

## LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 3<sup>rd</sup> July 2017 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

**Present:**

Cllr G Bushell  
Cllr D Lewis  
Cllr K Forster  
Cllr D Hopkins (Ward Councillor)

**In attendance:**

Mr A Kemp (Clerk)  
Mr C Roberts (Local Resident)  
Miss B Sinfield  
PCSO Rob Dabnor

<b>1. Apologies for Absence:</b>	<b>ACTION</b>
Cllr T Wheaton, Cllr M Goddard, Cllr V Hopkins (Ward Councillor) and Cllr A Jenkins (Ward Councillor)	
<p><b>2. Public Open Session: 2736</b></p> <p><b>2.1</b> – The crime figures for Little Brickhill were presented by PCSO Rob Dabnor covering the period from the 9<sup>th</sup> May 2017 to the 3<sup>rd</sup> July 2017 and these are noted below:</p> <ul style="list-style-type: none"> <li>• 9 x Making off without payment at the Shell garage.</li> <li>• 1 x Public Order Offence (section 4).</li> <li>• 2 x Road Traffic Collision (section 165).</li> <li>• 1 x Vehicle seized.</li> <li>• 1 x Illegal Encampment.</li> <li>• 1 x Missing Person.</li> </ul> <p>Some concerns were raised by the Chairman about the security of the former garage site and <u>asked for help from TVP to resolve this issue.</u></p> <p><b>2.2</b> – The Parish Council were asked if it would be possible for the defunct telephone box on Great Brickhill Lane to be removed and <u>the Clerk was asked to look into this request.</u></p> <p><b>2.3</b> – Two issues were raised by a local resident 1) Overgrown hedge on Great Brickhill Lane and 2) footpath on old A5 (by water works) has overgrowing grass verges and the Parish Council were asked to report both these issues to MKC for action.</p> <p><b><u>Post Meeting Note</u></b> Both these issues have been reported by Cllr D Hopkins to MKC for action under reference numbers FS55431315 and FS55439497</p> <p><b>2.4 – Ongoing Local Issues:</b></p> <p><b>2.4.1 - (item 2.1 of minutes 07/11/16) - Parking problem on Wyness Avenue:</b></p> <p>It was noted that the Chairman and the Clerk would be meeting representatives from MKC on the 10<sup>th</sup> July 2017 to progress this outstanding issue.</p>	Clerk
<p><b>3. Declaration of Interest: 2737</b></p> <p>None.</p>	
<p><b>4. Approval of Minutes of Meetings held on 3<sup>rd</sup> April 2017 and 12<sup>th</sup> June 2017.</b></p> <p>Minutes signed and approved.</p>	

<p><b>5. Progress Report on matters from last Minutes: 2738</b></p> <p><b>5.1 – (item 6.1 of minutes 02/11/15) – Letter received 13/10/15 from MKC confirming that LBPC had been successful in obtaining a <b>Parish Partnership grant of £5,000 towards the cost of installing 2 x SID G3 solar powered and associated equipment:</b> It was noted that Cllrs Bushell and Moseley had attended a training course on the 21<sup>st</sup> June 2016 and now have the qualifications to install temporary devices before the Parish Council confirm the installation of permeant SID's in the village.</b></p> <p><u>Paperwork signed at the meeting tonight by the Chairman, Clerk to liaise with Bletchley &amp; Fenny Stratford Town Council regarding joining the Temporary SID installation scheme and to agree dates for the regular installation of these devices in the village.</u></p> <p><b>5.2 - (item 13.0 of minutes 05/09/16) - <b>Damaged Road Sign in Great Brickhill Lane: No change</b> - This has was reported to MKC by the Clerk on the 6<sup>th</sup> September 2016 reference number FS6051946 and again on the 3<sup>rd</sup> February 2017. <u>Ongoing</u></b></p> <p><b>5.3 - (item 6.3 of minutes 06/03/17) - Letter received 12/02/17 from <b>Clarke Telecom</b> regarding a <b>pre application enquiry for the Proposed Telecommunications Radio Base Station Installation in the Village.</b></b></p> <p><u>It was noted that Cllr Bushell met with representative from Clarke Telecom on the 25<sup>th</sup> April 2017 to voice our concerns and to date no further communication has been received from them.</u></p>	<p>Clerk</p> <p>Clerk</p>
<p><b>6. Correspondence: 2739</b></p> <p><b>6.1 - Letters received 27/05/17 &amp; 28/06/17 from MKC regarding <b>changes to the Register of Electors.</b> <u>Clerk to keep on file.</u></b></p> <p><b>6.2 - Email received 01/06/17 from MKC regarding <b>consultation on the New Recycling Leaflets.</b> <u>This was noted, no actions are required.</u></b></p> <p><b>6.3 - Email received 05/06/17 from MKC regarding <b>Parish Forum Representatives for 2017/18.</b> <u>Clerk to establish the schedule for all meetings from MKC and discuss at the next Parish Council meeting.</u></b></p> <p><b>6.4 - Email received 15/06/17 from <b>BucksVision</b> regarding the <b>recent visit from the Mayor and Mayoress of Milton Keynes.</b> <u>This was noted, no actions are required.</u></b></p> <p><b>6.5 - Email received 21/06/17 from MKC regarding <b>MK Futures Connectors Group.</b> <u>This was noted, no actions are required.</u></b></p> <p><b>6.6 - Email received 22/06/17 from MKC regarding <b>East West Rail Public Consultation from the 30<sup>th</sup> June 2017 to the 11<sup>th</sup> August 2017.</b> <u>This was noted, no actions are required.</u></b></p> <p><b>6.7 - Letter received 23/06/17 from <b>The Pension Regulator</b> regarding <b>Automatic Enrolment Declaration.</b> <u>Clerk advised that he had completed this declaration and that we have currently met our obligations</u></b></p>	<p>Clerk</p>
<p><b>7. Clerks Report / Local Issues: 2740</b></p> <p><b>7.1 – <b>Watson Field Boundary Fence:</b> It was noted that this had been repaired by Jack Moseley and <u>the Clerk was asked to convey our thanks to him for completing this work.</u></b></p> <p><b>7.2 – <b>Play Item:</b> Clerk advised that one of the very old play items was now beyond repair at Watsons Field and that he had asked MKC to take this away and that the cost would be around £100.00.</b></p>	<p>Clerk</p>

<p><b>7.3 – Bus Shelter:</b> This is now in need of a small repair as the Perspex window has been damaged and the <u>Clerk advised that he was obtaining a quotation for its repair.</u></p>	Clerk																																							
<p><b>7.4 – Bin Survey:</b> Clerk reported that MKC had asked for clarification on how many and where they are located waste bins require emptying. Following discussion there are two located near Watsons Field and one on Great Brickhill Lane near the notice board? <u>Clerk to respond to MKC accordingly.</u></p>	Clerk																																							
<p><b>8. Unitary Councillors’ Report: 2741</b></p>																																								
<p><b>8.1 –</b> A copy of the Ward Councillors’ reports to Little Brickhill Parish Council for June 2017 and July 2017 <u>are appended to these minutes.</u></p>																																								
<p><b>9. Planning: 2742</b></p>																																								
<p><b>9.1 - 17/00161/FUL</b> - Re-development of land to the rear of a former petrol filling station, including the erection of 6 detached dwellings, access road, hardstanding, boundary treatments and soft landscaping (resubmission 16/00651/FUL) at Land to the rear of Little Brickhill Service Station. Watling Street, Little Brickhill. <u>It was noted that planning approval had been given by MKC on the 22<sup>nd</sup> June 2017.</u></p>																																								
<p><b>9.2 - 17/00196/FUL</b> - Demolition of existing redundant outbuilding and erection of new 5 bedroom family dwelling and formation of new access off Great Brickhill Lane at Land West of 2 Great Brickhill Lane, Little Brickhill. <u>Notification received from MKC that planning approval had been refused.</u></p>																																								
<p><b>9.3 - 17/00891/FUL</b> - First floor side extension at 25 Wyness Avenue, Little Brickhill. <u>Notification received 25/05/17 from MKC that planning approval had been granted.</u></p>																																								
<p><b>9.4 - 17/00896/OUT</b> - Erection of 1 x 2 Bedroom Bungalow at Panel Well, 4 Great Brickhill Lane. <u>Notification received from MKC that planning approval had been granted.</u></p>																																								
<p><b>9.5 - 17/01157/TCA</b> - Crown reduce by 50% 3 x Horse Chestnut trees (T5, T6 and T7) at 9 Brickhill Manor Court, Little Brickhill. <u>Notification received from MKC that approval had been granted.</u></p>																																								
<p><b>10. To discuss issues with the recent and past problems with Travellers in the Village: 2743</b></p>																																								
<p>It was noted that MKC / Ringway are finalising quotations for consideration by the Parish Council in the next week and a further meeting of all interested parties will be arranged as soon as possible.</p>	Cllr D Hopkins																																							
<p><b>11. Financial: 2744</b></p>																																								
<p><b>11.1 - Cheques presented for payment:</b></p>																																								
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<p>200362            £10.05   Alan Kemp (Stationery) 200363            £270.00   Mr Keel (Grass Cutting)</p> <p>This expenditure was proposed, seconded and carried unanimously.</p> <p><b>11.2 – Payments received:</b> Precept - £5,155.22 VAT Refund - £475.07</p> <p><b>11.3 -</b> It was noted that the <b>Bank Balance</b> following the payments made tonight (03/07/17) was <b>£24,576.08</b></p> <p><b>11.4 – Parish Partnership Grant for 2016/2017:</b> Now that funding has been approved by MKC to replace our two notice boards of £1,725.00 (75%) the Clerk confirmed that he would obtain the necessary quotations for consideration by the Parish Council as soon as possible.</p>	Clerk
<p><b>12. To receive reports on the Community Centre: 2745</b></p> <p><b>12.1 –</b> Clerk confirmed that he has placed the order on the 29<sup>th</sup> March 2017 for Charles Head Limited to supply and install a handrail to match the one on the steps at £885.00 +VAT. This work has now been completed see cheque number 200358. <u>Item closed.</u></p> <p><u>No other issues were raised.</u></p>	
<p><b>13. To review all Legal Documentation: 2746</b></p> <p>Clerk advised that he would be reviewing all our legal documents i.e. Standing Orders, Financial Regulations etc. in the month of August 2017.</p>	Clerk
<p><b>14. Councillors Report: 2747</b></p> <p><b>14.1 – Establishment of a Twinning Association:</b> <u>No change</u> - Clerk confirmed that he had completed and posted the EU registration paperwork on the 5<sup>th</sup> March 2016 with no response received to date. <u>Clerk was chasing for a response.</u></p> <p><b>14.2 –</b> Cllr Forster advised that he has received several complaints from local residents regarding the tree and shrub cuttings left in the Community Centre car park. <u>It was agreed to raise this issue with the Hall Management Committee.</u></p>	Clerk / Cllr D Bushell
<p><b>15. Items for the next agenda.</b></p> <ul style="list-style-type: none"> <li>• September 2017 - Risk Assessment.</li> </ul>	Clerk
<p><b>16. Date of Next Meeting:</b></p> <p>The next meeting of the Parish Council will take place on Monday 4<sup>th</sup> September 2017 at 7.45 pm.</p> <p><u>There being no further business the meeting closed at 9.00 pm</u></p> <p>..... Chairman for Little Brickhill Parish Council</p>	