



<p><b>2.2.3</b> – (item <b>2.4</b> of minutes 06/11/17) - <b>Woburn Road:</b> A local resident has volunteered to undertake some maintenance of the verges on this road and asked if the Ward Councillor could approach MKC to establish if they would be prepared to collect any green waste and dispose of it. <u>It was noted that our Ward Councillor D Hopkins has contacted MKC and was waiting for a response. Ongoing.</u></p> <p><b>2.2.4</b> – (item <b>2.1</b> of minutes 04/12/17) - A local resident asked if the Ward Councillor could approach MKC to ascertain if the white lines at the pedestrian crossing could be re-done as they are now very faint. <u>It was noted that our Ward Councillor D Hopkins has reported this issue to MKC and was waiting for a response. Ongoing.</u></p>	
<p><b>3. Declaration of Interest: 2800</b> None.</p>	
<p><b>4. Approval of Minutes of Meetings held on 4<sup>th</sup> December 2017.</b></p> <p>Minutes signed and approved.</p>	
<p><b>5. Progress Report on matters from last Minutes: 2801</b></p> <p><b>5.1</b> – (item <b>6.1</b> of minutes 02/11/15) – <b>Installation of Speed Indicator Devices:</b> It was noted that Cllr Bushell met with a representative from Ringway regarding the siting of the SID's in December 2017.</p> <p>Clerk confirmed that the cost for installing the two SID's had increased to £13,484.00. The Parish Council cost would increase to £8,484.00 with the balance of £5000.00 being funded from a Parish Partnership Grant.</p> <p>The suggested locations are outside the Community Centre and opposite the Old Court House.</p> <p><u>All present agreed to this expenditure but the Clerk was asked to contact MKC for an extension of time for completion as the Parish Partnership Grant expires on the 31<sup>st</sup> March 2018.</u></p> <p><b>5.2</b> - (item <b>13.0</b> of minutes 05/09/16) - <b>Damaged Road Sign in Great Brickhill Lane:</b> This has now been repaired by MKC. <u>Item closed.</u></p> <p><b>5.3</b> - (item <b>12.0</b> of minutes 02/10/17) - <b>Review of Risk Assessment Documentation:</b> Clerk was asked to include the risk to the telephone cables in the Community Centre grounds with regard to the excessive growth of ivy on the tree next to the pole. He confirmed that he was in the process of obtaining a quotation to address this issue for approval at a future Parish Council meeting. <u>Ongoing.</u></p> <p><b>5.4</b> - (item <b>6.2</b> of minutes 06/11/17) - Email received 06/10/17 from <b>MKC</b> regarding <b>Parish Recycle and Reward Campaign - 2018.</b> Following the decision of the Parish Council to participate in this campaign the Clerk advised that he will provide some information for Cllr Bushell to include in the next Village Newsletter. <u>Ongoing.</u></p>	<p>Clerk</p> <p>Clerk</p>
<p><b>6. Correspondence: 2802</b></p> <p><b>6.1</b> - Email received 19/12/17 from <b>Bow Brickhill Parish Council</b> regarding the <b>number of developments taking place in Milton Keynes.</b></p> <p><u>Following discussion it was agreed that Little Brickhill Parish Council agree with the sentiments of Bow Brickhill Parish Council and the Clerk was asked to write to them offering to support this cause, when required.</u></p> <p><b>6.2</b> - Letter's dated the 01/12/17, 28/12/17 &amp; 25/01/18 from <b>MKC</b> regarding <b>changes to the Register of Electors.</b> <u>Clerk to keep on file.</u></p>	<p>Clerk</p>

<p><b>6.3 - Email received 03/01/18 from MKC regarding Town &amp; Parish Councils interested in delivering landscape services from 2020.</b></p> <p><i>It was noted that in order to be able to look into the feasibility of the Parish Council taking on extra services from MKC it was necessary to register an interest. The Clerk confirmed that he had informed MKC on the 8<sup>th</sup> January 2018 of our interest and that he would include this as an agenda item, when the financial details have been received from MKC.</i></p> <p><b>6.4 - Email received 04/01/18 from W&amp;WFC requesting permission to apply a weed spray onto Watsons Field and for consideration of a financial contribution towards the cost which is £116.00 (including VAT).</b></p> <p><i>All present agreed that we should split the cost 50-50 and the Clerk was authorised to write to the football club accordingly.</i></p> <p><b>6.5 – Email received 26/01/18 from MKC regarding GBS Spring Clean 2018.</b></p> <p><i>It was thought that we should consider setting up a volunteer group to address this problem, to be discussed further at the next meeting.</i></p> <p><b>6.6 - Invitation received 26/01/18 from the Mayor’s Office regarding the Civic Reception on the 16<sup>th</sup> March 2018.</b> It was noted that the Clerk had approached Cllr Bushell who had agreed to attend. <i>Clerk to notify MKC.</i></p> <p><b>6.7 - Letter received 26/01/18 from MKC regarding Public Participation in Determination of Planning Applications at DCC/DCP.</b></p> <p>Clerk distributed a copy of this email to all Parish Councillors. <i>No further action is required.</i></p> <p><b>6.8 - Email received 26/01/18 from a Local Resident concerning litter issues, the Garage Site and other issues in the village.</b></p> <p><i>It was thought that we should consider setting up a volunteer group to address this problem, to be discussed further at the next meeting.</i></p>	<p>Clerk</p> <p>Clerk</p>
<p><b>7. Clerks Report / Local Issues: 2803</b></p> <p><b>7.1 – (item 7.3 of minutes 04/09/17) – Bus Shelter:</b> Repair now completed. <i>Item closed.</i></p> <p><b>7.2 – Play Equipment:</b> Clerk advised that he had been notified by MKC that the play equipment on Watsons Field had been vandalised and the cost would be £250.00 + VAT for the repair. <i>All present authorised the Clerk to make the necessary arrangement for the repair to be completed.</i></p> <p><b>7.3 – Website:</b> Clerk advised that as a Parish Council we have no back up facilities or technical support and asked the Parish Council to consider investing £1050.00 + VAT together with an annual maintenance charge of £185.00 to replace the current website. <i>To be discussed at a future Parish Council meeting.</i></p> <p><b>7.4 – Waste Bin:</b> Clerk asked for permission to replace the waste bin on Great Brickhill Lane and all present authorised the <u>Clerk to proceed providing the cost is under £200.00.</u></p> <p><b>7.5 – Rabbit Warren on Watsons Field:</b> Clerk advised that he had been approached by a local resident asking if the Parish Council would attend to the recurring problem. <i>Following discussion the Clerk was asked to contact our pest control contractor for a cost to attend to this issue and report back at the next meeting.</i></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p><b>8. Unitary Councillors’ Report: 2804</b></p> <p><b>8.1 – A copy of the Ward Councillors’ reports to Little Brickhill Parish Council for February 2018 are appended to these minutes.</b></p>	

<p><b>9. Planning: 2805</b></p> <p><b>9.1 - 17/02705/EIASCR</b> - Screening opinion in respect of proposed development for up to 625 dwellings together with associated amenity and open space, landscaping and access at Land at Levante Gate, Galley Lane, Little Brickhill.</p> <p><u>No new issues were raised. It was noted that a response from the Parish Council was sent to MKC on the 12<sup>th</sup> January 2018.</u></p> <p><u>The most likely date for this planning application to be included as an agenda at the MKC Development Control Committee is in April 2018.</u></p> <p><b>9.2 – 18/00065/FUL</b> - Extension to bar cellar at Woburn Golf and Country Club, Bow Brickhill to Little Brickhill Road, Little Brickhill. <u>No objections were raised.</u></p> <p><b>9.3 - 17/03105/TCA</b> - Notification of intention to Crown lift to give adequate clearance in full leaf T1 (English Yew) T4, T5 and T6 (Ash) Remove. Remove to enable re-planting of slope T7 (Elm) Remove to eliminate risk of damage to boundary wall (T19 Laurel) Crown reduce over footpath, large diameter limbs to be removed T20 and T21 (Irish Yew) Reduce radial spread toward the fabric of the church to give 1.5m clearance in full leaf by sympathetic reduction of particular limbs. T26 (Irish Yew). Remove to avoid incursion onto Irish Yew T27 (Holly) Two eccentric limbs to East to be removed T30 (Irish Yew) Cut back hard on both sides and reduce height for ease of maintenance 31 (Beech hedge) at Saint Mary Magdalen's Church, Watling Street, Little Brickhill. <u>Notification received 04/01/18 from MKC that tree work had been authorised.</u></p> <p><b>9.4 – 17/03108/CLUE</b> – Certificate of Lawful use for the existing use of land for equestrian and livery purposes, and the built structures associated with equine use. <u>Notification received 04/01/18 from MKC Certificate of Lawfulness existing had been approved.</u></p> <p><b>9.5 - 17/02836/FUL</b> - Part two storey front and side extension, Part single storey front, side and rear extension at the Laurels, Watling Street, Little Brickhill. <u>Notification received 27/01/18 from MKC that planning approval had been granted.</u></p>																																					
<p><b>10. To discuss issues with the recent and past problems with Travellers in the Village: 2806</b></p> <p>Following agreement at a previous Parish Council meeting to pursue the option that Cllr Wheaton obtained at a cost of £4500.00.</p> <p><u>Clerk confirmed that he was still waiting for MKC Budget Holders to confirm how much Parishes will be allocated regarding our MKC Parish Partnership Grant application with a decision expected by the 9<sup>th</sup> March 2018.</u></p> <p><u>Clerk confirmed that he was waiting for Milton Keynes Council Highways Department for permission to proceed, when we have received confirmation on the successful outcome of the Parish Partnership Grant to cover part of the cost.</u></p>	Clerk																																				
<p><b>11. Financial: 2807</b></p> <p><b>11.1 - Cheques presented for payment:</b></p> <table border="0"> <tr> <td>S/O</td> <td>£153.60</td> <td>Alan Kemp (January 2018 Salary)</td> </tr> <tr> <td>200382</td> <td>£38.40</td> <td>HMR&amp;C (Tax for Clerk)</td> </tr> <tr> <td>200383</td> <td>£231.60</td> <td>Elcam Property Maintenance Ltd (Bus Shelter Repair)</td> </tr> <tr> <td>200384</td> <td>£1,321.31</td> <td>Came &amp; Company (Insurance Renewal)</td> </tr> <tr> <td>200385</td> <td></td> <td>Cheque VOID</td> </tr> <tr> <td>200386</td> <td>£600.00</td> <td>Bruton Knowles (Planning Advice)</td> </tr> <tr> <td>200387</td> <td>£68.80</td> <td>Elcam Property Maintenance Ltd (Bus Shelter Repair)</td> </tr> <tr> <td>S/O</td> <td>£153.60</td> <td>Alan Kemp (February 2018 Salary)</td> </tr> <tr> <td>200388</td> <td>£38.40</td> <td>HMR&amp;C (Tax for Clerk)</td> </tr> <tr> <td>200389</td> <td>£126.00</td> <td>Tree Design Company Ltd (Community Centre)</td> </tr> <tr> <td>200390</td> <td>£24.69</td> <td>Alan Kemp (Administration)</td> </tr> <tr> <td>200391</td> <td>£561.60</td> <td>Marcus Young Landscapes Ltd (Dog Bins)</td> </tr> </table> <p>This expenditure was proposed, seconded and carried unanimously.</p>	S/O	£153.60	Alan Kemp (January 2018 Salary)	200382	£38.40	HMR&C (Tax for Clerk)	200383	£231.60	Elcam Property Maintenance Ltd (Bus Shelter Repair)	200384	£1,321.31	Came & Company (Insurance Renewal)	200385		Cheque VOID	200386	£600.00	Bruton Knowles (Planning Advice)	200387	£68.80	Elcam Property Maintenance Ltd (Bus Shelter Repair)	S/O	£153.60	Alan Kemp (February 2018 Salary)	200388	£38.40	HMR&C (Tax for Clerk)	200389	£126.00	Tree Design Company Ltd (Community Centre)	200390	£24.69	Alan Kemp (Administration)	200391	£561.60	Marcus Young Landscapes Ltd (Dog Bins)	
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<p><b>11.2 – Payments received:</b> None.</p> <p><b>11.3 -</b> It was noted that the <b>Bank Balance</b> following the payments made tonight (05/02/18) was <b>£23,260.46</b></p> <p><b>11.4 – Parish Partnership Grant for 2016/2017:</b> <u>No change</u> - Now that funding has been approved by MKC to replace our two notice boards of £1,725.00 (75%) the <u>Clerk confirmed that he would obtain the necessary quotations for consideration by the Parish Council as soon as possible</u></p> <p><b>11.5 - Budget and Precept for 2018/2019:</b> It was noted that the Clerk had notified MKC of our Precept requirements for 2018/19. Also the Clerk handed out the final budget for next financial year <u>and a copy will be appended to these minutes.</u></p>	
<p><b>12. To receive reports on the Community Centre: 2806</b></p> <p><u>No issues were raised.</u></p>	
<p><b>13. To review all Legal Documentation: 2807</b></p> <p>Clerk advised that he was in the process of reviewing and updating the following documents.</p> <ul style="list-style-type: none"> <li>• Standing Orders – <u>No changes required.</u></li> <li>• Financial Regulations – <u>To be updated based on a revised template from the National Association of Local Councils.</u></li> <li>• Freedom of Information – <u>Updated, website to be updated.</u></li> <li>• Equality Policy – <u>No changes required.</u></li> <li>• General Data Protection Regulation – <u>This is a new requirement being researched.</u></li> </ul>	Clerk
<p><b>14. Councillors Report: 2808</b></p> <p><b>14.1 -</b> (item <b>14.2</b> of minutes 04/09/17) – Cllr Bushell raised an issue that many local residents share, regarding Dog Fouling in the village. <u>The Clerk advised that you can purchase some posters from Amazon at very reasonable prices and the Clerk was authorised to buy a few for display in the village. Ongoing.</u></p>	Clerk
<p><b>15. Items for the next agenda.</b></p> <ul style="list-style-type: none"> <li>• Risk Assessment – March 2018.</li> <li>• To review / agree the Clerks Salary for 2018/2019 – March 2018</li> <li>• MKC Landscaping Services - TBA</li> </ul>	Clerk
<p><b>16. Date of Next Meeting:</b></p> <p>The next meeting of the Parish Council will take place on Monday 5<sup>th</sup> March 2018 at 7.45 pm.</p> <p><b>Future dates are noted below:</b></p> <ul style="list-style-type: none"> <li>• Monday 9<sup>th</sup> April 2018</li> <li>• Tuesday 15<sup>th</sup> May 2018 – Annual Village Meeting.</li> <li>• Monday 11<sup>th</sup> June 2018</li> </ul> <p><u>There being no further business the meeting closed at 8.46 pm</u></p> <p>..... Chairman for Little Brickhill Parish Council</p>	