

LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 7th March 2016 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

Present:

Cllr G Bushell
 Cllr J Moseley
 Cllr D Lewis
 Cllr T Wheaton
 Cllr D Hopkins (Ward Councillor)

In attendance:

Mr A Kemp (Clerk)
 Mr M Smith (MKC)
 Mr G Ellerton (BT)
 Mr S Proctor (Proctor Chartered Surveys)
 Mr C Roberts (Local Resident)
 Mr G Burke (Local Resident)

1. Apologies for Absence:	ACTION
Cllr V Hopkins (Ward Councillor) & Cllr A Bramall (Ward Councillor)	
<p>2. Public Open Session: 2600</p> <p>2.1 – Service Station Site: Simon Proctor attended the meeting to advise the Parish Council of the intention to develop the rear portion of the service station site and draft plans indicating 6 dwellings to be built were circulated at the meeting. This was prior to submitting a formal planning application to MKC.</p> <p>In principle the Parish Council are supportive of the full development of the site, but requested that any concerns that are raised by Residents from Wyness Avenue are fully investigated and resolved.</p> <p>The Chairman thanked Mr Proctor for attending the meeting tonight.</p> <p>2.2 - Broadband and Fibre in Little Brickhill: Giles Ellerton from BT Group and Martyn Smith from MKC attended the meeting tonight to discuss and answer questions on this subject.</p> <p>They advised that it was anticipated that it will be confirmed in June 2016 that Superfast Broadband will be installed in the village in January / March 2018.</p> <p>Some concerns were raised by the Parish Council on the suggested implementation timescales and the response given was that there could be a possibility to bring the date forward, should other projects in Milton Keynes be delayed.</p> <p>The Chairman thanked Giles and Martyn for attending the meeting tonight.</p> <p>2.3 – Overgrown Path & Fly Tipping: A local resident stated that the path that runs between Watling Street and Wyness Avenue (passing by Balmacara) is overgrown at the Wyness Avenue end and that the village is also suffering from fly tipping at this point and at the roadside by Watling Street along its southern junction (i.e. entering the village from the Leighton Buzzard/Hockliffe end).</p> <p>Post meeting note: Cllr Hopkins has written to MKC on the 8th March 2016 asking for investigation / action.</p> <p>2.4 - X31 Bus Service. It was noted that following a MKC budget review the decision to withdrawn this bus service through the village was reversed and no changes to the service for 2016/2017 will be made. Grateful thanks were given to our Ward Councillor Vicky Hopkins for all her hard work in helping to preserve this bus service.</p>	
<p>3. Declaration of Interest: 2601</p> <p>None.</p>	

<p>4. Approval of Minutes of Meeting held on 1st February 2016.</p> <p>Minutes signed and approved.</p>	
<p>5. Progress Report on matters from last Minutes: 2602</p> <p>5.1 - Play Equipment Upgrade.</p> <ul style="list-style-type: none"> • Clerk advised that to purchase the benches, it would cost £399.00 + VAT per bench + £85.00 + VAT carriage from Secure a Field, plus installation at £200.00 + VAT for one bench and £300.00 + VAT for two. <u>Following discussion all present authorised the Clerk to purchase two benches at £798.00 + VAT + carriage at £85.00 + VAT + installation at £300.00 + VAT. The total cost being £1,183.00 + VAT.</u> • Clerk will request MKC to pay the Parish Partnership grant to LBPC when the new benches have been purchased and installed. • Clerk confirmed that it would be up to £100.00 + VAT to replace the O's and X's that have been stolen from the Multi-play item. <u>All present authorised the Clerk to proceed with the purchase.</u> <p>5.2 – Development of the Website: The following pages still require completion.</p> <ul style="list-style-type: none"> • What's in Little Brickhill – Clerk to complete this action? • Little Brickhill History & Parish Church –Clerk confirmed that he had approached David Packer who has promised to forward some contents in order for these pages to be completed. <p>5.3 – (Item 2.2.7 of meeting 01/09/14) – Barrier Repair: Clerk confirmed that he had received confirmation from the National Highways department that they had ordered to required parts to undertake this repair, with a target completion date within the next two months. <u>On-going.</u></p> <p>5.4 - (Item 2.5 of meeting 06/07/15) – Waste Bin at Watsons Field: It was noted that we are still waiting for MKC to relocate the bin within the play area <u>and the Clerk confirmed that he was still following this up with MKC to obtain a date when this would be completed. On-going.</u></p> <p>5.5 - (item 6.3 of minutes 05/10/15) - Letter received 18/09/15 from W&WFC regarding Watsons Field.</p> <p>The following update was provided by the Clerk.</p> <ul style="list-style-type: none"> • A licence agreement will now be drafted and will be circulated to all Councillors, for discussion and agreement before the April 2016 Parish Council meeting. <u>On-going.</u> <p>5.6 - (item 6.1 of minutes 02/11/15) – Letter received 13/10/15 from MKC confirming that LBPC had been successful in obtaining a Parish Partnership grant of £5,000 towards the cost of installing 2 x SID G3 solar powered and associated equipment: It was confirmed that an onsite meeting had been arranged for Tuesday the 12th April 2016 with the Safely Officer from MKC. <u>Cllrs Bushell and Moseley plus the Clerk agreed to attend.</u></p> <p>5.7 – (item 5.8 of minutes 01/02/16) - Tree lopping / crowning in Great Brickhill Lane: It was noted that Cllr Bushell had met with the local resident and it was agreed that the some work was needed to reduce the overhang from the sycamore tree over the power cable but work at the rear of the property was not considered appropriate. <u>Clerk confirmed that he had arranged for Western Power Ltd to visit the site week commencing 7th March 2016 to establish if they will accept responsibility for undertaking this work. On-going.</u></p> <p>5.8 - (item 6.6 of minutes 01/02/16) - Letter received 20/01/16 from Mr Archer requesting help regarding local history. Clerk confirmed that had managed to obtain sufficient knowledge from a local resident in order to respond to this correspondence.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Cllr Bushell Cllr Moseley Clerk</p> <p>Clerk</p>

<p>5.9 – (item 6.3 of minutes 01/02/16) - Notification received 13/01/16 from MKC on two consultations 1) Plan:MK Strategic Development Directions consultation from Wednesday 13th January 2016 to Wednesday 6th April 2016</p> <p>Clerk handed out an invitation received from Bow Brickhill Parish Council on the 7th March 2016 for representatives from LBPC to attend a public meeting on the 23rd March 2016 on this subject. <u>Cllr Bushell agreed to attend.</u></p> <p><u>Further discussion will be held at the Parish Council meeting on the 4th April 2016.</u></p> <p>5.10 – (item 7.0 of minutes 01/02/16) - To discuss Home to School Transport: It was noted that confirmation had been received from MKC that free home to school travel for residents of Little Brickhill to High Ash CE Primary will continue. Grateful thanks were given to our Ward Councillors for their help with achieving this satisfactory outcome. <u>Item closed.</u></p> <p>5.11 – (item 9.0 of minutes 01/02/16) - Heavy Goods Vehicles using Great Brickhill Lane: It was agreed to take this issue up with the Safely Officer from MKC in conjunction with item 5.6. <u>On-going.</u></p> <p>5.12 - (item 6.7 of minutes 01/02/16) - Invite received from MKC to the Civic Reception on the 18th March 2016. It was noted that the Clerk had circulated details of this event to Parish Councillors, but unfortunately no one was able to attend. <u>Item closed.</u></p>	<p>Cllr Bushell</p> <p>Clerk</p>
<p>6. Correspondence: 2603</p> <p>6.1 - Email received 11/02/16 from MKC advising of the Adoption of the Parking Standards SPD. <u>This was noted, no further action required.</u></p> <p>6.2 – Email received 15/02/16 from MKC regarding MK Futures 2050 Parish Council meeting 24/03/16. <u>This was noted, no further action required.</u></p> <p>6.3 - Letter received 26/02/16 from MKC regarding variation of Premises Licence for the Shell Service Station, Watling Street, Little Brickhill. <u>This was noted, no further action required.</u></p> <p>6.4 - Email received 01/03/16 from Proctor Chartered Surveys regarding the Service Station site in Little Brickhill. <u>See item 2.1 for a record of discussions on this issue.</u></p> <p>6.5 Email received 01/03/16 from BALC regarding 2016 Best Kept Village Competition. <u>This was noted, no further action required.</u></p> <p>6.6 – Letters received 02/03/16 from MKC regarding the Register of Electors. <u>Clerk to keep on file.</u></p> <p>6.7 – Letter dated 15th February 2016 from Bow Brickhill Parish Council regarding their Neighbourhood Plan. <u>This was noted, no further action required.</u></p> <p>6.8 - Email received 02/03/16 from Bletchley % Fenny Stratford Town Council inviting representatives from LBPC to attend an Eaton Leys Development Working Group meeting on the 9th March 2016. It was regretted that no one from the Parish Council could attend at this short notice but the Clerk was asked to <u>write back and state that we would like to be kept informed of any further meetings.</u></p>	<p>Clerk</p>
<p>7. Clerks Report / Local Issues: 2604</p> <p>7.1 – Parish Forum Meeting – Clerk advised that he had been informed by MKC that the next meeting will be held on the 24th March 2016. <u>Cllr Moseley agreed to attend on behalf of LBPC.</u></p>	

<p>8. Unitary Councillors' Report: 2605</p> <p>8.1 – A copy of the Ward Councillors' report to Little Brickhill Parish Council for March 2016 <u>is appended to these minutes.</u></p>													
<p>9. Planning: 2596</p> <p>9.1 - 15/02784/LBC - AMENDED PROPOSAL - Listed building consent for the demolition of existing W/C and garage, internal alterations, repair / replacement of existing windows and single storey rear extension at Sunnyside, Watling Street, Little Brickhill, Milton Keynes, MK17 9LU. <u>It was noted that the Clerk had sent a response on this planning application to MKC (Planning Officer) on the 2nd February 2016.</u></p> <p>9.2 - 16/00151/FUL - Erection of two carports including studio space serving the previously approved dwellings Plots 4 & 5 at the Former Old Green Man, Watling Street, Little Brickhill. <u>It was noted that the Chairman had sent a response on this planning application to MKC (Planning Officer) on the 17th February 2016.</u></p> <p>9.3 - 16/00173/FUL - First floor rear extension at 6 Wyness Avenue, Little Brickhill. <u>No objections were raised.</u></p> <p>9.4 - 15/00192/TPO - Tree preservation order consent to reduce by 5 metres in height (40%) to the level as previously to 4x Silver Birch trees (A); reduce in height by 4 metres as previously to 1x Eucalyptus tree (B); to remove 5 branches, approximately 15 metres per branch, overhanging the ménage area to 3x Beech trees (C); reduce in height by 5 metres 1x Cherry tree (D); pollard reduction down to 5 metres high to 1x Poplar tree leaning badly and 2 branches reduced by 5 metres each to 1x Poplar tree (E) at Hunters View, 5 Brickhill Manor Court, Little Brickhill. <u>No objections were raised.</u></p> <p>9.5 - 16/00381/TCA - Notification of intention to fell and grind out stump 1 x Norway Maple (T3), fell 1 x Silver Birch (T4) and to fell and treat stump 1 x Ash (T5) at The View, Watling Street, Little Brickhill. <u>No objections were raised.</u></p> <p>9.6 - 16/00418/TCA - Notification of intention to fell 1 Horse Chestnut tree to ground level at 6 Brickhill Manor Court, Little Brickhill. <u>No objections were raised.</u></p> <p>9.7 - 16/00439/TPO - Tree preservation order consent to fell 1 x Sycamore (T2) and remove overhanging branches back to boundary line up to a height of 10 meters above ground level to 1 x Horse Chestnut (T12) at The View, Watling Street, Little Brickhill. <u>No objections were raised.</u></p>													
<p>10. Financial: 2606</p> <p>10.1 - Cheques presented for payment:</p> <table border="0"> <tr> <td>S/O</td> <td>£141.60</td> <td>Alan Kemp (March 2016 Salary)</td> </tr> <tr> <td>100307</td> <td>£35.40</td> <td>HMR&C (Tax for Clerk)</td> </tr> <tr> <td>100308</td> <td>£8.54</td> <td>Alan Kemp (Administration Expense)</td> </tr> <tr> <td>100309</td> <td>£624.00</td> <td>P & R Domestic (Village Hall Improvements)</td> </tr> </table> <p>This expenditure was proposed, seconded and carried unanimously.</p> <p>10.2 – Payments received: None.</p> <p>10.3 - It was noted that the Bank Balance following the payments made tonight (07/03/16) was £15,537.88</p> <p>10.4 – New Financial Regulations: Clerk advised that he had received a communication from BALC advising of some recommended changes to the Model Financial Regulations that he would evaluate before amending our documentation for approval at a future Parish Council meeting.</p>	S/O	£141.60	Alan Kemp (March 2016 Salary)	100307	£35.40	HMR&C (Tax for Clerk)	100308	£8.54	Alan Kemp (Administration Expense)	100309	£624.00	P & R Domestic (Village Hall Improvements)	<p>Clerk</p>
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<p>10.5 – Queens 90th Birthday Medals – Clerk advised that he had received a communication giving details on the cost to purchase some commemorative medals to celebrate the 90th birthday of the Queen at £1.99 each plus carriage of £7.50. It was decided that if the Residents Association arrange a village event, it was agreed to purchase a quantity of medals to hand out at this function. <u>Clerk was asked to circulate details to all Parish Councillors.</u></p>	Clerk
<p>11.0 To review / agree the Clerks Salary for 2016/2017: 2607</p> <p>The Motion: Following a review of the Clerks role and responsibilities, the Clerks salary for this financial year (2016/2017) will be £1972.52 plus £250.00 for home working, making the total for the year of £2222.15. This equates to £185.00 per month, an increase of £8.13 per month. <u>Next review in March 2017.</u></p>	
<p>12. To receive reports on the Community Centre: 2608</p> <p>No issues were raised.</p>	
<p>13. To Review the Risk Assessment Documentation:</p> <p>Clerk presented an updated copy of the Risk Assessment (issue 5) for the Parish Council which was reviewed and accepted by all present. <u>Clerk to ensure that this is included as an agenda item at the June 2016 meeting.</u></p>	
<p>14. Councillors Report: 2609</p> <p>14.1 – Establishment of a Twinning Association: Clerk confirmed that he had completed and posted the EU registration paperwork on the 5th March 2016. Cllr Wheaton gave an update on plans for a Twinning visit to Colle Sannita in Buonavento in Italy in August 2016.</p> <p>14.2 – Cllr Mosely was thanked for repairing the boundary fence at the footpath end of Watsons Field. <u>Item closed.</u></p> <p>14.3 – Cllr Wheaton asked if the Parish Council would consider installing another dog bin in the village and the Clerk was asked to obtain costings for discussion at the April 2016 Parish Council meeting.</p>	Clerk
<p>15. Items for the next agenda.</p> <ul style="list-style-type: none"> • May 2016 - Road Safety / Speed Indicator advice. • June 2016 – Risk Assessment Documentation. • TBA - Eaton Leys planning application. 	Clerk
<p>16. Date of Next Meeting:</p> <p>The next meetings of the Parish Council will take place on Monday 4th April 2016.</p> <p>It was also agreed to hold the Annual Village Meeting on Tuesday 10th May 2016. <u>Clerk to send out the required invitations.</u></p> <p><u>There being no further business the meeting closed at 9.42 pm</u></p> <p>..... Chairman for Little Brickhill Parish Council</p>	Clerk