

<p>4. Approval of Minutes of Meeting held on 13th April 2015.</p> <p>Minutes signed and approved.</p>	
<p>5. Progress Report on matters from last Minutes: 2524</p> <p>5.1 - Play Equipment Upgrade.</p> <ul style="list-style-type: none"> • Clerk has requested MKC to pay the Parish Partnership grant to LBPC. • Included in the project costs were for two new seats to be installed and it was agreed to approach Frosts for costs etc. • Clerk confirmed that he had completed the paperwork to claim the final payment from WREN of £11,397.50. • Clerk advised that as part of the Insurance conditions that a weekly visual inspection of the play equipment is required and that he would draft a checklist as soon as possible. <u>Cllr Lewis and the Clerk would discuss this issue before the next meeting.</u> • Cllr Lewis stated that there were some signs of rust appearing on the Multi-play item and <u>asked the Clerk to investigate.</u> <p>5.2 – Development of the Website: Clerk advised that the agenda and minutes are now available to view on the website and that further pages will be populated in August 2015 when there is no Parish Council meeting. <u>On-going.</u></p> <p>5.3 – (Item 2.2.7 of meeting 01/09/14) – It was highlighted that the barrier on the island at the top of the village, was still waiting to be repaired, despite being damaged a long time ago. Clerk confirmed that MKC had re-logged the issue again with MKC on the 1st June 2015 (reference 606905). <u>On-going.</u></p> <p>5.4 - (item 12.0 of minutes 02/03/15) - To discuss Parish Partnership Grants Programme for 2015/16: Clerk confirmed that he had completed an application form for funding for 2 x SID's on Watling Street and submitted this to MKC on the 15th May 2015. It was noted that MKC have amended the funding rules for this year by restricting any grant award to £5,000 per Town or Parish Council. This will mean that should LBPC decide to proceed with the purchase and installation of these items the contribution by the Parish Council will be £4,383, an increase of £2,133. <u>This will be subject to agenda item at a further meeting should we be successful with our grant application.</u></p>	<p>Cllr Lewis / Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>6. Correspondence: 2525</p> <p>6.1 – Letters received 02/05/15 & 28/05/15 from MKC regarding the Register of Electors. <u>Clerk to keep on file.</u></p> <p>6.2 - Letter received in May 2015 from The Pension Regulator regarding changes to the law on workplace pensions that will come into effect for Little Brickhill Parish Council on the 1st May 2017 and also advising that the Parish Council must nominate a contact by the 30th June 2015. <u>It was agreed that the Clerk would be the appropriate contact and was tasked with responding to this request.</u></p> <p>6.3 - Email received 12/05/15 from MKC regarding Invitation to be part of Improving Customer Experience. <u>This was noted, no further action required.</u></p> <p>6.4 - Email received 12/05/15 from MKC regarding MK 50 Celebrating the 50th Anniversary of Milton Keynes in 2017. <u>This was noted, no further action required.</u></p> <p>6.5 - News Release from MKC regarding New CMK Parking Changes from the 18th May 2015. <u>This was noted, no further action required.</u></p> <p>6.6 - Email received 21/05/15 from MKC regarding a consultation on Sharing Libraries. <u>This was noted, no further action required.</u></p>	<p>Clerk</p>

<p>7. Clerks Report / Local Issues: 2526</p> <p>7.1 – Weeds: Clerk confirmed that he had received a complaint that there are a lot of weeds at the side of the pavement in the gutter on the whole of Watling Street and that he would report this issue to MKC as soon as possible.</p>	Clerk																														
<p>8. Unitary Councillors' Report: 2527</p> <p>8.1 – A copy of the Ward Councillors' report to Little Brickhill Parish Council for June 2015 <u>is appended to these minutes.</u></p>																															
<p>9. Planning: 2528</p> <p>9.1 – 15/0043/PRESMA - Proposal to remove the outbuilding on the site and construct a new detached 4 bedroom dwelling house with integral garage at Lion House, Watling Street, Little Brickhill, Milton Keynes, MK17 9LU.</p> <p>Clerk confirmed that he had written to MKC on the 14th April 2015 as requested at the Parish Council meeting held on the 13th April 2015. <u>Item closed.</u></p> <p>9.2 – 15/00693/TPO – Tree preservation order consent for work at 1 Brickhill Manor Court. <u>No objections were raised.</u></p> <p>9.3 – 15/ 01111/TCA – Notification of intention to prune all overhanging branches at 2 Brickhill Manor Court. <u>No objections were raised.</u></p>																															
<p>10. Financial: 2529</p> <p>10.1 - Cheques presented for payment:</p> <table border="0"> <tr> <td>200291</td> <td>£25.00</td> <td>Alan Kemp (Stationery)</td> </tr> <tr> <td>S/O</td> <td>£141.60</td> <td>Alan Kemp (May 2015 Salary)</td> </tr> <tr> <td>200292</td> <td>£35.40</td> <td>HMR&C (Tax for Clerk)</td> </tr> <tr> <td>100293</td> <td>£280.00</td> <td>Mr Keel (Grass Cutting)</td> </tr> <tr> <td>200294</td> <td>£49.76</td> <td>BALC (Annual Subscription)</td> </tr> <tr> <td>S/O</td> <td>£141.60</td> <td>Alan Kemp (June 2015 Salary)</td> </tr> <tr> <td>100783</td> <td>£35.40</td> <td>HMR&C (Tax for Clerk)</td> </tr> <tr> <td>100784</td> <td>£32.93</td> <td>Alan Kemp (Postage + Vouchers for Audit)</td> </tr> <tr> <td>100785</td> <td>£197.99</td> <td>Alan Kemp (Two Year Website Hosting Fee)</td> </tr> <tr> <td>100786</td> <td>£280.00</td> <td>Mr Keel (Grass Cutting)</td> </tr> </table> <p>This expenditure was proposed, seconded and carried unanimously.</p> <p>10.2 - Payments received: £4,825.72 – MKC (Precept)</p> <p>10.3 - It was noted that the Bank Balance as at the end 01/06/15 was £3,407.29</p>	200291	£25.00	Alan Kemp (Stationery)	S/O	£141.60	Alan Kemp (May 2015 Salary)	200292	£35.40	HMR&C (Tax for Clerk)	100293	£280.00	Mr Keel (Grass Cutting)	200294	£49.76	BALC (Annual Subscription)	S/O	£141.60	Alan Kemp (June 2015 Salary)	100783	£35.40	HMR&C (Tax for Clerk)	100784	£32.93	Alan Kemp (Postage + Vouchers for Audit)	100785	£197.99	Alan Kemp (Two Year Website Hosting Fee)	100786	£280.00	Mr Keel (Grass Cutting)	
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<p>11. To sign off the Annual Financial Return for 2014/15: 2330</p> <p>11.1 – The Clerk presented the report from the Internal Auditor (18th May 2015) which raised the following issue.</p> <p>Although the Council's Financial Regulations have been met in all significant respects adequately to meet the needs of the Council, there is one specific respect in which they have not been met.</p> <ul style="list-style-type: none"> Regulation 2.2 requires periodic reconciliations to be checked and signed by a Councillor other than the Chairman. This has not been done and should be done in the future. The Councillor signing the reconciliations should not be the Joint Responsible Finance Officer. <p>The internal audit report was accepted by all present and would be actioned from this financial year.</p>																															

