

LITTLE BRICKHILL PARISH COUNCIL

Minutes of the Parish Council Meeting held on Monday 1st February 2021 at 7.45pm via ZOOM.

Present:

Cllr G Bushell (Chair)
Cllr D Lewis
Cllr T Wheaton
Cllr M Goddard
Cllr D Hopkins (Ward Councillor)

In attendance:

A Kemp (Clerk)

1. Apologies for Absence:

Cllr V Hopkins (Ward Councillor) & Cllr A Jenkins (Ward Councillor)

2. Public Open Session:

Clerk confirmed that no issues had been raised.

3. Declaration of Interest:

None

4. Approval of the Minutes of the Meeting held on 7th December 2020:

Minutes signed and approved.

5. Progress Report on matters from last Minutes: 3108	ACTION
<p>5.1 (item 5.1 of minutes 05/10/20) – Water Supply to Churchyard & Watsons Field:</p> <p><u>Clerk confirmed that he had at last managed to register Little Brickhill Parish Council as an organisation which will now enable him to request Anglian Water to provide a quotation for a water supply to the Churchyard and Watsons Field.</u></p>	Clerk
<p>5.2 - (item 6.1 of minutes 05/10/20) - Email received from W&WFC regarding potential work at Watson's Field to try and incorporate a small playing pitch.</p> <p><u>NO CHANGE - Clerk advised that he had contacted MKC Planning Department and that we will have to submit a planning application and the cost will be between £250 - £300. Following discussion at the November 2020 Parish Council meeting the Clerk advised that the Football club have agreed to split the cost for a planning application 50/50 and will work with the Clerk to prepare the necessary application paperwork over the next 2-3 months.</u></p>	Clerk
<p>5.3 - (item 5.8 of minutes 05/10/20) – Community Infrastructure Fund - 2019/2020. Now that we have been awarded a grant of £1,695.00 towards the cost of replacing the chairs in the Community Centre, the Clerk was tasked with agreeing with the Community Centre Committee the type of chair to be purchased. <u>NO CHANGE.</u></p>	Clerk
<p>5.4 – (item 5.9 of minutes 05/10/20) – Grass verges that have been damaged on both sides of the road at the former garage site on Watling Street. <u>The Chairman confirmed that he had received an assurance from the Developer that the verges would be re-seeded when building work has been completed. NO CHANGE.</u></p> <p><u>It was suggested that we should investigate erecting some bollards to protect the grass verge and the Clerk was asked to investigate this.</u></p>	Clerk Clerk
<p>5.5 - (item 5.11 of minutes 05/10/20) - Cllr Wheaton expressed concerns over the state of the old, protected wall on the development site of the former Green Man public house.</p> <p><u>Clerk asked Cllr Wheaton if he would draft some details so that he could take this issue up with MKC Planning Enforcement Team. NO CHANGE.</u></p>	Cllr T Wheaton

5.6 – (item 5.10 of minutes 05/10/20) - Football parking now that the traffic island has been installed.

The Clerk has reminded the football club that parking on the grass verge is not allowed.

Update – Grassroot football not allowed during Lockdown.

5.7 – (item 5.13 of minutes 05/10/20) - It has been highlighted to the Parish Council that dog walkers are still using Watson Field which is not permitted by the Parish Council. **NO CHANGE** - *Clerk gave the following update that he had received from MKC. MKC currently has a PSPO (Public Space Protection Order) covering dog fouling across the whole of Milton Keynes. This is currently being finalised and the Clerk agreed to follow this up with MKC before the next parish Council meeting.*

Update

- *It was noted that there is not a sign stating that dogs are not allowed on Watsons Field from the public footpath at the top of the field and the Clerk was asked to obtain a quotation for consideration. **NO CHANGE***
- *Email received 09/12/20 from MKC regarding **Public Spaces Protection Order No.2 – Dog Fouling** and requesting help from Parish Councils in displaying posters. Clerk to obtain some posters and display them in Little Brickhill, where appropriate.*
- *Still waiting for MKC on the **byelaw request**.*

Clerk

Clerk

Clerk

5.8 – (item 6.2 of minutes 05/10/20) - Email received 16/09/20 from Greensand County regarding Village Gateway Signs Legal Agreement. Following discussion, the Clerk was authorised to sign the agreement in order that arrangements to have the two **Greensands Village Gateway Signs** installed.

Update – Contact details on who in MKC will sign the contract has been established and the contract will be posted to them as quickly as possible.

Clerk

5.9 – (item 7.2 of minutes 05/10/20) - Watsons Field Boundary Fence – Clerk advised that some work is required to repair the boundary fence in five places and that he was discussing this issue with a former Parish Councillor.

Update – Most of the minor repairs have been completed. However, the boundary fence at the top of Watsons Field (parallel with the footpath) is in a bad state and the whole section requires replacing. Clerk to get quotation.

Clerk

5.10 – (item 7.3 of minutes 05/10/20) - (item 7.5 of minutes 06/07/20) - Tree Problem – Clerk advised that he had placed the order to have the work completed at a cost of £420.00 + VAT.

Update – Tree work approved by MKC; date confirmed for the completion of the work on the Thursday 11 February 2021.

5.11 – (item 17.3 of minutes 05/10/20) - Cllr D Lewis advised that parts of the footpath / cycle path are overgrown towards the bottom of Watling Street and as you travel towards Bletchley near to the garden centre.

It was noted at the Parish Council meeting tonight that this had still not been actioned by MKC. Clerk to report this again to MKC.

Clerk

5.12 – (item 7.7 of minutes 05/10/20) - Changes to Subsidised Bus Services –. Cllr T Wheaton confirmed that he attended the online meeting on the 14 October 2020 (18.00 to 19.00) to discuss the forthcoming changes to bus services and plans for Demand Response Transport and gave a summary of the discussions.

It was noted that MKC are currently tendering for a demand responsive solution to replace most routes from April 2021 and that they hope to have a new contractor in place as soon as possible.

<p>5.13 - (item 16.5 of minutes 05/10/20) - Woburn Estates – Cllr Goddard advised that there was evidence of some anti-social behaviour at the derelict barns off Woburn Road.</p> <p><i>It was noted that the temporary fences were not adequate and that there was still antisocial behaviour taking place. Clerk was asked to contact Woburn Estates and Thames Valley Police to ask again for help with this situation.</i></p> <p>5.14 – (item 7.4 of minutes 07/12/20) - Street Lights at the island: This has now been repaired by MKC. <i>Item closed.</i></p>	Clerk
<p>6. Correspondence: 3109</p> <p><i>No correspondence received.</i></p>	
<p>7. Clerks Report / Local Issues: 3110</p> <p>7.1 – Website – Following agreement at the July 2020 Parish Council meeting arrangements are now in hand to change website domain from www.little-brickhill.co.uk to www.littlebrickhillparishcouncil.co.uk as the website is owned and managed by the Parish Council. This would also enable a more appropriate email address to be created for the Parish Clerk of clerk@littlebrickhillparishcouncil.co.uk instead of the Clerk using a personnel email address. The cost is £30.00.</p>	
<p>8. To discuss the forthcoming South East Milton Keynes Consultation: 3111</p> <p><i>It was noted that this consultation will start on Monday the 8 February 2021 and finish on the 19 April 2021. More details in Unitary Report.</i></p> <p><i>A more detailed discussion will be held on this at the March 2021 Parish Council meeting.</i></p>	
<p>8. Unitary Councillors’ Report: 3112</p> <p>Copies of the Ward Councillors’ reports to Little Brickhill Parish Council for February 2021 are <u>appended to these minutes.</u></p>	
<p>10. Planning: 3113</p> <p>10.1 – 20/03176/FUL - Erection of single storey attached garage to the side at Pineapple House, 2 Eversden Close, Little Brickhill.</p> <p>The following response was sent to MKC on the 12 January 2021.</p> <ul style="list-style-type: none"> • I have been requested to write to you on behalf of my Parish Council concerning the above-mentioned planning application and confirm that we object to this planning application for the following reasons: • The additional garage will negatively impact on the nearest property in Wyness Avenue, number 12. • The extended garage will go right up to the boundary fence and that fence is already very close to 12 Wyness Avenue. • We did raise our concerns on the impact this dwelling would have on 12 Wyness Avenue before this house was built regarding privacy and loss of light under planning application reference 15/02113/FUL. We also raised concerns with the developer that this house was already too near to the boundary. • The Chairman of Little Brickhill has spoken to the occupier of 12 Wyness Avenue and he is also very much against allowing permission for this extension. He has not commented personally to this planning application because he has been very ill. • Once again, we object to this planning application and trust that the views of the Parish Council will be taken seriously. <p><i>Notification received 29/01/21 from MKC that full planning permission had been granted.</i></p> <p><i>Notification received 29/01/21 from MKC that Certificate of Lawfulness Proposed has been refused.</i></p>	

<p>10.2 – 20/03258/FUL - Single Storey rear extension, first floor extension over existing garage and minor elevational alterations at 8 Great Brickhill Lane, Little Brickhill.</p> <p>The following response was sent to MKC on the 14 January 2021.</p> <ul style="list-style-type: none"> • I have been requested to write to you on behalf of my Parish Council concerning the above-mentioned planning application. • My Parish Council is aware that neighbours have raised objections to this planning application and have sympathy with their concerns. • We ask that these concerns are considered and satisfactory resolved before any planning decision is made. <p>10.3 - 21/00182/DISCON - Details submitted pursuant to discharge of condition 5 (Biodiversity Enhancement), 6 (Finished Floor Levels), 7 (Hard/Soft Landscaping), 8 (Boundary Treatments) 11 (Drainage Scheme) and 12 (Drainage Maintenance) attached to planning permission 20/02486/FUL at High Barn, Woburn Road, Little Brickhill, Milton Keynes.</p> <p><i>No issues were raised.</i></p> <p>10.4 - 20/02691/TPO – Tree Preservation Order consent for Horse chestnut (T1) - Reduce stem over garage by 2.5 m, reduce stems over neighbours drive and road by 2.5m to reduce overhang, Crown clean canopy at 1 Brickhill Manor Court, Little Brickhill.</p> <p><i>Notification received 09/12/20 from MKC that tree preservation order consent was approved.</i></p> <p>10.5 - 20/02805/TCA – Notification of tree work - Car Park T1 Silver Birch in decline Fell to ground level and grind out stump T2 Ash Prune back overhang by 2m to clear neighbouring property T3 Ash by Hall Raise crowns to 4m to clear building Watling Street Boundary G1 Shrubs Prune by 2m overhang to road to provide a 3m clearance over path at Community Centre, Watling Street, Little Brickhill.</p> <p><i>Notification received 09/12/20 from MKC that tree in preservation area works - No Objection.</i></p> <p>10.6 - 20/02863/TPO – Notification of intention to reduce 1x Ash tree by 2.5-3 metres height and lateral branches (same) to match & reduce 1x Sycamore tree by 2-3 metres and bring in lateral branches (same) to match at Wainstones, Watling Street, Little Brickhill.</p> <p><i>Notification received 04/01/21 from MKC that tree preservation order consent was approved.</i></p> <p>10.7 - 20/02903/FUL – Two storey side extension with amendments to external boundary finish at 26 Wyness Avenue, Little Brickhill.</p> <p><i>Notification received 07/01/21 from MKC that full planning permission had been granted.</i></p>	
<p>11. To discuss any Highway issues including introduction of (20 MPH Zones): 3114</p> <p>11.1 - Progress on introduction of 20 MPH Zones:</p> <p>It was noted that Cllr Goddard had distributed via email prior to the Parish Council meeting the latest SID data.</p> <p>Advice was sought from our Ward Councillor David Hopkins on the procedures for submitting a request to MKC for the introduction of 20 MPH Zones and <u>the Clerk agreed to investigate what other local Councils had submitted in the past.</u></p> <p>Post Meeting Note – It was noted that our Ward Councillor David Hopkins had distributed to all Little Brickhill Parish Councillors via mail the latest procedures for submitting schemes to MKC.</p>	Clerk

<p>11.2 – Other issues raised.</p> <ul style="list-style-type: none"> • Can MKC be approached to undertake a review of road safety issues concerned with the junction of Great Brickhill Road and Watling Street. • Could the A5 heading north out of the village be stopped up so that all traffic enters the A5 from Woburn Road access? • Questions were raised about the necessity for the refuge on Watling Street opposite the new houses on the former garage site. • If none of the above is possible could the speed limit heading north on Watling Street be extended in area to beyond the access to the buttery and the other dwellings access point leaving the village. • Require audit of all Street Lighting in the Village. <p><u>Update – Clerk to contact MKC to arrange a meeting with a representative from MKC Highways when COVID-19 lockdown conditions are relaxed.</u></p> <p>11.3 - Ongoing Highway Issues:</p> <p>11.3.1 - Parking Issue with parking outside the flats on the pavement and grass verges on Great Brickhill Lane.</p> <p><u>Update – Clerk to contact MKC to arrange a meeting with a representative from MKC Highways when COVID-19 lockdown conditions are relaxed.</u></p> <p>11.3.2 - Road Sign: Clerk confirmed that he had reported the problem with this street sign to MKC under reference number FS156641506 and that it does not fall within the council's immediate safety priority for undertaking a repair. <u>He would however continue to have dialogue with MKC on this issue.</u></p> <p><u>Update – NO CHANGE.</u></p> <p>11.3.3 – Village Issues: It was noted that MKC had provided feedback on the service levels for grass cutting, drain cleaning, road sweeping, moss clearing, weed straying and play equipment inspections.</p> <p><u>Following discussion, the Clerk was asked to have further dialogue with MKC as it was considered that Little Brickhill are not receiving the service that is expected. Many villagers have raised concerns that some areas of the village require some action, i.e., weed clearance / spraying etc.).</u></p>	Clerk
<p>12. To discuss Cycling / Walking links from Little Brickhill to Milton Keynes: 3115</p> <p><u>Grateful thanks to Cllr D Lewis for emailing to MKC a response to this consultation from Little Brickhill Parish Council on the 11 January 2021.</u></p>	
<p>13. To discuss Climate change issues / MKC initiative: 3116</p> <p>Cllrs Goddard and Wheaton gave a summary of the online event that they attended on the 13 January 2021 hosted by the Greensands Trust.</p> <p>A draft Green infrastructure Plan was also distributed prepared for the village of Silsoe in Bedfordshire. This is an example of one that could be prepared for Little Brickhill. It was estimated that it would cost between £3k - £4k to have a report prepared for Little Brickhill and it was accepted in principle that this would be a good use of Parish funds and benefit the village.</p> <p>More investigation is required to investigate if any grants are available and further discussion will be held at the March 2021 Parish Council meeting.</p>	
<p>14. To discuss the resurrection of the Village Newsletter: 3117</p> <p><u>It was agreed to delay the start of publication of the newsletter until May 2021 at the earliest until lockdown conditions have been relaxed.</u></p>	

<p>15. Financial: 3118</p> <p>15.1 - Cheques presented for payment:</p> <table border="0"> <tr> <td>S/O</td> <td>£184.00</td> <td>Alan Kemp (Salary – January 2021)</td> </tr> <tr> <td>S/O</td> <td>£184.00</td> <td>Alan Kemp (Salary – February 2021)</td> </tr> <tr> <td>100861</td> <td>£92.00</td> <td>HMR&C (Tax for Clerk)</td> </tr> <tr> <td>]</td> <td>£13.02</td> <td>Alan Kemp (Postage Stamps)</td> </tr> <tr> <td>]100862</td> <td>£211.20</td> <td>Alan Kemp (New Battery for Defibrillator)</td> </tr> <tr> <td>]</td> <td>£1,063.36</td> <td>Alan Kemp (Parish Insurance Annual Premium)</td> </tr> <tr> <td>100863</td> <td>£561.60</td> <td>Marcus Young (Dog Waste Management)</td> </tr> </table> <p>This expenditure was proposed, seconded, and carried unanimously.</p> <p>15.2 – Payments received: None.</p> <p>15.3 - It was noted that the Bank Balance following the payments made tonight (01/02/21) and cheques not cashed (100860) was £22,930.68.</p> <p>15.4 - Bank Mandate: Waiting for Cllr Goddard to visit a Barclays Bank branch to go through the security checks.</p> <p>15.5 – Ward Councillor Grant: Confirmation received that Cllr V Hopkins has agreed to donate £400 to pay for the two Greensands Signs.</p> <p>15.6 – Insurance Policy: Clerk confirmed that he had changed our insurance provider with support from Cllr G Bushell as the amount this year had increase to £1539.99. The new policy amount is £1063.36 and is fixed for three years. As we are in lockdown and to make sure that we have cover all agreed to the Clerk paying the premium and claiming it back from the Parish Council, <u>see cheque 100862</u>.</p>	S/O	£184.00	Alan Kemp (Salary – January 2021)	S/O	£184.00	Alan Kemp (Salary – February 2021)	100861	£92.00	HMR&C (Tax for Clerk)]	£13.02	Alan Kemp (Postage Stamps)]100862	£211.20	Alan Kemp (New Battery for Defibrillator)]	£1,063.36	Alan Kemp (Parish Insurance Annual Premium)	100863	£561.60	Marcus Young (Dog Waste Management)	
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<p>16. To set the Budget and Precept for 2021/2022: 3119</p> <p>An updated copy of the budget for the next financial year together with the forecast against budget for 2020/2021 was circulated via email prior to the meeting by the Clerk.</p> <p>The Budget was accepted by all present. <u>A copy of the budget will be appended to these minutes.</u></p> <p>It was agreed not to increase the precept and the following motion was taken.</p> <p>The Motion: That Little Brickhill Parish Council sets the Precept for 2021/22 in the sum of £12,530.00 (an increase of 0%) was proposed, seconded, and carried unanimously. <u>Clerk will notify MKC accordingly.</u></p>																						
<p>17. To receive reports on the Community Centre: 3120</p> <p>17.1 - Electrical Work – Clerk advised that we are still waiting for a date from Western Power when they will be completing work to change the source of electricity from overhead cables underground. <u>No Change.</u></p> <p>17.2 – Roof Issue – It was noted that a tile requires replacing and the Clerk was asked to get a quotation to have the work completed.</p>	Clerk																					
<p>18. Councillors Report: 3121</p> <p>18.1 – Cllr Wheaton asked if anyone had any information on how take over any local facilities that may close as a Community Asset. Cllr Lewis offered his help in looking into this issue. <u>Ongoing.</u></p>																						

<p>18.2 – Cllr Bushell advised that some conifer trees have been planted at a property at Eversden Close overlooking a property on Wyness Avenue and asked the Clerk to looking into this issue.</p> <p>18.3 – Cllr Goddard advised that there have been some concerns raised by residents of some burglaries in the village and reminded everyone to be aware of this situation.</p>	Clerk
<p>19. Items for the next / future agendas.</p> <ul style="list-style-type: none"> • To review / agree the Clerks Salary for 2021/2022 – March 2021 • Risk Assessment – March 2021 	
<p>20. Date of Next Meeting:</p> <p>Future dates are noted below:</p> <ul style="list-style-type: none"> • Monday 1st March 2021 <p><u>There being no further business the meeting closed at 9.06 pm.</u></p> <p>.....</p> <p>Chairman for Little Brickhill Parish Council</p>	