

## **LITTLE BRICKHILL PARISH COUNCIL - AGENDA**

**NOTICE IS HEREBY GIVEN OF A PARISH COUNCIL MEETING AT 7.45PM ON MONDAY 13<sup>TH</sup> JUNE 2016 AT THE COMMUNITY CENTRE, LITTLE BRICKHILL FOR THE PURPOSE OF TRANSACTING THE FOLLOWING BUSINESS:**

**1. To receive apologies for absence**

**2. Public Open Session**

The time allocated is at the discretion of the Council / Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda, or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period

**3. Declaration of Interest in items on the Agenda**

Councillor's to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted.

**4. To approve the minutes of the meeting of 4<sup>th</sup> April 2016**

**5. Progress on matters from last Minutes**

**6. To report on correspondence sent and received by the Council**

- Email received 05/04/16 from **MKC** regarding **the Armed Forces Day on the 20th June 2016**.
- Letter received 11/04/16 from **the Pension Regulator** regarding the **law on workplace pensions**.
- Email received 19/04/16 from **Anglian Water** regarding **Pumping Stations in your Parish**.
- Email received 13/05/16 from **Campbell Park Parish Council** inviting a member of LBPC to **attend an Emergency Planning & Response Event on the 17th June 2016**.
- Letters received 13/05/16 & 01/06/16 from **MKC** regarding **changes to the Register of Electors**.
- Email received 13/05/16 from **MKC** regarding **Parish Forum Representatives for 2016/17**.
- Invite received 02/06/16 from **MKC** regarding the **Annual Civic Service on the 3<sup>rd</sup> July 2016**.
- Email received 25/06/16 from **Bletchley & Fenny Stratford Town Council** regarding **Eaton Leys Development Working Group**.

**7. To receive the Clerks Report / Local Issues**

**8. To receive Unitary Councillor's Report**

**9. To consider any Planning Matters**

- **16/00651/FUL** - Re-development of land to the rear of a former petrol filling station, including the erection of 6 detached dwellings, access road, hardstanding, boundary treatments and soft landscaping at land to the Rear of Little Brickhill Service Station, Watling Street. **THIS PLANNING APPLICATION HAS NOW BEEN WITHDRAWN AND WILL BE RESUBMITTED AT A FUTURE DATE.**
- **16/01055/FUL** - First floor extension over existing garage and two storey side extension including demolition of the front wall of the garage at 9 Brickhill Manor Court, Little Brickhill. Concerns were raised by a local resident and the Parish Chairman agreed to visit the site as soon as possible. Clerk was also asked to ascertain from MKC the latest date for comments to be made on this planning application.
- **16/01248/TCA** - Notification of intention to fell and remove 1x Sycamore tree as the trunk is badly cracked and in a dangerous condition with the likelihood of coming down in high winds at Hunters View, 5 Brickhill Manor Court, Little Brickhill.
- **16/01396/TCA** - Notification of intention to reduce height of laurel bush by 2m and removal of ash tree to ground level at High Acres, Fox Farm Road, Little Brickhill.

**10. To receive Financial Statements.**

## **LITTLE BRICKHILL PARISH COUNCIL - AGENDA**

### **11. To sign off the Annual Financial Return for 2015/16, and to agree the following points.**

- (1) We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.
- (2) We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.
- (3) We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and codes of practice that could have a significant financial effect on the ability of the council to conduct its business or on its finances.
- (4) We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.
- (5) We carried out an assessment of the risks facing this smaller authority and took appropriate steps to manage those risks, including the introduction of internal and/or external insurance cover where required.
- (6) We maintained throughout the year an adequate and effective system of internal audit of the council accounting records and control systems.
- (7) We took appropriate action on all matters raised in reports from internal and external audit.
- (8) We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on the council and, where appropriate have included them in the statement of accounts.
- (9) (For local councils only) Trust funds including charitable, in our capacity as the sole managing trustee we have discharged our responsibility in relation to the accountability for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.

### **11. To receive reports on the Community Centre**

### **12. To receive Councillors' reports**

### **13. Items for next agenda**

### **14. To decide the date of future meetings**

Little Brickhill Parish Council  
Alan Kemp – Clerk to the Parish Council  
Date of Issue – 08/06/16