

LITTLE BRICKHILL PARISH COUNCIL - AGENDA

NOTICE IS HEREBY GIVEN OF THE ANNUAL PARISH COUNCIL MEETING AT 7.45PM ON MONDAY 7 JUNE 2021 AT THE COMMUNITY CENTRE, LITTLE BRICKHILL FOR THE PURPOSE OF TRANSACTING THE FOLLOWING BUSINESS:

- 1. To receive apologies for absence:**
- 2. Election of Chairman:**
- 3. Election of Vice-Chairman:**
- 4. Confirmation of Responsible Finance Officer:**
- 5. Public Open Session:**

The time allocated is at the discretion of the Council / Chairman. Residents are invited to give their views and question the Parish Council on issues on this agenda or raise issues for future consideration at the discretion of the Chairman. Members of the public may not take part in the Parish Council meeting itself. This period is not part of the formal meeting: brief notes will be appended to the minutes as an aide memoir. A Councillor with a prejudicial interest in a particular issue may address the Council on the issue during Public Question Time subject to the Councillor leaving the room in the event of an exchange of the issue between the public and the Council during this period.

- 6. Declaration of interest in items on the agenda:**
Councillor's to declare any disclosable pecuniary interests, or personal interests (including other pecuniary interests), they may have in the business to be transacted.
- 7. To approve the minutes of meeting held on the 14 April 2021 & Report dated 10 May 2021:**
- 8. Progress on matters from last Minutes:**
- 9. To report on correspondence sent and received by the Council including:**
 - Email received 28/04/2021 from **Thames Valley Police** regarding **help in promoting Neighbourhood Watch Schemes and Thames Valley Alert Messaging System.**
 - Email received 10/05/2021 from **MKC** giving details of the **Community Infrastructure Fund for 2022/2023 and how to apply for grants.**
 - Email received 20/05/2021 from **Boundary Commission for England** advising of a **Parliamentary review of constituencies known as '2023 Review'.**
- 10. To receive the Clerks Report / Local Issues:**
- 11. To receive Unitary Councillor's Report:**
- 12. To consider any Planning Matters:**
 - **21/01321/CONS** - Outline proposals, with all matters reserved except for access (Plots A, B, C and D), for a mixed-use development comprising: commercial, business and service uses (including retail and leisure floorspace); flexible commercial and business floorspace; car and cycle parking; and associated access, highways, utilities, drainage, landscaping, and associated ancillary works and structures at Land Adjacent to Junction 10 to 10A M1, Newlands Road (North Site), Luton.
Link to view this planning application.
<https://publicaccess2.milton-keynes.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=QSDRISKW0KP00>
- 13. To discuss any Highway Issues including introduction of (20 MPH Zones):**
- 14. To discuss Climate change issues / MKC initiative:**
- 15. To discuss progress on the resurrection of the Village Newsletter:**
- 16. To receive Financial Statements:**

LITTLE BRICKHILL PARISH COUNCIL - AGENDA

17. To sign off the Annual Financial Return for 2019/20, and to agree the following points:

1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.
2. We maintained an adequate system of internal control, including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this Parish Meeting to conduct its business or manage its finances.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.
5. We carried out an assessment of the risks facing this Parish Meeting and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.
6. We maintained throughout the year an adequate and effective system of internal audit of the council accounting records and control systems.
7. We took appropriate action on all matters raised in reports from internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events, or transactions, occurring either during or after the year-end, have a financial impact on this Parish Meeting and, where appropriate have included them in the accounting statements.

18. To review all Parish Council Legal and Procedural Documents:

19. To conduct a Risk Assessment Review:

20. To receive reports on the Community Centre:

21. To receive Councillors' reports:

22. Items for next agenda:

23. To decide the date of future meetings:

Little Brickhill Parish Council
Alan Kemp – Clerk to the Parish Council
Date of Issue – 01/06/2021