

<p>5.5 – (item 5.9 of minutes 05/10/20) – Grass verges that have been damaged on both sides of the road at the former garage site on Watling Street. <u>The Chairman confirmed that he had received an assurance from the Developer that the verges would be re-seeded when building work has been completed.</u></p> <p><u>It was suggested that we should investigate erecting some bollards to protect the grass verge and the Clerk was asked to investigate this.</u></p> <p><u>Clerk confirmed that when lockdown is final relaxed that he would be in a better position to investigate this request. Good quality bollards are available at around £100 each.</u></p>	Clerk
<p>5.6 – (item 5.13 of minutes 05/10/20) - It has been highlighted to the Parish Council that dog walkers are still using Watson Field which is not permitted by the Parish Council.</p> <ul style="list-style-type: none"> • <u>It was noted that there is not a sign stating that dogs are not allowed on Watsons Field from the public footpath at the top of the field and the Clerk was asked to obtain a quotation for consideration. Ongoing.</u> • <u>Email received 09/12/20 from MKC regarding Public Spaces Protection Order No.2 – Dog Fouling and requesting help from Parish Councils in displaying posters. Clerk confirmed that had received some posters from MKC and these will be displayed in Little Brickhill, where appropriate.</u> • <u>Still waiting for MKC on the byelaw request but hopefully will be concluded by MKC Legal Department when lockdown pressures are relaxed. Ongoing.</u> • <u>Cllr Goddard has been approached to see if another dog bin could be installed on Woburn Road and this will be considered over the next 1 – 2 months.</u> 	
<p>5.7 – (item 6.2 of minutes 05/10/20) - Email received 16/09/20 from Greensand County regarding Village Gateway Signs Legal Agreement. Following discussion, the Clerk was authorised to sign the agreement in order that arrangements can be made to have the two Greensands Village Gateway Signs installed.</p> <p><u>Update – Contact details on who in MKC will sign the contract has been established and the contract will be posted to them as quickly as possible with a photo of the signs that will be displayed. Clerk obtained a photo of the ones displayed in Woburn Sands on the 13/04/21.</u></p>	Clerk
<p>5.8 – (item 7.2 of minutes 05/10/20) - Watsons Field Boundary Fence.</p> <p><u>Update – Most of the minor repairs have been completed. However, the boundary fence at the top of Watsons Field (parallel with the footpath) is in a bad state and the whole section requires replacing. Clerk to get quotation. Ongoing.</u></p>	Clerk
<p>5.9– (item 7.3 of minutes 05/10/20) - (item 7.5 of minutes 06/07/20) - Tree Problem –</p> <p><u>Tree work completed 11 February 2021; resident is asking the Parish Council if the weeds could be cleared on the boundary to their property. As the problem is within the Community Centre grounds. Weeds now cleared. Item closed.</u></p>	
<p>5.10 – (item 17.3 of minutes 05/10/20) - Cllr D Lewis advised that parts of the footpath / cycle path are overgrown towards the bottom of Watling Street and as you travel towards Bletchley near to the garden centre.</p> <p><u>Update – Clerk confirmed that he had taken some photos of the problem on the 13/04/21 and will report this issue to MKC contact centre.</u></p>	Clerk

<p>5.11 – (item 7.7 of minutes 05/10/20) - Changes to Subsidised Bus Services.</p> <p>From March 31, 2021, many of the supported bus services in Milton Keynes come to an end and in its place a new service known as Demand Responsive Transport (DRT) will be available to those bus users who do not have access to the commercial routes. It was agreed to monitor this issue very closely over the coming months. <u>Item closed.</u></p> <p>5.12 - (item 16.5 of minutes 05/10/20) - Woburn Estates – Cllr Goddard advised that there was still evidence of anti-social behaviour taking place at the derelict barns off Woburn Road.</p> <p><u>Update – Clerk confirmed that additional security fencing will be installed by Woburn Estates by the 16/04/21.</u></p> <p>5.13 - (item 17.1 of minutes 01/03/21) - Cllr Wheaton asked if anyone had any information on how take over any local facilities that may close as a Community Asset. Cllr Lewis offered his help in looking into this issue. <u>Ongoing.</u></p> <p>5.14 - (item 17.2 of minutes 01/03/21) - Cllr Bushell advised that some conifer trees have been planted at a property at Eversden Close overlooking a property on Wyness Avenue and asked the Clerk to looking into this issue.</p> <p>Update - Complaining to your local council - If you would like your local council to investigate your complaint the hedge in question must meet the following criteria:</p> <ul style="list-style-type: none"> • Be rooted on land belonging to someone else. • Be made up of a minimum of 2 or more trees or shrubs. • Be mostly made up of evergreen or semi-evergreen trees or shrubs. • Be more than 2 metres tall. • Be capable of obstructing light or views. • You can complain to your local council if you are the owner or occupier (e.g., landlord, tenant, or resident owner) of the affected property. The property affected must however be residential (i.e., not a business or warehouse). • When considering whether a hedge height detracts from the reasonable enjoyment of your property or garden, the council will consider all relevant factors, including light, views, and the homeowner’s need for privacy. <p><u>After discussion it was agreed that we should report this to MKC for investigation.</u></p> <p><u>Update – Still to be actioned by the Clerk.</u></p> <p>5.15 - Rubbish – There is a report of rubbish being dumped on Woburn Road containing McDonald’s takeaway packaging. <u>Cllr Goddard agreed to take some photos and send them to the Clerk in order that he can approach McDonalds to remove these items as part of the Company’s commitment to the environment.</u></p> <p><u>Update – It was agreed that this problem appears to have been resolved by the regular action of a resident and it was agreed to close this action but monitor the situation on a regular basis. Item closed.</u></p>	Clerk
<p>6. Correspondence: 3136</p> <p>6.1 - Email received 19/03/21 from a Resident asking for consideration of creating additional parking in Wyness Avenue utilising the former play area. <u>Whilst acknowledging that there are parking problems in the village it was thought that this space should be retained as a green space with any decisions for this area being considered in ongoing discussions and actions within agenda item 12.</u></p> <p>6.2 - Email received 24/03/21 from PKF Littlejohn regarding the Annual Governance and Accounting Return for Little Brickhill Parish Council – 2020/2021. <u>Clerk will be dealing with this as part of the internal and external auditing actions.</u></p> <p>6.3 - Email received 25/03/21 from MKC regarding Out of Hours contact details for the Parish Council. <u>No further actions are required as the contact details are on our website.</u></p>	

<p>6.4 - Notification received 31/03/21 from East West Rail advising that it had launched a 10-week consultation regarding the east west rail project connecting Oxford and Cambridge (via Bedford to Bletchley Marston Vale line) closing on the 9 June 2021. <u>It was agreed to defer any discussion on this item until the next Parish Council meeting on the 10 May 2021.</u></p>	
<p>7. Clerks Report / Local Issues: 3137</p> <p>7.1 – New email address - <u>Clerk in the process of informing all concerned that the Parish Council now have a new email address.</u></p> <p>7.2 – Street Lighting – <u>Clerk advised that some street lights in the village have recently been replaced by LED bulbs and following a concern from a resident that they are shining into their properties he had reported this to MKC for them to action.</u></p> <p>7.3 – Dogs Barking – <u>No actions are required now, but the situation will be monitored.</u></p> <p>7.4 – Dumped cars – <u>No actions are required now, but the situation will be monitored.</u></p> <p>7.5 – Damaged BT Man-hole cover in Wyness Avenue – <u>Clerk to report this issue to BT or MKC.</u></p> <p>7.6 – Pothole in Wyness Avenue – <u>Clerk to report this issue to MKC.</u></p> <p>7.7 – Memorials - Clerk stated that he had received a leaflet from the Royal British Legion giving prices for the purchase of Tommy Memorial statues at £175.00 each. <u>Clerk was asked to contact the Church Warden to ascertain if there is space in the churchyard near the War Memorial. A decision on whether to purchase a statue will be taken at the May 2021 Parish Council meeting.</u></p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p>8. To discuss the South East Milton Keynes Consultation: 3138</p> <p><u>It was agreed not to respond to this consultation.</u></p>	
<p>9. Unitary Councillors’ Report: 3139</p> <p><u>It was noted that no report was produced this month because of the forthcoming local elections.</u></p>	
<p>10. Planning: 3140</p> <p>10.1 - 21/00651/FUL - Alterations to Ground Floor Windows at 9 Brickhill Manor Court, Little Brickhill. <u>No issues were raised.</u></p> <p>10.2 - 21/00822/TCA - Notification of intention to: Sycamore (T1) and Beech (T2) - reduce the canopy by 4 to 5 meters in height and 2 meters lateral branches at 1 The Clock House, Watling Street, Little Brickhill. <u>No issues were raised.</u></p> <p>10.3 - 21/01045/FUL - Single storey extension to front and side, roof alteration to pitched roof from approved flat roof (Resubmission 21/00367/FUL) at 6 Great Brickhill Lane, Little Brickhill. <u>No issues were raised.</u></p> <p>10.4 - 21/00365/CLUP - Certificate of lawfulness for single storey rear extension, conversion of garage to habitable room, addition of conservation rooflight to bedroom 4 at Pineapple House, 2 Eversden Close, Little Brickhill</p> <p><u>Notification received 12/03/21 from MKC that certificate of lawfulness proposed was approved.</u></p> <p>10.5 - 21/00367/FUL - Single storey extension to front and side to create storage and home office at 6 Great Brickhill Lane, Little Brickhill.</p> <p><u>Notification received 31/03/21 from MKC that full planning permission had been granted.</u></p>	

<p>10.6 - 21/00406/TPO - Tree Preservation Order Consent for T1, T2 and T3 - Horse Chestnuts - Reshape crown by 2m on each tree to keep the trees tidy and healthy and prevent overhang on the foot path at 9 Brickhill Manor Court, Little Brickhill.</p> <p><u>Notification received 07/04/21 from MKC that full tree preservation order consent was approved.</u></p> <p>10.7 - 21/00182/DISCON - Details submitted pursuant to discharge of condition 5 (Biodiversity Enhancement), 6 (Finished Floor Levels), 7 (Hard/Soft Landscaping), 8 (Boundary Treatments) 11 (Drainage Scheme) and 12 (Drainage Maintenance) attached to planning permission 20/02486/FUL at High Barn, Woburn Road, Little Brickhill.</p> <p><u>Notification received 05/03/21 from MKC that planning condition was approved.</u></p>	
<p>11. To discuss any Highway issues including introduction of (20 MPH Zones): 3141</p> <p>11.1 - Progress on introduction of 20 MPH Zones:</p> <p><u>Update</u></p> <ul style="list-style-type: none"> • <u>Ward Councillor David Hopkins distributed to all Little Brickhill Parish Councillors via mail (01/02/2021) the latest procedures for submitting schemes to MKC.</u> • <u>It was agreed that Cllr Goddard would prepare some evidence from the SID data for agreement on how to proceed with this at the next Parish Council Meeting on the 10 May 2021.</u> <p>11.2 – Other issues raised.</p> <ul style="list-style-type: none"> • Can MKC be approached to undertake a review of road safety issues concerned with the junction of Great Brickhill Road and Watling Street. • Could the A5 heading north out of the village be stopped up so that all traffic enters the A5 from Woburn Road access? • Questions were raised about the necessity for the refuge on Watling Street opposite the new houses on the former garage site. • If none of the above is possible could the speed limit heading north on Watling Street be extended in area to beyond the access to the buttery and the other dwellings access point leaving the village. • Require audit of all Street Lighting in the Village. • Road Sign repair on Watling Street. <p><u>Update – Clerk to contact MKC to arrange a meeting with a representative from MKC Highways when COVID-19 lockdown conditions are relaxed.</u></p> <p>11.3 - Ongoing Highway Issues:</p> <p>11.3.1 - Parking Issue with parking outside the flats on the pavement and grass verges on Great Brickhill Lane.</p> <p><u>Update – Clerk to contact MKC to arrange a meeting with a representative from MKC Highways when COVID-19 lockdown conditions are relaxed.</u></p> <p>11.3.2 – Village Issues: It was noted that MKC had provided feedback on the service levels for grass cutting, drain cleaning, road sweeping, moss clearing, weed straying and play equipment inspections. Cllr Bushell gave a summary of feedback provided by MKC and again this did not answer all the concerns raised by the Parish Council. <u>Clerk offered to create a spreadsheet to monitor the service provided during this financial year.</u></p>	<p>Cllr M Goddard</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>

<p>12. To discuss Climate change issues / MKC initiative: 3142</p> <p>Cllr Goddard gave an update on a recent information he had obtained from the Greensand Trust and as the Parish is so close to the Greensand Ridge Walk there are many benefits that we could and should explore. This could start with producing a Green infrastructure Plan based on the one published for the village of Silsoe in Bedfordshire. It was estimated that it would cost between £3k - £4k to have a report prepared for Little Brickhill and it was accepted in principle that this would be a good use of Parish funds and benefit the village.</p> <p><u>A decision on whether to sanction this expenditure was deferred until the next Parish Council meeting on the 10 May 2021.</u></p>																
<p>13. To discuss the resurrection of the Village Newsletter: 3143</p> <p><u>It was agreed to agree dates to reinstate the publication of the newsletter at the next Parish Council meeting on the 10 May 2021.</u></p>																
<p>14. Financial: 3144</p> <p>14.1 - Cheques presented for payment:</p> <table border="0"> <tr> <td>S/O</td> <td>£184.00</td> <td>Alan Kemp (Salary – April 2021)</td> </tr> <tr> <td>100868</td> <td>£49.40</td> <td>HMR&C (Tax for Clerk)</td> </tr> <tr> <td>100869</td> <td>£13.60</td> <td>Alan Kemp (Salary – April 2021 – Arrears)</td> </tr> <tr> <td>100870</td> <td>£145.00</td> <td>Ian Nicholls (Community Centre)</td> </tr> <tr> <td>100871</td> <td>£126.00</td> <td>Vision ICT (Website updating)</td> </tr> </table> <p>This expenditure was proposed, seconded, and carried unanimously.</p> <p>14.2 – Payments received: None</p> <p>14.3 - It was noted that the Bank Balance following the payments made tonight (14/04/21) and cheques not cashed (100865 & 100866) was £21,628.68.</p> <p>14.4 - Bank Mandate: Waiting for Cllr Goddard to visit a Barclays Bank branch to go through the security checks.</p> <p>14.5 – Budget Update – Clerk to re-issue the budget reflecting year end position as at 31/03/21.</p> <p>14.6 – PAYE - Clerk confirmed that he had completed the annual year end activities for H M Revenue & Customs with regards to the PAYE system.</p> <p>14.7 – Dog Waste Management Costs – Clerk confirmed that the cost will increase by £15.60 for 2021/2022 but still be within budget. <u>This was noted and accepted.</u></p>	S/O	£184.00	Alan Kemp (Salary – April 2021)	100868	£49.40	HMR&C (Tax for Clerk)	100869	£13.60	Alan Kemp (Salary – April 2021 – Arrears)	100870	£145.00	Ian Nicholls (Community Centre)	100871	£126.00	Vision ICT (Website updating)	
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<p>15. To review all Parish Council Legal and Procedural Documents: 3145</p> <p>Clerk to review / update the following documents in May / June 2021.</p> <ul style="list-style-type: none"> • Standing Orders • Financial Regulations • Freedom of Information Act • Parish Code of Conduit • Parish Privacy Notice – Data Protection • Councillor Privacy Notice – Data Protection • Equality Policy 	Clerk															
<p>16. To conduct a Risk Assessment Review: 3146</p> <p>Clerk to update for review at the Parish Council meeting on the 10 May 2021.</p>	Clerk															

<p>17. To receive reports on the Community Centre: 3147</p> <p>17.1 - Electrical Work – Clerk advised that we are still waiting for a date from Western Power when they will be completing work to change the source of electricity from overhead cables underground. <u>No Change.</u></p> <p>17.2 – Roof Issue – It was noted that a tile requires replacing and the Clerk advised that a member of the Hall Management Committee had agreed to complete the repair when lockdown conditions are relaxed. <u>No change.</u></p>	
<p>18. Councillors Report: 3148</p> <p>18.1 Cold Calling – Cllr Goddard advised the meeting that there have been a few instances of cold calling in the village that this has made some residents very anxious. <u>He asked Parish Councillors to be aware and if they could highlight this issue to as many residents as possible.</u></p>	Parish Councillors
<p>19. Items for the next / future agendas.</p> <ul style="list-style-type: none"> • Normal Agenda items. 	
<p>20. Date of Next Meeting:</p> <p>Future dates are noted below:</p> <ul style="list-style-type: none"> • Monday 10 May 2021 • Monday 07 June 2021 • Village Meeting – Date TBA <p><u>There being no further business the meeting closed at 9.03 pm.</u></p> <p>..... Chairman for Little Brickhill Parish Council</p>	