ul style="list-style-type: none"> • There is a problem with the footpath near 11 & 12 Wyness Avenue which requires resurfacing. • He asked for an update when MKC will be starting the next phase of work on the trees in Wyness Avenue. <p>2.3 – Ongoing Local Issues:</p> <p>2.3.1 – (Item 2.2 of meeting 04/04/16) A local resident asked the Parish Council to have dialogue with Milton Keynes Council on the state of the grass cutting in the village as it was not up to standard. <u>It was noted that Cllr Bushell had met with MKC on the 20th June 2016 to discuss local issues with them.</u></p> <p>2.3.2 - (Item 2.1 of meeting 04/07/16) – Hedge Problem: A local resident raised an issue with an overgrowth footpath behind Watson's Field. This problem has now been rectified by MKC. <u>Item closed.</u></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>3. Declaration of Interest: 2641</p> <p>None.</p>	
<p>4. Approval of Minutes of Meeting held on 4th July 2016.</p> <p>Approval of the minutes of the meeting of 4th July 2016 was deferred to the next meeting on the 3rd October 2016, as tonight's meeting was not quorate.</p>	

<p>5. Progress Report on matters from last Minutes: 2642</p> <p>5.1 - Play Equipment Upgrade.</p> <ul style="list-style-type: none"> • Clerk advised that the installation of the two new oak benches should be completed within the next 2/3 weeks. • Clerk will request MKC to pay the Parish Partnership grant to LBPC when the new benches have been installed. <p>5.2 – (Item 2.5 of meeting 06/07/15) – Waste Bin at Watsons Field: This has now been relocated by MKC / Serco. <i>Item closed.</i></p> <p>5.3 – (item 6.1 of minutes 02/11/15) – Letter received 13/10/15 from MKC confirming that LBPC had been successful in obtaining a Parish Partnership grant of £5,000 towards the cost of installing 2 x SID G3 solar powered and associated equipment: It was noted that Cllrs Bushell and Moseley had attended a training course on the 21st June 2016 and now have the qualifications to install temporary devices before the Parish Council confirm the installation of permeant SID's in the village. <u>It was noted that the person that we were dealing with in MKC had left the Council and that the Clerk was in the process of establishing who in MKC was now dealing with this item now. Ongoing.</u></p> <p>5.4 - (item 5.8 of minutes 01/02/16) - Tree lopping / crowning in Great Brickhill Lane: Clerk advised that Western Power had completed most of the work but would be coming back this week to complete the pruning of the overhanging branch from Roundacre Field over Great Brickhill Lane.</p> <p>5.5 – (item 9.0 of minutes 01/02/16) - Heavy Goods Vehicles using Great Brickhill Lane: It was agreed to take this issue up with the Safely Officer from MKC in conjunction with item 5.3. <i>Ongoing.</i></p> <p>5.6 - (item 7.2 of minutes 13/06/16) - Overhanging Hedges: Clerk advised that he had reported the overhanging trees / shrubs on the pavement from Watsons Field to Woburn Road to MKC on the 9th June 2016, (reference FS3635032). It was noted that this work had now be completed by MKC following a meeting that Cllr Bushell had with them on the 20th June 2016. <i>Item closed.</i></p> <p>5.6 - (item 7.4 of minutes 13/06/16) - Damaged Notice Board: Clerk advised that the door on the notice board at Great Brickhill Lane was damaged and that it needs repairing. <u>Clerk was asked to obtain the necessary quotations and apply for a Parish Partnership grant.</u></p> <p>5.7 – (item 12.2 of minutes 13/06/16) - Cllr Wheaton asked if the Parish Council would consider installing another dog bin in the village. The Clerk advised that the cost would be £253.07 + VAT. Cllr Moseley stated that he had kept an old bin that could be re-used and all present agreed. <i>Ongoing.</i></p> <p>The Clerk confirmed that he was in the process of obtaining quotations for the emptying of all the dog bins in the village. <i>Ongoing.</i></p> <p>5.8 – (item 12.3 of minutes 13/06/16) Cllr Bushell stated that there is some rubbish outside the grange property and also that MKC are not cutting the grass area near this property. It was noted that this work had now be completed by MKC. <i>Item closed.</i></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>6. Correspondence: 2643</p> <p>6.1 - Letters received 21/07/16 & 30/08/16 from MKC regarding changes to the Electoral Register. <i>Clerk to keep on file.</i></p> <p>6.2 - Email received 05/07/16 from the Pension Regulator regarding Workplace Pensions. <i>Clerk to action later in the year, when appropriate.</i></p>	

<p>6.3 - Letter received 22/07/16 from MKC regarding Milton Keynes Futures 2050 – Commission Report. <u>This is covered in this month's Unitary Councillors' Report.</u></p> <p>6.4 – Email received 20/07/16 from MKC regarding Parish Grants Programme 2016/17. Clerk advised that he had received the application pack from MKC with a closing date for return by the 22nd October 2016. <u>To be discussed in more detail at the next meeting on the 3rd October 2016.</u></p> <p>6.5 – Email received 25/07/16 from MKC regarding Communities get behind MK50 with 'Fantastic and Fantastical' Ideas. <u>This is covered in this month's Unitary Councillors' Report.</u></p> <p>6.6 - Email received 08/08/16 from MKC regarding an Open Space Assessment Consultation closing on the 31st October 2016. <u>For information only, no actions are required.</u></p> <p>6.7 - Email received 22/08/16 from MKC regarding a Standards Training Course on the 10th October 2016. <u>For information only, no actions are required.</u></p> <p>6.8 – Email received 25/08/16 from MKC regarding The Living Street project. <u>This is covered in this month's Unitary Councillors' Report.</u></p> <p>6.9 – Email received 02/06/16 from MKC regarding revised prices for Bus Users from the 4th September 2016. <u>For information only, no actions are required.</u></p>							
<p>7. Clerks Report / Local Issues: 2644</p> <p>No other issues were raised.</p>							
<p>8. Unitary Councillors' Report: 2645</p> <p>8.1 – A copy of the Ward Councillors' report to Little Brickhill Parish Council for September 2016 <u>is appended to these minutes.</u></p>							
<p>9. Planning: 2646</p> <p>9.1 – 16/01055/FUL - First floor extension over existing garage and two storey side extension including demolition of the front wall of the garage at 9 Brickhill Manor Court, Little Brickhill. <u>Notification received from MKC 15/07/16 that planning permission had been granted.</u></p> <p>9.2 – 16/01248/TCA - Notification of intention to fell and remove 1 x Sycamore tree as the trunk is badly cracked and in a dangerous condition with the likelihood of coming down in high winds at Hunters View, 5 Brickhill Manor Court, Little Brickhill. <u>Notification received from MKC 08/07/16 that permission had been granted.</u></p> <p>9.3 - 16/01396/TCA - Notification of intention to reduce height of laurel bush by 2m and removal of ash tree to ground level at High Acres. Fox Farm Road, Little Brickhill. <u>Notification received from MKC 08/07/16 that permission had been granted.</u></p> <p>9.4 – 16/01902/TCA – Notification of intention to cut 12 x Leyland Cypress trees to ground level at 2C The Clock House in Little Brickhill. <u>Notification received from MKC 26/08/16 that permission had been granted.</u></p>							
<p>10. Financial: 2647</p> <p>10.1 - Cheques presented for payment:</p> <table data-bbox="231 1966 997 2024"> <tr> <td>S/O</td> <td>£148.00</td> <td>Alan Kemp (August 2016 Salary)</td> </tr> <tr> <td>200322</td> <td>£37.00</td> <td>HMR&C (Tax for Clerk)</td> </tr> </table>	S/O	£148.00	Alan Kemp (August 2016 Salary)	200322	£37.00	HMR&C (Tax for Clerk)	
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200323 200324 200325 S/O 200326 200327 200328 200329 200309 200330	£15.00 £280.00 £99.88 £148.00 £37.00 £288.00 £240.00 £280.00 (£624.00) £624.00	Alan Kemp (Administration Costs) Mr Keel (Grass Cutting) Expert Security (Community Centre) Alan Kemp (September 2016 Salary) HMR&C (Tax for Clerk) J Darlow (Pest Control) Mazars LLP (Audit Fee) Mr Keel (Grass Cutting) P & R Domestic (Community Centre) P & R Domestic (Community Centre)	
<p>This expenditure was proposed, seconded and carried unanimously as these amounts were itemised as part of this year's Budget.</p>			
<p>10.2 – Payments received: None.</p> <p>10.3 - It was noted that the Bank Balance following the payments made tonight (05/09/16) was £18,950.51</p> <p>10.4 – Annual Return: Clerk advised that he had received the annual return back from the external auditors and that no issues had been raised by them.</p>			
<p>11. To receive reports on the Community Centre: 2648</p> <p>Clerk advised that he had been asked to raise an issue for consideration by the Parish Council for installing a retaining safety fence above the wall outside the Community Centre, as this was considered a Health & Safety issue should there be an emergency and should hall users have to exit the building from the emergency exit. <u>The Clerk advised that this will be discussed this week by the Village Hall committee and an update will be provided for the next meeting of the Parish Council in October 2016.</u></p>			
<p>12. Review of Risk Assessment Documentation: 2649 This item was deferred to the next Parish Council meeting on the 3rd October 2016.</p>			
<p>13. Councillors Report: 2650</p> <p>13.1 – Establishment of a Twinning Association: Clerk confirmed that he had completed and posted the EU registration paperwork on the 5th March 2016. Still no response received to date. <u>Ongoing.</u></p> <p>13.2 – Abandoned Vehicle on Watling Street: Cllr Moseley advised that he had recently reported another abandoned vehicle to MKC.</p> <p>13.3 - Damaged Road Sign: Cllr Moseley advised that the road sign as you enter the village from Great Brickhill requires fixing again and asked the Clerk to report this to MKC for action.</p> <p>13.4 – Cllr Moseley advised that he had been asked by local residents to speak to MKC to rectify the following issues:</p> <ul style="list-style-type: none"> • The hedge in High View near number 3 requires attention. • The footpath in Great Brickhill Lane is narrowed because of an overhanging hedgerow. • MKC regularly miss cutting the grass verges in Great Brickhill Lane. <p>13.5 – It was noted that Cllr Moseley represented Little Brickhill Parish Council at the COBRA meeting held on the 9th June 2016.</p>			

<p>14. Items for the next agenda.</p> <ul style="list-style-type: none"> • Parish Partnership Grant Programme. • TBA - Road Safety / Speed Indicator advice. • TBA - Eaton Leys planning application. 	Clerk
<p>15. Date of Next Meeting:</p> <p>The next meeting of the Parish Council will take place on Monday 3rd October 2016.</p> <p><u>There being no further business the meeting closed at 8.32 pm</u></p> <p>.....</p> <p>Chairman for Little Brickhill Parish Council</p>	