

## LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 1<sup>st</sup> September 2014 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

**Present:**

Cllr G Bushell  
 Cllr J Moseley  
 Cllr D Lewis  
 Cllr D Hopkins (Ward Councillor)  
 Cllr V Hopkins (Ward Councillor)

**In attendance:**

Mr A Kemp (Clerk)  
 Mr J Price (MKC - Landscape Contract Manager)  
 Mr C Roberts (Resident)  
 Mrs M Powell (Resident)  
 Mrs M Johnston (Resident)  
 Miss C Johnston (Resident)  
 Miss E Johnston (Resident)

1. Apologies for Absence:	ACTION
Cllr's T Wheaton, S Lewis and Cllr A Bramall (Ward Councillor)	
<p><b>2. Public Open Session: 2443</b></p> <p><b>2.1 – New Issues:</b></p> <p><b>2.1.1 - John Price (MKC Countryside Manager)</b> attended the meeting regarding the <b>Trees in Wyness Avenue</b>. A copy of a map highlighting all the trees in the road was distributed by John to all Parish Councillors, this highlighted that 5 trees should be removed together with some selected pruning of the other trees within the road. It was also stated that most residents are in favour of this proposal, with one resident against. MKC agreed to have further dialogue with our local residents before any work commences later this year. Following discussion the Parish Council supported the recommendation but requested MKC to draft a short article for inclusion in the next edition of the Village Magazine. <u>Clerk to liaise with MKC.</u></p> <p><b>2.1.2 –</b> The Parish Council were informed that it was very difficult to use the public footpath because of <b>aggressive horses being kept in the field where the footpath runs at the back of the houses/gardens north east of the village</b>. The chairman asked John Price (MKC Countryside Manager) if he would investigate and provide an update to the Clerk as soon as possible. <u>Clerk to liaise with MKC.</u></p> <p><b>2.1.3 – School Transport:</b> A problem was highlighted by two local residents that they had been informed by Bucks CC that no free places had been allocated for children from Little Brickhill to attend schools outside the MKC catchment area. It was agreed that although this was not a Parish Council issue, Cllr D Hopkins and Cllr G Bushell would take this issue up with Bucks CC and inform the residents of the outcome, as quickly as possible.</p> <p><b>2.2 – Ongoing Local Issues:</b></p> <p><b>2.2.1 - Village Grass Cutting:</b> Concerns were raised by local residents that the grass cutting and weed control undertaken by MKC was not up to standard this year and the Parish Council were asked to have dialogue with them to ensure that a repeat of this year is avoided for next year. <u>Clerk confirmed that he would arrange for a meeting with MKC to be held at the end of this calendar year.</u></p> <p><b>2.2.2 – Grass Verges on the entry / exits to the A5:</b> Clerk advised that the responsibly for the regular upkeep of these verges was the National Highways Agency and any issues should be reported to them by telephone on 0300 1235000 or via email <a href="mailto:ha_info@highways.gsi.gov.uk">ha_info@highways.gsi.gov.uk</a> . <u>Item closed.</u></p> <p><b>2.2.3 –</b> A problem with a <b>large leylandii tree requiring attention in Wyness Avenue</b> was raised. Clerk confirmed that he was still waiting for a date from MKC when they would be addressing this problem. <u>On-going.</u></p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr D Hopkins / Cllr Bushell</p> <p>Clerk</p> <p>Clerk</p>

<p><b>2.2.4 – The parking problem on Watling Street at the Great Brickhill Road junction:</b> Clerk confirmed that he had submitted a new application to MKC Highways department on the 1<sup>st</sup> June 2014 requesting them to come up with some recommendations for this junction, but was still waiting for a response from them. <u>On-going.</u></p> <p><b>2.2.5 –</b> It was highlighted that the <b>barrier on the island at the top of the village,</b> was still waiting to be repaired, despite being damaged a long time ago. Clerk confirmed that he had spoken to MKC again on this issue and that they were unable to confirm a date for the repair because of waiting for funding approval. <u>On-going.</u></p>	<p>Clerk</p> <p>Clerk</p>
<p><b>3. Declaration of Interest: 2444</b> None.</p>	
<p><b>4. Approval of Minutes of Meeting held on 7<sup>th</sup> July 2014.</b></p> <p>Minutes signed and approved.</p>	
<p><b>5. Progress Report on matters from last Minutes: 2445</b></p> <p><b>5.1 - (Item 12 of meeting 07/04/14) WREN Grant Application (Play Equipment):</b> Letter received 14<sup>th</sup> August 2014 from WREN confirming that we had been successful with the grant application of £24,395.00. A payment of £2,937.00 to the FCC Recycling (UK) Limited was approved (see cheque number 100756) which will trigger WREN to issue a contract. Clerk distributed a copy of the letter received from WREN on the 14<sup>th</sup> August 2014 to all Parish Councillors and authority to respond to this correspondence was given and also for the Clerk to sign any contractual paperwork on behalf of the Parish Council.</p> <p>In the meantime the Clerk stated that he will arrange a meeting with MKC as soon as possible in order to start the process of drawing up a project plan. <u>On-going.</u></p> <p>The Clerk was thanked for all his hard work in obtaining this grant.</p> <p><b>5.2 - (Item 6.2 of meeting 07/10/14) - Letter dated 14/06/14 from Dave Norris Motor Engineers regarding the Garage Site.</b> Clerk confirmed that he had responded to this correspondence again on the 6<sup>th</sup> August 2014 and to date had not received a response.</p>	<p>Clerk</p> <p>Clerk</p>
<p><b>6. Correspondence: 2446</b></p> <p><b>6.1 –</b> Email received 04/08/14 from <b>MKC</b> regarding the <b>Plan:MK and Site Allocations Plan – forthcoming consultation.</b> <u>It was agreed that following a brief discussion at the meeting tonight that the Clerk should invite representatives from MKC to attend the October 2014 Parish Council meeting.</u></p> <p><b>6.2 -</b> Email received 05/08/14 from <b>MKC</b> regarding <b>Planning Training Session.</b> <u>This was noted, no further action required.</u></p> <p><b>6.3 -</b> News Release received 13/08/14 from <b>MKC</b> regarding <b>Thoughts on a low carbon future for Milton Keynes.</b> <u>This was noted, no further action required.</u></p> <p><b>6.4 -</b> Email received 14/08/14 from <b>MKC</b> regarding <b>Parish Forum meeting on the 18/09/14.</b> Cllr Moseley agreed to attend this meeting. <u>Item closed.</u></p> <p><b>6.5 -</b> Email received 13/08/14 from <b>MKC</b> regarding <b>Hackney Carriage (taxi) Demand Survey.</b> <u>This was noted, no further action required.</u></p> <p><b>6.6 -</b> Email received 13/08/14 from <b>MKC</b> regarding <b>Minerals Local Plan – consultation.</b> <u>This was noted, no further action required.</u></p>	<p>Clerk</p>



<p>100755            £120.00   Mazars LPP (Audit Fee) 100756            £2,937.00   FCC Recycling (Play Equipment Project)</p> <p>This expenditure was proposed, seconded and carried unanimously.</p> <p><b>10.2 - Payments received:</b> £244.06 – HMR&amp;C (VAT Refund) £ 0.66 - Dividend</p> <p><b>10.3 -</b> It was noted that the <b>Bank Balance</b> as at the end 01/09/14 was <b>£16,859.26</b></p> <p><b>10.4 – Annual Return</b> - Clerk confirmed that he had received the Annual Return back from Mazars LLP with the following comments that he had noted for future reference. <b>Section 3:</b> As reported in our previous external auditors report, the practitioners' Guide, fixed assets and investments should be accounted for at their purchase cost. If this is not known, a proxy cost should be substituted [e.g. insurance value). Whatever valuation basis is adopted, this should be applied consistently and the 'book' value should usually stay constant until disposal. Where the insurance value has been used as a proxy, it should not be adjusted for any subsequent inflation increases. The accounting concept of depreciation is also not applicable and asset values should not be written down until they are disposed of. (NB A nominal value of £1 can be used for community assets, such as areas of land, but not for operational assets).</p>	
<p><b>11. To discuss the Parish Council Website: 2451</b></p> <p>Clerk confirmed that he had met with Steve Lewis and Paul Simpson on the 21<sup>st</sup> August 2014 and agreed the structure for populating the website with a target of completion within the next two / three months. <u>On-going.</u></p>	Cllr S Lewis / Clerk
<p><b>12. To review all Legal Documentation: 2452</b></p> <p>This item was carried forward to the next meeting.</p>	Clerk
<p><b>13. To receive reports on the Community Centre: 2453</b></p> <p><b>13.1 – Village Hall Committee:</b> Cllr Tim Wheaton advised (07/07/14) that the following maintenance issues were still requiring action.</p> <ul style="list-style-type: none"> <li>• The Community Centre grounds need weeding. Now completed. <u>Item closed.</u></li> <li>• There are some roof tiles that are in need of replacing. <u>Clerk to obtain the necessary quotations and liaise with Cllr Wheaton on this issue.</u></li> <li>• There is a lot of rubbish at the side of the Community Centre together with some overgrown vegetation on the boundary fence. Now completed. <u>Item closed.</u></li> </ul> <p><b>13.2 – Internal and External Decorating:</b> Clerk confirmed that he had applied to MKC for a Parish Partnership Grant of £5,490.00 which would leave a requirement for the Parish Council to fund the balance of £1,830.00. Decision from MKC now anticipated in September 2014. <u>On-going.</u></p>	Clerk
<p><b>14. Councillors Report: 2454</b></p> <p><b>14.1 – Playing Field:</b> Cllr Moseley advised that he had been approached by Leighton Colt FC for permission to hire the football pitch for next season. All present agreed to this request and Cllr Moseley advised that it was more likely that the payment for using the pitch would now be in the region of £250.00. Cllr Moseley was asked to advise the Clerk of the arrangements, in order that a letter is sent to the football club.</p>	Cllr Moseley

<p><b>14.2 – Insurance costs for various village organisations:</b> Cllr Wheaton asked if it would be possible for all the separate village organisations to be included in one insurance policy. Clerk was asked to speak to our Insurance Broker and report back as soon as possible.</p>	<p>Clerk</p>
<p><b>15. Items for the next agenda.</b></p> <ul style="list-style-type: none"> <li>• Representatives from MKC regarding Plan:MK and Site Allocations Plan – forthcoming consultation.</li> <li>• Annette Thorpe regarding Broadband Provision for Little Brickhill.</li> </ul>	<p>Clerk</p>
<p><b>16. Date of Next Meeting:</b></p> <p>The next meeting will take place on <b>Monday the 6<sup>th</sup> October 2014.</b></p> <p><u>There being no further business the meeting closed at 9.18pm</u></p> <p>.....</p> <p>Chairman for Little Brickhill Parish Council</p>	