

LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 13th April 2015 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

Present:

Cllr J Moseley
Cllr D Lewis
Cllr T Wheaton
Cllr V Hopkins (Ward Councillor).

In attendance:

Mr A Kemp (Clerk)
Mr C Roberts (Local Resident)
Miss B Sinfield (Resident)
Mrs I McCrory (Resident)
Mrs L Walker (Resident)
Mr S Proctor (Proctor Chartered Surveyor)
Mr D Norris (Local Business)

1. Apologies for Absence:	ACTION
<p>Cllr G Bushell, Cllr D Hopkins (Ward Councillor) and Cllr A Bramall (Ward Councillor)</p>	
<p>2. Public Open Session: 2511</p> <p>2.1 – New Issues:</p> <p>Mr S Proctor and Mr D Norris attended the meeting to advise the Parish Council of the intention to develop the garage site and draft plans indicating 6 dwellings to be built were circulated at the meeting. This was prior to submitting a planning application to MKC.</p> <p>It was noted that before attending the Parish Council meeting the neighbouring properties had been advised of the proposed plans for the development of the site with the intention to formalise the plans and submit a formal planning application to MKC in May / June 2015.</p> <p>An offer was made by Mr Norris to host small exhibition in the village to allow any local residents to view the plans at an appropriate date and time, if required.</p> <p>An observation was made by a member of the Parish Council that not enough smaller affordable properties were available in the village.</p> <p>It was also stated that the notice had been given to Vodafone to take the photo mast down by the 1st November 2015 from the site.</p> <p>The Vice-Chairman thanked Mr Proctor and Mr Norris for attending the meeting tonight.</p> <p>2.2 – Ongoing Local Issues:</p> <p>2.2.1 - Trees in Wyness Avenue: It was noted that MKC had now completed the work on these trees, although Mr Roberts (local resident) raised a concern that a tree near to 11 & 12 Wyness Avenue, in his opinion was still in need of attention. Clerk agreed to take this issue up with John Price (MKC - Countryside Manager). <i>On-going.</i></p> <p>2.2.2 – Speeding traffic through the village and the parking problem on Watling Street at the Great Brickhill Road junction:</p> <p>The Clerk confirmed that he arranged to meet with Rob Ward from MKC on Wednesday the 22nd April 2015 at 3.30 pm in the village to discuss these issues and invited any Parish Councillors to attend with him.</p> <p>2.2.3 - It was brought to the attention of the Parish Council that there is some damage to the pavement near to the Community Centre. Clerk stated that he had reported this issue to MKC (Reference 561838) on the 10th April 2015. <i>On-going.</i></p>	Clerk

<p>5.9 - (item 13.2 of minutes 02/03/15) Cllr Bushell stated that one or two properties along Watling Street have let their hedges overgrow onto the pavement. Clerk confirmed that he had reported this problem to MKC on the 1st March 2015, reference No 527435. It was noted that this issue had now been resolved. <i>Item closed.</i></p>																						
<p>6. Correspondence: 2514</p> <p>6.1 – Letters received 18/02/15 & 06/03/15 from Mazars regarding Notice of the audit of accounts for the year ending 31st March 2015. <i>This was noted, no further action required until June 2015.</i></p> <p>6.2 Email received 03/03/15 from MKC regarding Landscaping & Cleansing Services. <i>This was noted, no further action required.</i></p> <p>6.3 – Letters received 09/03/15 & 30/03/15 from MKC regarding the Register of Electors. <i>Clerk to keep on file.</i></p> <p>6.4 - Email received 23/03/15 from Thames Valley Police regarding Community Policing Awards 2015. <i>This was noted, no further action required.</i></p>																						
<p>7. Clerks Report / Local Issues: 2515</p> <p>7.1 – Playing Field: Clerk advised that he had been approached by a Football Club from a neighbouring Parish asking if it would be possible to hire the playing field from September 2015 onwards. Following discussion and providing that the interests of the current user are taken into account, the Clerk was asked to arrange a meeting with their representatives and Parish Councillors in the near future.</p> <p>7.2 – Fly Tipping in the A5 Layby: Clerk confirmed that he had reported this issue to the National Highway Agency on the 10th April 2015 (reference 561838)</p>	Clerk																					
<p>8. Unitary Councillors' Report: 2516</p> <p>8.1 – A copy of the Ward Councillors' report to Little Brickhill Parish Council for April 2015 <u>is appended to these minutes.</u></p>																						
<p>9. Planning: 2517</p> <p>9.1 – 15/0043/PRESMA - Proposal to remove the outbuilding on the site and construct a new detached 4 bedroom dwelling house with integral garage at Lion House, Watling Street, Little Brickhill, Milton Keynes, MK17 9LU. A copy of the draft plans was circulated by the Clerk and following discussion the following initial concerns were raised.</p> <ul style="list-style-type: none"> • Difficulty with access to the Highway. • The development does appear to be very large for the neighbouring properties. • The impact / considerations of any local neighbouring properties must be taken into account should this proceed any further. • Because we believe the plot is uneven, consideration should be given for the privacy of neighbouring properties. <p>Clerk was tasked with advising the MKC Planning Officer of our concerns.</p>	Clerk																					
<p>10. Financial: 2518</p> <p>10.1 - Cheques presented for payment:</p> <table border="0"> <tr> <td>S/O</td> <td>£141.60</td> <td>Alan Kemp (April 2015 Salary)</td> </tr> <tr> <td>100777</td> <td>£40.00</td> <td>Ian Nichols (Tree work – Watsons Field)</td> </tr> <tr> <td>100778</td> <td>£400.00</td> <td>British Heart Foundation (Defibrillator)</td> </tr> <tr> <td>100779</td> <td>£140.00</td> <td>Mr Keel (Grass Cutting)</td> </tr> <tr> <td>100780</td> <td>£35.40</td> <td>HMR&C (Tax for Clerk)</td> </tr> <tr> <td>100781</td> <td>£13677.00</td> <td>Play Ground Supplies Ltd (Play Equipment)</td> </tr> <tr> <td>100782</td> <td>£1920.00</td> <td>Play Ground Supplies Ltd (Play Equipment)</td> </tr> </table> <p>This expenditure was proposed, seconded and carried unanimously.</p>	S/O	£141.60	Alan Kemp (April 2015 Salary)	100777	£40.00	Ian Nichols (Tree work – Watsons Field)	100778	£400.00	British Heart Foundation (Defibrillator)	100779	£140.00	Mr Keel (Grass Cutting)	100780	£35.40	HMR&C (Tax for Clerk)	100781	£13677.00	Play Ground Supplies Ltd (Play Equipment)	100782	£1920.00	Play Ground Supplies Ltd (Play Equipment)	
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<p>10.2 - Payments received: £12997.50 – WREN Grant (Play Equipment) £3.76 – Dividend</p> <p>10.3 - It was noted that the Bank Balance as at the end 31/03/15 was £16,502.59.</p> <p>10.4 – PAYE: Clerk confirmed that he had completed the annual year end activities for H M Revenue & Customs with regard to the PAYE system.</p> <p>10.5 - VAT: Clerk confirmed that he would complete the documentation in May 2015 to re-claim VAT for the last financial year.</p>	
<p>11.0 To discuss Parish Partnership Grants Programme for 2015/16: 2519</p> <p>The Clerk was asked to complete an application form requesting a grant towards the cost of 2 x Speed Indicator Devices and complete another one for additional work required at the Community Centre (<u>see notes in item 12.1</u>)</p>	Clerk
<p>12. To receive reports on the Community Centre: 2520</p> <p>12.1 – Internal / External Decorating / Other Works: It was noted that we need to obtain three quotations before an order can be awarded and that a member of the Hall Management Committee is taking the necessary action to obtain these. <u>On-going.</u></p>	
<p>13. Councillors Report: 2521</p> <p>13.1 – Defibrillator: Clerk gave the following update on behalf of Cllr Bushell.</p> <ul style="list-style-type: none"> • The British Heart Foundation will now order the equipment following payment to them (see cheque number 100778). • Installation costs are likely to be £450.00 + VAT based on the experience of Bow Brickhill Parish Council. There is £100.00 left of the Ward Councillor donation which will mean that the Parish Council contribution will be £350.00. <u>All present agreed this expenditure.</u> <p>13.2 – Parish Forum: Cllr Moseley confirmed that he attended the Parish Forum meeting on the 19th March 2015.</p> <p>13.3 – Portable Advertising Boards: Cllr Moseley reported that some concerns had been made that advertising board displayed on the A5 for Hunters Farm Shop are not removed when the business is closed. <u>Cllr Wheaton agreed to have dialogue with them on this issue.</u></p>	Cllr Wheaton
<p>14. Items for the next agenda.</p> <ul style="list-style-type: none"> • Annual Return Sign Off / Risk Assessment – June 2015. 	Clerk
<p>15. Date of Next Meeting:</p> <p>The Annual Village Meeting will take place on Tuesday 12th May 2015 commencing at 7.30 pm.</p> <p>The next Parish Council meeting will take place on Monday 1st June 2015 commencing ay 7.45 pm.</p> <p><u>There being no further business the meeting closed at 9.05 pm</u></p> <p>..... Chairman for Little Brickhill Parish Council</p>	