

LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 1st February 2016 at 7.45pm in the Community Centre, Little Brickhill, Milton Keynes.

Present:

Cllr G Bushell
 Cllr J Moseley
 Cllr D Lewis
 Cllr T Wheaton
 Cllr D Hopkins (Ward Councillor)
 Cllr V Hopkins (Ward Councillor)

In attendance:

Mr A Kemp (Clerk)
 Mr A Coleman (MKC)
 Mr C Roberts (Local Resident)

1. Apologies for Absence:	ACTION
<p>A Bramall (Ward Councillor)</p>	
<p>2. Public Open Session: 2587</p> <p>2.1 – X31 Bus Service. Andrew Coleman (MKC – Passenger Transport Manager) attended the meeting to explain why this bus service was under threat because of MKC Budget Cuts. The Parish Council did not accept any reasons given why this service through the village to Milton Keynes should not continue and requested that Andrew Coleman highlight our strong concerns to Cllr Clifton at Milton Keynes Council stating our opposition to any changes to the current service.</p> <p>The Chairman thanked Andrew for attending the meeting tonight.</p> <p>Post meeting note: Cllr D Hopkins (Ward Councillor) has written to Cllr Clifton and our MP Iain Stewart on the 2nd February 2016 requesting that the bus service continues.</p> <p>Cllr Bushell has written to Cllr Clifton on the 2nd February 2016 requesting that the bus service continues.</p>	
<p>3. Declaration of Interest: 2588</p> <p>None.</p>	
<p>4. Approval of Minutes of Meeting held on 7th December 2015.</p> <p>Minutes signed and approved.</p>	
<p>5. Progress Report on matters from last Minutes: 2589</p> <p>5.1 - Play Equipment Upgrade.</p> <ul style="list-style-type: none"> Clerk stated that you can purchase benches at a reasonable cost from the Secure a Field charity and was asked to get a quotation for agreement at the next meeting. Clerk will request MKC to pay the Parish Partnership grant to LBPC when the new benches have been purchased and installed. Clerk to obtain costs to replace the O's and X's that have been stolen from the Multi-play item. <p>5.2 – Development of the Website: The following pages still require completion.</p> <ul style="list-style-type: none"> What's in Little Brickhill – Clerk to complete this action? Little Brickhill History – Graham Nicholls to be approached for content. Parish Church – David Packer to be approached for content. <p>5.3 – (Item 2.2.7 of meeting 01/09/14) – Barrier Repair: Clerk confirmed that he had just received confirmation from MKC that it is the National Highways department responsibility to undertake this repair. <i>No change, on-going.</i></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<p>5.4 - (Item 2.5 of meeting 06/07/15) – Waste Bin at Watsons Field: It was noted that we are still waiting for MKC to relocate the bin within the play area <u>and the Clerk confirmed that he was still following this up with MKC to obtain a date when this would be completed.</u></p>	Clerk
<p>5.5 - (item 6.3 of minutes 05/10/15) - Letter received 18/09/15 from W&WFC regarding Watsons Field.</p> <p>The following update was provided by the Clerk.</p> <ul style="list-style-type: none"> • Clerk confirmed that the football club had looked into the feasibility of marking out a small pitch on the playing field and also at Roundacre Field and that it was not possible to accommodate this. <i>Item closed.</i> • It was also agreed for another football club to use the playing field for this season only, provided that it is managed by W&WFC and the rent payment of £300.00 is paid by them. Cheque received. <i>Item closed.</i> • A licence agreement will now be drafted and will be circulated to all Councillors, for discussion and agreement before either the March /April 2016 Parish Council meeting. <i>Ongoing.</i> 	Clerk
<p>5.6 – (item 13.3 of minutes 07/09/15) - Footpath Issue: Cllr Bushell stated that he had received a request from a local resident on the public footpath from Woburn Road to see if a more disabled friendly gate could be installed. New gate has now been installed by MKC. <i>Item closed.</i></p>	
<p>5.7 - (item 6.1 of minutes 02/11/15) – Letter received 13/10/15 from MKC confirming that LBPC had been successful in obtaining a Parish Partnership grant of £5,000 towards the cost of installing 2 x SID G3 solar powered and associated equipment: <u>Clerk confirmed he was in the process of arranging an onsite meeting with the Safely Officer from MKC to obtain advice on the implementation of these devices as soon as possible. Following this meeting the issue will be subject to an agenda item at a future Parish Council meeting.</u></p>	Clerk
<p>5.8 – Tree lopping / crowning in Great Brickhill Lane: It was noted that Cllr Bushell had met with the local resident and it was agreed that the some work was needed to reduce the overhang from the sycamore tree over the power cable but work at the rear of the property was not considered appropriate. <u>Before any orders are placed by the Parish Council the Clerk was asked to speak to Western Power Ltd to establish if they were responsible undertaking this work.</u></p>	Clerk
<p>6. Correspondence: 2590</p>	
<p>6.1 - Letters received 30/12/15 & 27/01/16 from MKC regarding the Register of Electors. <i>Clerk to keep on file.</i></p>	
<p>6.2 – Email received 07/01/16 from MKC regarding Community Project Requests. <i>This was noted, no further action required.</i></p>	
<p>6.3 - Notification received 13/01/16 from MKC on two consultations 1) Plan:MK Strategic Development Directions consultation from Wednesday 13th January 2016 to Wednesday 6th April 2016 and 2) Minerals Local Plan, Publication of Final Draft (Proposed Submission) Plan from Wednesday 27th January 2016 to Wednesday 9th March 2016. <i>Further information is included in Ward Councillors’ report under agenda item 8.</i></p>	
<p>6.4 - Email received 15/01/16 from MKC regarding MK Cycle Hire Scheme. <i>This was noted, no further action required.</i></p>	
<p>6.5 - Email received 18/01/16 from MKC notifying that the Emerging Preferred Options of Site Allocations Plan consultation has been extended until the 10th February 2016. <i>Further information is included in Ward Councillors’ report under agenda item 8.</i></p>	

<p>6.6 - Letter received 20/01/16 from Mr Archer requesting help regarding local history. <u>Clerk confirmed that had managed to obtain sufficient knowledge from a local resident in order to respond to this correspondence.</u></p> <p>6.7 - Invite received from MKC to the Civic Reception on the 18th March 2016. <u>Clerk to circulate details to Parish Councillors as soon as possible.</u></p> <p>6.8 - Email received 26/01/16 from MKC regarding Charging for events on Public Open Space. <u>This was noted, no further action required.</u></p> <p>6.9 - Email received 29/01/16 from MKC regarding MK Development Partnership Briefing Session on the 24th February 2016. <u>This was noted, no further action required.</u></p>	<p>Clerk</p> <p>Clerk</p>
<p>7. To discuss Home to School Transport: 2591</p> <p>Following discussion it was noted that the Parish Council do not accept any reasons for changes to this service for the village and will highlight concerns to MKC. <u>Cllr Bushell agreed to write to MKC on this subject within the next few days.</u></p> <p>Post meeting note: Cllr Bushell has written to MKC on this subject. The Cabinet member (Cllr Norman Miles) is due to make a decision at the cabinet meeting scheduled on 14th March 2016.</p>	<p>Cllr Bushell</p>
<p>8. To discuss a Lorry Ban on roads in Woburn: 2592</p> <p>As no further instances have occurred and following discussion it was agreed that no more actions are required. <u>Item closed.</u></p>	
<p>9 - Heavy Goods Vehicles using Great Brickhill Lane: 2593</p> <p>It was agreed to take this issue up with the Safely Officer from MKC in conjunction with item 5.7. <u>On-going.</u></p>	<p>Clerk</p>
<p>10. Clerks Report / Local Issues: 2594</p> <p>No other issues were raised.</p>	
<p>11. Unitary Councillors' Report: 2595</p> <p>11.1 – A copy of the Ward Councillors' report to Little Brickhill Parish Council for February 2016 <u>is appended to these minutes.</u></p>	
<p>12. Planning: 2596</p> <p>12.1 - 15/02784/LBC - AMENDED PROPOSAL - Listed building consent for the demolition of existing W/C and garage, internal alterations, repair / replacement of existing windows and single storey rear extension at Sunnyside, Watling Street, Little Brickhill, Milton Keynes, MK17 9LU. <u>Following discussion it was agreed that we do not have sufficient knowledge as this is a listed building to make any detailed comments about the renovation and restoration of the property, but the Clerk was instructed to write to MKC to ask that the MKC Conservation Officer have an input into ensuring that any building work is conducted in accordance with any legal requirements and that the correct materials are used.</u></p> <p>12.2 – 15/02113/FUL – Redevelopment of the former petrol filling station site to provide 5 new dwellings (resubmission of 15/01148/FUL) at Little Brickhill Service Station, Watling Street. <u>Notification received from MKC 18/01/16 that planning permission had been granted.</u></p> <p>12.3 – 15/02017/DISCON & 15/02018/DISCON – Former The Old Green Man. <u>Notification received from MKC 18/01/16 that condition details had been discharged.</u></p>	<p>Clerk</p>

<p>13. Financial: 2597</p> <p>13.1 - Cheques presented for payment:</p> <table border="0"> <tr> <td>S/O</td> <td>£141.60</td> <td>Alan Kemp (January 2016 Salary)</td> </tr> <tr> <td>100302</td> <td>£35.40</td> <td>HMR&C (Tax for Clerk)</td> </tr> <tr> <td>100303</td> <td>£1,282.69</td> <td>Broker Network (Insurance Premium)</td> </tr> <tr> <td>100303</td> <td>(£1,282.69)</td> <td>VOID - Broker Network (Insurance Premium)</td> </tr> <tr> <td>100304</td> <td>£1,282.69</td> <td>Came & Company (Insurance Premium)</td> </tr> <tr> <td>100305</td> <td>£72.00</td> <td>Tim Wheaton (Community Centre, Notice Boards)</td> </tr> <tr> <td>S/O</td> <td>£141.60</td> <td>Alan Kemp (February 2016 Salary)</td> </tr> <tr> <td>100306</td> <td>£35.40</td> <td>HMR&C (Tax for Clerk)</td> </tr> </table> <p>13.2 – Payments received: £40.00 – Use of Watsons Field during Woburn Golf Tournament. £300.00 – W&WFC – Hire charges for use of Watsons Field. £150.00 – Mr N Payne re 1 High View.</p> <p>This expenditure was proposed, seconded and carried unanimously.</p> <p>13.3 - It was noted that the Bank Balance following the payments made tonight (01/02/16) was £16,347.42.</p> <p>13.4 – Budget 2016/17: It was noted that the Clerk handed out copies of the final budget document (Version 2) to all Parish Councillors.</p> <p>13.5 – External Audits: Clerk explained that following the decision to abolish the Audit Commission a new company – Smaller Authorities Audit Appointments Ltd has been established and that he had received an email from BALC on the 28th January 2016 recommending that local councils ensure that their external audits are conducted by the new authority. <u>All present agreed to this proposal.</u></p>	S/O	£141.60	Alan Kemp (January 2016 Salary)	100302	£35.40	HMR&C (Tax for Clerk)	100303	£1,282.69	Broker Network (Insurance Premium)	100303	(£1,282.69)	VOID - Broker Network (Insurance Premium)	100304	£1,282.69	Came & Company (Insurance Premium)	100305	£72.00	Tim Wheaton (Community Centre, Notice Boards)	S/O	£141.60	Alan Kemp (February 2016 Salary)	100306	£35.40	HMR&C (Tax for Clerk)	
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<p>14. To receive reports on the Community Centre: 2598</p> <p>No issues were raised.</p>																									
<p>15. Councillors Report: 2599</p> <p>15.1 – Establishment of a Twinning Association: Following the Parish Council agreement to support the Residents Association it was noted that their representatives had written to the Parish Clerk confirming the rationale for setting up a twinning arrangement. This will enable the Clerk to complete the registration forms. <u>All present authorised the Clerk to sign any registration paperwork on behalf of the Parish Council.</u></p> <p>15.2 – Cllr Lewis reported that the boundary fence at the footpath end of Watsons Field was in need of repair. Cllr Moseley agreed to investigate.</p>	<p>Clerk</p> <p>Cllr Moseley</p>																								
<p>16. Items for the next agenda.</p> <ul style="list-style-type: none"> • March 2016 - Risk Assessment. • March 2016 - To review Clerk Salary for 2016/2017. • March 2016 – Broadband update by MKC & BT. • April 2016 - Road Safety / Speed Indicator advice. • TBA - Eaton Leys planning application. 	<p>Clerk</p>																								
<p>17. Date of Next Meeting: The next Parish Council meeting will take place on Monday 7th March 2016 commencing at 7.45 pm. <u>There being no further business the meeting closed at 9.35 pm</u></p> <p>..... Chairman for Little Brickhill Parish Council</p>																									