

LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 3rd March 2014 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

Present:

Cllr J Moseley
Cllr D Lewis
Cllr T Wheaton
Cllr D Hopkins (Ward Councillor)

In attendance:

Mr A Kemp (Clerk)
Mrs B Sinfield (Resident)
Mr J Dearman (re - Green Man Development)
Mr S Rice (re - Green Man Development)
Mr M Ayes (re - Green Man Development)

1. Apologies for Absence:	ACTION
Cllr G Bushell & Cllr S Lewis.	
<p>2. Public Open Session: 2392</p> <p>2.1 – Development of the Green Man: Three representatives connected with Bond Street Homes Limited who have purchased the site of the Green Man attended the meeting and gave a short presentation on their plans for redevelopment of the site and stated that they are keen to work closely with the Parish Council to achieve the best outcome for the village. There will be seven dwellings on the site, four new ones, with the existing building being converted into three dwellings and it is anticipated that a full planning application, will be submitted to Milton Keynes Council within the next two to three weeks. <u>A copy of the draft plan presented at the meeting will be appended to these minutes.</u></p> <p>Two initial concerns were raised that there must be sufficient parking provision in the design for each property and it is believed that at the back of the site, there is an ancient wall that needs to be preserved.</p> <p>The Chairman thanked the representatives from Bond Street Homes Ltd for attending tonight and they left the meeting.</p> <p>2.2 – New Issues: No new issues were raised.</p> <p>2.3 – Ongoing Local Issues:</p> <p>2.3.1 – The parking problem on Watling Street at the Great Brickhill Road junction: Following our request on the 27th September 2014 for MKC Highways department to investigate and come up with recommendations to improve this junction the Clerk confirmed that he had been informed that we were not successful this time. Milton Keynes Council did however state that we should resubmit our request, as there may be an opportunity to investigate later in the next financial year. <u>Clerk to action.</u></p> <p>2.3.2 – A problem with a large leylandii tree requiring attention in Wyness Avenue was raised. Clerk confirmed that he had received an assurance from MKC that they are working towards Little Brickhill and it is anticipated that the work will be completed in the next few weeks. <u>On-going.</u></p> <p>2.3.3 – Concerns were expressed that the white lines and the ‘STOP’ sign at the Watling Street / Great Brickhill Lane junction were in urgent need of re-painting. It was confirmed that these had now been re-painted. <u>Item closed.</u></p> <p>2.3.4 – The Parish Council was asked (2nd December 2013 meeting) if anything could be done to illuminate some posts that are located on the path from the island down to Wyness Avenue. Also on the same path there is a cable from a telegraph pole, which also could do with illuminating. It was noted that this was still outstanding and the Clerk confirmed that he had again taken this up with MKC. <u>On-going.</u></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<p>2.3.5 – It was highlighted that the barrier on the island at the top of the village, was still waiting to be repaired, despite being damaged a long time ago. Clerk confirmed that he had spoken to MKC on this issue and had reported this officially to the MKC Contact Centre (<u>Highways Service Request Number 283943</u>).</p> <p>2.3.6 - The Parish Council were informed that the pavement from the island at the top of the village on Watling Street down to the former garage was in need of a clean. <u>Clerk confirmed that he would discuss this issue with MKC, at the meeting with the Highways Team on the 11th March 2014.</u></p>	Clerk
<p>3. Declaration of Interest: 2393 None.</p>	
<p>4. Approval of Minutes of Meeting held on 10th February 2014.</p> <p>Minutes signed and approved.</p>	
<p>5. Progress Report on matters from last Minutes: 2394</p> <p>5.1 - (Item 2.2 of meeting 10/02/14) – The Rotary Club of the Brickhills: Jan Flawn and Helen Seddon explained the purpose of their organisation and stated that each year they normally vote to raise funds for three charities, but this year they would prefer to undertake a project that would benefit ‘The Brickhills’, as they are your local Rotary Club. They are also consulting with Bow Brickhill Parish Council, Great Brickhill Parish Council and are looking for suggestions from each Parish Council on either a joint project or separate small projects in each area by the beginning of May 2014. <u>A decision on this was deferred until the next meeting but the Clerk agreed to speak to both Bow Brickhill and Great Brickhill Parish Councils to ascertain if they have made any recommendations.</u></p> <p>5.2 - (Item 2.3 of meeting 10/02/14) – ‘Youth Café’ in Great Brickhill: Marco Loxley (Pulse, Youth Club) and Cllr B Wright (Great Brickhill Parish Council) gave a short explanation of the purpose of the ‘Youth Café’ and from recent figures there are 28 young people that are registered as members of the organisation from Little Brickhill. In order to maintain the current level of activities they are looking for funding contributions (large or small) from any local Parish Council’s where there are young people attending these sessions. The Chairman advised that the Parish Council would look into this request over the next month or two and advise them accordingly. <u>A decision on this was deferred until the next meeting</u></p> <p>5.3 - (Item 6.1 of meeting 10/02/14) – Village Newsletter: Clerk stated that he had approached MKC to release the grant payment of £450.00 for the funding of the Village Newsletter, but had been informed that they cannot authorise payment until they had received three quotations. Clerk confirmed that he had now provided MKC with two more quotations and that he had received confirmation that the payment will be sanctioned before the financial year end. <u>On-going</u></p> <p>5.4 - (Item 6.2 of meeting 10/02/14) - A general concern was raised that certain areas in the village are not being attended to by MKC Landscaping Services. Clerk confirmed that he had arranged a meeting with them on the 11th March 2014. Cllr Moseley volunteered to support the Clerk with this issue. <u>On-going.</u></p> <p>5.5 - (Item 7.3 of meeting 10/02/14) - Letter received 27/01/14 from MKC regarding the 2014 Independent Remuneration Panel on Members’ Allowances. Clerk confirmed that he had responded to MKC on this item on the 2nd March 2014. <u>Item closed.</u></p> <p>5.6 - (Item 7.5 of meeting 10/02/14) - Email received 31/01/14 from MKC concerning Plan:MK – Social and Community Infrastructure Audit. Clerk confirmed that he had responded to MKC on this item on the 2nd March 2014. <u>Item closed.</u></p>	<p>All Parish Councillors / Clerk</p> <p>All Parish Councillors</p> <p>Clerk</p> <p>Clerk / Cllr Mosely</p>

<p>6. Correspondence: 2395</p> <p>6.1 - Email received 11/02/14 from MKC regarding the Draft Milton Keynes Drug and Alcohol / Strategy. <u>This was noted, no further action required.</u></p> <p>6.2 - Email received 18/02/14 from MKC regarding the next Housing Services Forum meeting on the 6th March 2014. <u>This was noted, no further action required.</u></p> <p>6.3 - Letter received 22/02/14 from MKC regarding the Register of Electors. <u>No action, Clerk to keep on file.</u></p> <p>6.4 - News Release received from MKC confirming that work will start to dual the A421 in Milton Keynes and also improvements to the Kingston Island will commence in April 2014 through to completion in the middle of 2015. <u>This was noted no further action required.</u></p> <p>6.5 - Email received 28/02/14 from MKC regarding proposal by Milton Keynes Council to designate certain streets as traffic sensitive. <u>This was discussed this evening and no further action required.</u></p> <p>6.6 – Letter received from MKC 28/01/14 confirming that there were some funds available for Parish Councils to apply for additional Grit Bins to be installed. <u>This was discussed this evening and no further action required.</u></p> <p>6.7 - Email received 28/02/14 from MKC confirming that the next Parish Forum meeting will be held on the 13th March 2014. No one is available to attend this time. <u>Item closed.</u></p> <p>6.8 - Email received 28/02/14 from MKC regarding proposal increase of Charges for use of Electric Vehicles. <u>This was noted no further action required.</u></p>	
<p>7. Clerks Report / Local Issues: 2396</p> <p>7.1 – Clerk confirmed that that the cost to repair the memorial bench on the playing field will be approximately £400.00 + VAT. All present agreed to this expenditure. Clerk confirmed that the bench has now been taken away for repair and was likely to be completed by the end of March 2014. <u>On-going.</u></p> <p>7.2 – Dog bin – Clerk suggested that to avoid problems with the bin installed outside the playing field overflowing, that a larger bin should be installed and that the cost would be £193.19 (not including VAT) plus £80.00 for installation. All present agreed to this expenditure. Clerk confirmed that he had ordered the dog bin from Glasdon UK Limited and was waiting for delivery. <u>On-going.</u></p>	<p>Clerk</p> <p>Clerk</p>
<p>8. Unitary Councillors Report: 2397</p> <p>8.1 – A copy of Cllr Hopkins report to Little Brickhill Parish Council for February 2014 <u>is appended to these minutes.</u></p> <p>8.2 – Garage site – Following residents’ concerns over this site that were highlighted in Cllr Hopkins (Ward Councillor) annual survey, it was noted that both Cllr Moseley and the Clerk had recently spoken to the land owner and it was confirmed that the site would be offered for housing development within the next two to three years. <u>Cllr Moseley advised that he would speak to the land owner again shortly and provide an update at the next meeting.</u></p>	<p>Cllr Moseley</p>
<p>9. Planning: 2398</p> <p>There were no new planning applications.</p>	

<p>9.1 - (Item 10.2 of meeting 10/02/14) - 14/00095/TPO - Tree preservation order consent to remove 1 x Ash tree and replant with Norway Maple 'Crimson King;' tree at Ash House, Watling Street, Little Brickhill, Milton Keynes, MK17 9NB. Clerk confirmed that he had established that MKC Landscaping Services Department had looked into this and were going to recommend approval. <u>This was discussed again this evening and no further action required.</u></p> <p>9.2 - (Item 16.3 of meeting 02/12/13) – Cllr Bushell advised that he had received several comments from local residents concerning the landscaping in front of the two newly built houses on Watling Street and requested the Clerk to check with MKC to ascertain if this had been completed in accordance with planning approvals.</p> <p>Clerk confirmed that he had written to the MKC (Planning Enforcement Officer) and had received confirmation from that that they would investigate. <u>On-going.</u></p>	Clerk
<p>10. Financial: 2399</p> <p>10.1 - Cheques presented for payment: 100705 - £ 33.20 - H M Revenue & Customs – (Tax for Clerk) 100706 - £478.20 – MKC - (Dog bin emptying) 100707 - £ 33.20 – Glasdon UK Ltd – (New dog bin)</p> <p>This expenditure was proposed, seconded and carried unanimously.</p> <p>10.2 - Payments received: None.</p> <p>10.3 - It was noted that the estimated Bank Balance as at 03/03/14 following payments made tonight was £17,563.53 with the forecast balance for yearend of £17,083.53.</p> <p>10.4 – Bank Mandate Change Request: It was noted that the Clerk was still having problems with Barclays Bank PLC concerning our request to change the correspondence address. Cllr Bushell advised that he had been asked by the bank in order to address this problem to visit a local branch, which he promised to do as soon as possible. <u>On-going</u></p>	Cllr Bushell
<p>11. To review / agree the Clerks Salary for 2014/2015: 2400</p> <p>The Motion: Following a review of the Clerks role and responsibilities, the Clerks salary for this financial year (2014/2015) will be £1827.28 plus £250.00 for home working, making the total for the year of £2077.28. This equates to £173.00 per month, an increase of £7.00 per month. <u>Next review in March 2015.</u></p>	
<p>12. To discuss the Play Equipment Grant: 2401</p> <p>Clerk confirmed that the deadline for submitted a WREN grant application was the 9th April 2014 which he was working to achieve. It was noted that the contribution to the project from Little Brickhill Parish Council would be £3000.00 + 11% of the project value of £2,200.00 (Landfill TAX levies). <u>On-going</u></p>	Clerk
<p>13. To discuss the Parish Council Website: 2402</p> <p>Clerk gave an update to the meeting and it was noted that there is still a delay in the development of the website because of illness to Cllr S Lewis but it was anticipated that work will start again soon. <u>On-going</u></p>	Cllr S Lewis / Clerk
<p>14. To review all Legal Documentation: 2403</p> <p>Clerk confirmed that he was in the process of reviewing the following documents and would provide a full update at the next meeting:</p>	Clerk

<ul style="list-style-type: none"> • Standing Orders • Financial Regulations • Freedom of Information Act • Parish Equality Policy • Risk Assessment 	
<p>15. To receive reports on the Community Centre: 2404</p> <p>15.1 – Village Hall Committee: Cllr Tim Wheaton advised that he had represented the Parish Council at a recent meeting and stated that there are several issues that have been referred back to the Parish Council for investigation and action. <u>He touched briefly on the issues, but advised that he would write to the Clerk detailing them to enable the Clerk to investigate.</u></p>	Cllr Wheaton
<p>16. Councillors Report: 2405</p> <p>16.1 – Footpath Gates: Cllr Wheaton stated that there are some gates on one of the footpaths that are in need of attention.</p> <p>16.2 – Trees obstructing the Footpaths: Cllr D Lewis stated that there are some trees causing a problem on one of the footpaths that are in need of attention.</p> <p><u>Cllr D Lewis was asked to provide the exacted locations, in order that the Clerk can report these issues to MKC 'Rights of Way Team'</u></p> <p>16.3 – Broadband: Cllr Wheaton advised the meeting that he was currently trying to establish when superfast broadband would be installed and available in Little Brickhill from the appropriate organisations.</p>	Cllr D Lewis Cllr Wheaton
<p>17. Items for the next agenda.</p> <p>Clerk to liaise with Councillor's before issuing the next agenda.</p>	Clerk
<p>18. Date of Next Meeting:</p> <p>The next meeting of the Parish Council will take place on Monday the 7th April 2014 commencing at 7.45pm.</p> <p>Clerk was asked to arrange a date in May 2014 for the Annual Parish Meeting.</p> <p><u>There being no further business the meeting closed at 9.12pm</u></p> <p>..... Chairman for Little Brickhill Parish Council</p>	Clerk